

MINUTES OF THE PROPOSITION A/AA BOND STEERING COMMITTEE

Tuesday, April 3, 2007 in the District Office 9th Floor Conference Room

Present:

LACCD Chancellor Rocky Young
General Counsel Camille Goulet
LACCD Facilities Executive Director Larry Eisenberg
College Presidents Robert Garber and Ernest Moreno
Controller Jeanette Gordon
DMJM/JGM Program Director Fred Gans
DMJM/JGM Administrative Assistant Jazmin Ceballos
MWW Group Coby King
Moss-Adams Auditor Alexia Nalewaik

- 1. Retreat Outcome** – Larry stated that the retreat went well. All Colleges were represented by either CPM Director, Facilities Director or VP of Admin. Basic outcome was to slim down the Program Management team, keeping core function; such as, Accounting, Board preparation, contract preparation. Responsibilities, such as, design review and PMP will be removed. The CPM will become responsible and accountable for design management and construction management. There will be a set of people with particular expertise on the Program Management team which will make it a service capability team. The result was to have the CPM responsible for driving things and increasing the CPMs accountability. Program Management's organizational chart will change. James Sohn is designing the new org chart with the group of people which are being kept from the Program Management team. The approval of the new Bond Program Management contract will be on the April 11th Board.
- 2. Waterless Urinals** – Larry informed the committee that on the April 11th Board there will be a mandate for waterless urinals on all campuses. He also stated that Board members are eager to move forward with the waterless urinals. Issues regarding sanitation, smell and plumbing have been resolved. Larry stated that the plumbing rough-in will be installed behind the urinals but not connected. They are not needed for waterless urinals.
- 3. ADA Transition Plans** – Larry stated that the District is required by Federal law to have an ADA Transition Plan for all campuses; the District is currently not in compliance and needs to fulfill this requirement as soon as possible. Larry is getting requests for proposals to do the 'Plans' for all of the campuses. This is a prioritization process but not all 'Plans' have to be done at the same time. Larry also noted that 'Plans' were supposed to have been done in 1992. Rocky stated that he's not sure if all those 'Plans' were done adequately to begin with. It was noted that these 'Plans' have to be done using today's standards. The good thing is, ADA standards don't change that frequently so once the 'Plans' are completed, all that needs to be done in the future is update them as needed.
- 4. Fred Harris E-Mail** – Larry handed out an email he received from Fred Harris regarding the Life Science project at Pierce College, which has state funding. Fred has requested that the funds be reverted for the project. Reason for reverting the funds is because the funds were for the 2007-2008 year which, after looking closer at the timeline, is more like 2009 for possible expenditure. As noted in the email, the District has 8 projects that have state funds that will be re-appropriate out of a total of 32 projects for all community colleges state wide. Larry noted so that this does not happen again, we need to layout a schedule to execute projects on an appropriated timeline which outlines all aspects of the project; for example, Shared Governance, architect turnaround, DSA turnaround.

5. **Van De Kamp Priority** – Larry mentioned that at the last Board meeting, the Board expressed great concern for the Van De Kamp project. The Board has told the District that the Van De Kamp project needs to have a very high priority. Larry has written a letter to DSA regarding the project being the highest priority for the District and asked them to focus their resources on completing the Van De Kamp project. To date, the only thing done at the site has been demolition and site work.
6. **DSA Agreement / A-E Review** – Larry passed out a handout which explains the timing process agreed upon at the last DSA meeting. DSA will be following this protocol for new projects. Larry stated that Architect contracts need to be modified to reflect the amount of time to review drawings.

THE NEXT MEETING OF THE PROPOSITION A/AA BOND STEERING COMMITTEE WILL BE HELD ON MAY 15, 2007 AT 8:30AM. (PLEASE NOTE Changed DATE)