



**Bond Advisory Meeting #35
Meeting Minutes
August 28, 2006**

Voting Members-Present

Dr. Jackie Ireland
Myra Siegel
Lillian Yamaoka
Willie Richmond
Ryan Hall-Allen
Dana Cohen
Diane Hayes
Reagan Romali

Voting Members-Absent

Mattie Moon
Dr. Merrill Eastcott

Shepherds-Present

John Freitas
Jane Melton
Betsy Regalado

Guests-Present

Dr. Steve Maradian
Leanna Watts
Michael H. Jahr
Jeremy Villar
Ed Ziaebrahimi
Bob DeLiso
Charles Wren
Albert Germaine
Safi Ishrati

Agenda Item #1 – Approval of Minutes from August 14th Meeting:

Minutes approved with the following corrections:

- a) Correct spelling of Jon Freitas' name
- b) Correct spelling of Fred Piegonski's name
- c) Remove Dana Cohen from Attendees list
- d) The list of attendees to be divided into the following categories:
 - Voting Members
 - Non-Voting Members
 - Guests
 - Shepherds
- e) Correct Title of Agenda Item #3 to Executive Committee Retreat
- f) Roger Wolf presented Agenda #4 - Math Computer Classroom Conversion Project
- g) Project funding is not Proposition A for Agenda #4 - Math Computer Classroom Conversion Project
- h) Funding is provided by National Science foundation for Agenda #4 - Math Computer Classroom Conversion Project
- i) The classroom to be converted is Franklin Hall #209 for Agenda #4 - Math Computer Classroom Conversion Project

- j) List the Modernization Projects for the Education Building, Van De Kamp Bakery and the Central Plant as the Northeast Campus for Agenda #5 - Update on Prop A/AA Projects
- k) The projects for Agenda Item #7 FPP Update / Project Prioritization are unfunded
- l) Add Agenda Item #8 - The Committee requests a budget spreadsheet for review in the next (August 28th) meeting

Agenda Item #2 – Executive Committee Report:

Information presented by Dr. Steve Maradian:

- a) Retreat took place on 8/22/06 to review committee structure for streamlining communication during the construction process and define the roles and responsibilities of the Proposition A/AA Committee, the Shepherds and the User Groups. A standard operating procedure will be issued for use during the 2006 – 2007 academic year.
- b) The Executive Committee proposes that Willie Richmond, Associate Vice President of Administration, become a voting member of the Proposition A/AA Committee.
 - **MOTION:** That the Associate Vice President of Administration become a voting member of the Proposition A/AA Committee.
 - **DISCUSSION:** Dr. Steve Maradian commends Willie Richmond for his willingness to increase an already busy workload, including added participation in frequent meetings with DMJM, Harris and architectural firms and shares his appreciation that Willie Richmond is always “well versed” in service to the college, especially in resolving difficult issues (i.e. Holmes Hall).
 - **VOTE:** Motion approved by unanimous consensus (no opposed, no abstentions).
- c) The Executive Committee proposes that all voting members have a substitute to attend this meeting in their absence. The substitutes should have the authority to vote in lieu of the voting member who is not present in the meeting.
 - **MOTION:** Add non-voting alternates for voting members of the Proposition A/AA Committee who attend Proposition A/AA Committee meetings and may vote in the absence of the voting member. The voting member is responsible to insure that their non-voting alternate is fully informed. **(This was not the exact language of the motion)**
 - **DISCUSSION:** This motion is considered to be a wonderful idea. However, it may be difficult for the staff guild to implement.
 - **VOTE:** Motion approved by unanimous consensus (no opposed, no abstentions).
- d) The Executive Committee proposes the creation of a forum to discuss non-bond facilities issues.

Agenda Item #3 / Informational Item Only – Project Update:

- a) **Summary Budget Handout:** Bob DeLiso issues the current budget for each project in the “Los Angeles Community College District, Department of Facilities Planning and Development, Proposition A & AA Bond Program + Non-Bond Funds”, dated June 19, 2006 **(add as attachment?)**. The Committee is to use this information to prioritize projects.

- b) **Detailed Cost Reports in Library:** Bob DeLiso presents two (2) "Proposition A/AA Bond Program July 2006 Progress Reports" and states that both reports will be available for review in the MLK Library. One report itemizes the detailed costs for the Main Campus and the other report itemizes the detailed costs for the Northeast Satellite Campus.
- c) **Projects in Construction:** Information presented by Bob DeLiso:
- **Parking Structure:** Construction remains on hold pending resolution of issues with DSA on the shoring system. Dr. Steve Maradian stated that he has contacted DSA regarding this issue.
 - **Library:** Photographs displayed of current status. Demolition continues and is expected to be completed by the 1st week of September. A ground breaking ceremony will be scheduled for late October.
- d) **Projects in Bid:** Information presented by Bob DeLiso:
- **Child Development Center (CDC):** The construction contract documents have been issued for bidding by construction contractors and construction will begin by December 2006. Willie Richmond requests a ground breaking ceremony at this time. The bid opening date is scheduled for September 25, 2006 but this date may be extended by a week for contractors to also include in their bid additional work to be added by addendum. The Pre-Bid meeting will be held in Holmes Hall.
- e) **Projects in Design:** Information presented by Bob DeLiso:
- **Central Plant:**
 - **Science Technology Building:** DSA has completed the back check of the 100% construction documents.
 - **PE Building:** Studios will continue work and is resuming design work. Dr. Steve Maradian stated that pursuant to the meeting of 8/18/06, Studio Architects has re-committed to complete the design. However, Studios remains concerned with incurring what they consider to be excessive costs.
- f) **Modernization Projects:** Information presented by Bob DeLiso:
- **Student Services:** The selection process for an architectural firm is ongoing. Interviews of architectural firms have been completed.
 - **Holmes Hall: (add information)**
 - **Jefferson Hall: (add information)**
- g) **Northeast Campus:** Information presented by Bob DeLiso:
- **Education Building:** DSA back check review has started for 100% construction documents.

- **Van De Kamp Building:** The structural engineer is investigating the existing integrity of the building to resolve the structural issues raised by DSA. In the meantime, the design remains on hold.
 - **Central Plant:** No re-design is required. The design will be submitted to DSA for review.
- h) Dr. Steve Maradian noted that the funding for the NE Campus may be an issue. The funding will be closely monitored as the design progresses. We have the opportunity to define what this campus will entail prior to start of construction.
- i) Dana Cohen requests that administrative services generate a list to identify all campus groups to insure that every group has a designated location to conduct business when the work on this campus is complete.
- j) Willie Richmond notes the following:
- That he is working with Harris & Associates staff on Paving Lot #5 for Faculty Staff, Relocation of the Community Services Center, Relocation of Trash Compactor and New Maintenance Area. The existing contract with Tobo construction for Relocation of the Chemistry Dept is to be used for this work.
 - That he is relocating maintenance & operations from the bungalows to the basement of the Chemistry Building. This work is to be complete by September 1, 2006.
 - That the Holmes Hall and Jefferson Hall **(not sure if this is correct location)** windows are complete and that the classrooms will be operational with forty-nine (49) additional workstations, projection screens, smart boards and security system by September 4, 2006.
 - That Faculty and Staff Parking behind Franklin and Jefferson Hall will not be available by Spring 2007.
 - That directional signage has been installed for students.
 - That the work for the clothing washer and dryer for the Men's PE Building has been completed.
 - That directional signage will be installed to assist the student traffic during construction.

Motion to adjourn proposed and accepted