



**Bond Steering Committee**  
General Meeting #72  
Meeting Minutes  
November 16, 2009

**Attendees—List attached**

**Agenda**

1. Approval of Minutes 10/19/09 Meeting #71
2. Clausen Hall Modernization
3. Parking Lots 1 & 2
4. Project Bid & Award
5. Holmes Hall
6. Campus Landscape
7. Campus Standards
8. EIR Update

**1. Approval of Minutes**

- Meeting minutes from October 19, 2009 meeting were approved by a vote of 7-0.

**2. Clausen Hall Modernization**

- Mr. Chris Dunne explained the new Board of Trustees Policy regarding new Professional Service Agreements and Amendments to existing Professional Service Agreements to be approved through Shared Governance Process.
- This policy change was motioned, seconded and approved by a 7-0 vote. It will go to Shared Governance.
- The RFP for the Clausen Hall Modernization was issued October 9, 2009. SOQ's were due October 16, 2009. Twenty (20) firms responded.
- A panel of five representatives screened the SOQ's. Five firms were short-listed for interview (GKK, HGA, WWCOT, HED & Steinberg)
- HGA was chosen after the interviews.
- Schedule for Clausen Hall includes:
  1. BoT Approval 11/04/09
  2. Design (9 months)
  3. DSA submittal (4 months)
  4. Bid & Award ( 2 months)
  5. Construction (11 months)
  6. Close-Out (2 months)

**3. Parking Lots 1 & 2**

- The recommendation of the Bond Steering Executive Committee is: To repair sidewalk with the minimum work required (grinding edges, feathering asphalt, replacing minimum number of panels)
- 80% of panels along North side are too damaged to grind, must be replaced.
- Estimated cost: \$150-200K
- The recommendation was motioned, seconded and approved by a 7-0 vote. It will go to Shared Governance.

## **Bond Steering Committee**

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### **4. Project Bid & Award**

- Food Lab Upgrade: The Budget for the project was \$750,000. Low bid was \$490,000 from W&N Luxor Construction. There was a protest by another bidder.
- Journalism Swing Space: The Budget for the project was \$110,000. Low bid was \$63,911 from Ranbay Construction.

### **5. Holmes Hall**

- Mr. Dunne explained the DSA comment on "Equal Access" for Holmes Hall, which has a basement and 2 floors. It has an external elevator for 1<sup>st</sup> and 2<sup>nd</sup> floors, with interior staircase for all levels. It does not provide equal access for handicapped as they must travel uncovered from elevator to rear of building to access basement.

### **6. Campus Landscape**

- In July, 2009, the College Program Manager reported that as a result of the bond program we had removed thirty (30) trees and shown where they had been removed.
- As of November, 2009, we are currently planting fifty (50) trees around Jefferson Hall and the Central Plant. Mr. Dunne showed slides indicating the locations of the new trees.

### **7. Campus Standards**

- There is a recommendation of the Bond Steering Executive Committee, "to install campus standard mirrors in all restrooms on campus". M & O will be responsible for maintaining them with new inserts.
- The recommendation was motioned, seconded, and approved by a 7-0 vote. It will go to Shared Governance.

### **8. EIR Update**

- Addendum #1 to the LACC EIR was completed in October, 2009. It is available for review in Mr. Dunne's office in the Harris & Associates Trailer.
- The EIR has been submitted to the Board of Trustees and other agencies for review.
- There will be a presentation to the Board of Trustees in December.
- Adoption is due in January.

Meeting adjourned at 4:01 pm