



**Bond Advisory Meeting #37
Meeting Minutes
September 25, 2006**

Attendees—List attached

Agenda Item #1 – Approval of Minutes from September 11th Meeting:

Minutes approved with the following corrections:

- a) The Science Technology Building is still in Back Check with DSA.

Agenda Item #2 – Executive Committee Report(None):

Information presented by Willie Richmond:

Bob DeLiso was asked to provide the status on projects in design and/or construction.

Agenda Item #3 / Informational Item Only – Project Update:

- a) **Projects in Construction:** Information presented by Bob DeLiso:

- **Parking Structure:** DSA issues have been addressed and responses from the Engineer back to DSA have been finalized and forwarded to DSA. A meeting will be scheduled with DSA to review the final package.
- **Library:** Demolition continues and by mid October the building is expected to be completed and certified. The grand opening ceremony is scheduled for December 13th, 06.

- d) **Projects in Bid:**

- **Child Development Center (CDC):** The construction contract documents have been issued for bidding by construction contractors and construction will begin by December 2006. . Willie Richmond requests a ground breaking ceremony at this time. The pre-bid meeting took place on August 29, 2006. 13 potential bidders (prime contractors) attended the meeting. The bids are currently due on October 05, 2006. Two (2) addendums have been issued to date.

- e) **Projects in Design:**

- **Central Plant:** The new drawings that incorporate the infrastructure in NE quad have been submitted by Arup and incorporated as an addendum in the CDC package. The full Central Plant Package (70% complete) including the infrastructure scope is anticipated to be submitted in November for DSA preliminary review.

- **Science Technology Building:** DSA review continues.
- **PE Building:** The new/revised proposal submitted by Studios is currently under the Program Manager's review.

f) **Modernization Projects:**

A schedule will be presented shortly to eliminate/minimize impact/disruption during construction since the main parking lot off of Vermont will no longer be available and there will be no access from Vermont when construction of CDC and Sci-Tech starts.

- **Student Services:** The selection process for an architectural firm is ongoing. Interviews of architectural firms have been completed.
- **Holmes Hall:** Work is in progress, HVAC noise has been reduced significantly and projection screens now retract into the ceiling space.
- **Jefferson Hall:** A detailed schedule is being prepared and the project is moving forward.
- **MLK Library (existing):** Willie Richmond noted that the state was originally under the impression that this building will be demolished, using the funds allocated by the state. However the goal at the present time is to renovate the building; saving the main structure and re-do the interior and exterior of the building. The state might take the funding away should the building not be demolished. Larry Eisenberg will clear this issue with the state.

The overall goal is to look at the safety of the buildings, ADA compliance and Fire Alarm issues campus wide.

g) **Northeast Campus:**

- **Education Building:** DSA comments are being incorporated into the final construction documents. Final submittal to DSA for back check review is anticipated by mid November.
- **Van De Kamp Building:** There is a concurrence on the design from DSA. DSA has approved two different designs for this building. The structural engineer will review both designs with the Architect within the next two weeks and choose the one with the least impact on the architectural design and the least cost.
- **Central Plant:** The design is now complete and under DSA review.

A master schedule is being prepared for the project to reflect all components required to take this project to construction.

h) Dana Cohen requests that administrative services generate a list to identify all campus groups to ensure that every group has a designated location to conduct business when the work on this campus is complete.

i) Willie Richmond notes the following:

- The school is currently looking into generating at least 10% of the energy needs for the campus as mandated by the board.
- There are 13 computers returned by the Program Manager that may be used by any of the staff needing computers. Anyone needing computers should contact Willie Richmond.
- Handout from the retreat was reviewed and discussed. Dr. Ireland noted that some of the items may take a while to complete and in order to ensure that the process is understood and followed workshop will be held for the Shepherds. It's the Shepherds responsibility to communicate effectively with the user groups. Shepherds should contact Willie Richmond with questions who will contact the CPM.

Administrative Issues:

- Prop A/AA open house – October 23, 2006
- Start the e-news letter
- Prop A/AA on Proliance (New PM Software)

Motion to adjourn proposed and accepted