



**Proposition A/AA Bond Advisory Committee
General Meeting #45
Meeting Minutes
July 16, 2007**

Attendees—List attached

This meeting (Meeting # 45) was not an official meeting because a quorum was not achieved.

• **Approval of Meeting Minutes:**

- 1) The General Meeting #44 Minutes for June 18, 2007 were NOT approved because a quorum was not achieved. Willie Richmond offered the following corrections to General Meeting #44 Minutes:
 - a) **Communication Building Lawn:** Replace "approximately fifty (50) additional vehicles" with "seventy-two (72) spaces total".
 - b) **Monroe Street:** Replace "Work Force Development Group Modular Building" with "Worksource Development and Foundation Office".
 - c) **Snyder Field:** Replace "Synder" with "Snyder" on the third line of the paragraph.
- 2) The General Meeting #43 Minutes for April 16, 2007 were NOT approved because a quorum was not achieved.

• **Administrative Items – Informational Item Only:**

a) **Parking Update:**

- **General:** Willie Richmond updated the Advisory Committee that there has been no change in the number of parking spaces currently available and that approximately 2000 parking spaces will be available on campus when the parking structure is completed next summer. Upcoming changes include the addition of approximately ten (10) spaces behind Franklin Hall when the old computers that are stored in the area have been donated. In addition, the parking spaces located behind Jefferson Hall will be lost due the expansion of the Central Plant and the relocation of the Harris trailer. Mr. Richmond also stated that he will discuss options to resolving the parking shortage that is anticipated for the Fall Quarter 2007 with the Prop A/AA Executive Committee. A possible option may be to add faculty & staff parking in Parking Lot #1 and Parking Lot #2
- **Communication Building Lawn:** Willie Richmond updated the Advisory Committee that his department has finished striping the lawn area west of the Communications Building for faculty & staff parking of seventy-two (72) additional vehicles.
- **Monroe Street:** Willie Richmond updated the Advisory Committee that his department has completed the construction of ten (10) perpendicular parking spaces in Monroe Street adjacent to the Worksource Development and Foundation Office.
- **Snyder Field:** Willie Richmond updated the Advisory Committee that faculty & staff parking is no longer available because construction of the Science & Technology Building

has closed Synder Field to all but construction personnel. However, approximately thirty (30) will be made available in Snyder Field for faculty & staff until trenching for utility work starts.

- **Parking Lot 5:** Willie Richmond updated the Advisory Committee that the lift-arm gate at the entrance to Lot 5 is still being worked on. The installation of cameras and the repair of the communication system between the gate box and the Sheriff's office is underway. The delays are due to the contractor's ability to meet the District's insurance requirements. In addition, five (5) parking spaces will be added when the dirt area in the southeast corner is paved.

b) **New User Groups:**

- Willie Richmond updated the Advisory Committee that the necessary number of faculty and staff were not currently available due to the summer recess in order to assemble new user groups for the Chemistry Building/LSC and the Campus Sitework / Vermont Ave

c) **Proposition AAA – "Gap Analysis":**

- President Maradian briefed Advisory Committee on the Proposition AAA Gap Analysis for the College and distributed a March 2006 Gap Analysis Table for further review by the committee.

• **Project Updates – Informational Item Only:**

A brief project update with PowerPoint slides and photographs was presented by Bob DeLiso on the following projects:

a) **Project Update (Construction):**

- **Parking Structure & Athletic Fields:** Construction continues without delay. The lower level columns and slab on grade are nearly finished and the first level deck is approximately 30% complete. Large concrete pours have occurred the past four Wednesdays (except on Thursday the 4th of July week) and large concrete pours are scheduled for the next fifteen Wednesdays. The project is scheduled to finish next summer.
- **MLK Library:** Construction has been completed for the foundations, slab on grade, and the 1st & 2nd floor columns and slabs completed. Substantial completion is anticipated for the end of January 2008 and final completion in March 2008.
- **Child Development Center:** Final site grading has been completed and the building pad will be ready for certification by the soils engineer early next week. Weekly FF&E meetings continue to take place with the user groups. We have identified their change order requests and will be getting the pricing on these items over the next month or so to see what impact it might have on the project
- **Science & Technology:** The contractor has installed the perimeter fence and their construction office trailers. Construction work continues for over-excavating and backfilling the western half of the building footprint. The eastern half of the building footprint will be excavated next week. The scheduled project completion date is April 2009.

b) **Project Updates (Design):**

- **Central Plant & Switchgear:** This project remains in DSA; it was submitted on January 31, 2007 with additional information requested and provided since that time. The Memo of Understanding between DSA and LACCD indicates this project should be back from their review within 17 weeks from submission. Seventeen weeks puts this being returned the first of June, therefore we should be getting their comments back anytime. We remain hopeful to have this completed and out of DSA no later than August. The Switchgear Modification is being procured from Associated of Los Angeles. A PBA has been submitted to the BOT for their approval to award a contract.
- **PE Building:** User Group approval of the final version of the Program Document completed by Steinberg (AE) is in discussion for commencement of the Schematic Design Phase of the project.
- **Campus Site Work:** The landscaping feasibility study for campus has been completed and the scope of work has been redefined to incorporate landscaping improvements for the entire campus. As such, the landscape design contract is being renegotiated with Ted Tokio Tanaka Architects (TTTA). In addition, the User Group is being identified and the Schematic Design phase will commence once user group is defined.
- **Vermont Improvements:** The design services contract for Ted Tokio Tanaka Architects (TTTA) was ratified on June 27, 2007 by the Board of Trustees. The FTA grant has been secured for \$2,054,000.00. A second grant application has been submitted to MTA for additional funding. Finally, the User Group is being identified and the Schematic Design phase will commence once user group is defined.
- **Survey & ADA Transition Plan:** This scope of work has been incorporated into Ted Tokio Tanaka Architects (TTTA) contract for Landscaping Campus Improvements. TTTA has begun review of existing LACC Transition Plan dated 1992 and the 2002 update. A revised transition Plan as well as an ADA Transition Survey will be provide by TTA by October 2007.

c) **Project Updates (Modernization Projects):**

- **Franklin Hall:** Project construction will be phased. The 100% construction documents are on schedule for submittal to DSA in early September.
- **Jefferson Hall:** The furniture for the mockup classroom (Room 102) has been installed. Concerns about the new furniture were also discussed.
- **Holmes Hall:** The amount of available swing space is under review in order to determine whether or not phasing will be required to complete construction in a cost effective manner with minimal disruption to campus operations.
- **Student Services Center (MLK Modernization):** The architect (WWCOT) has completed a programming study for numerous student services departments which are planned to be consolidated into one building. They have also generated conceptual designs with associated cost projections for several reuse schemes for the existing library; LACC recently selected the preferred reuse scheme for the building and site (which will serve as the basis of design going forward into the Schematic Design Phase of the

project). Design fees are currently being negotiated with WWCOT for the remaining phases of design; a corresponding PBA will then be generated.

- **Learning Skills Center (at Chemistry Building):** Steinberg Architects will submit a proposal to complete a building analysis which will be used to complete a second proposal to remodel the entire building with the Learning Skills department as a component.

d) **Project Updates (Northeast Campus):**

- **Education Building:** The project is scheduled to be advertised this month and the addenda process will be used to complete any work that has been added by the final DSA review process.
- **Van De Kamp Building:** The project is scheduled to be advertised this month and the addenda process will be used to complete any work that has been added by the final DSA review process.
- **Central Plant:** The project is scheduled to be advertised this month and the addenda process will be used to complete any work that has been added by the final DSA review process.