



Proposition A/AA Bond Advisory Committee  
General Meeting #40  
Meeting Minutes  
January 22, 2006

**Attendees—List attached**

**Agenda Item #1 / Approval of Meeting Minutes:**

- General Meeting #39 Minutes for November 20, 2006 were approved as written.
- On December 18, 2006 an informal meeting occurred with no discussion of business items, and only a brief project update by Bob DeLiso. As such, meeting minutes were not produced for the December 18, 2006 informal meeting.

**Agenda Item #2 / Executive Committee Report:** No report this week.

**Agenda Item #3 / Administrative Items:**

- a) **Next Scheduled Meeting:** The regularly scheduled meeting date for 3<sup>rd</sup> Monday in February is a Campus Holiday (2/19/07). The next Bond Meeting will be scheduled for the following Monday 2/26/07.

**Agenda Item #4 / Informational Item Only – Project Update:**

A **brief project update** was presented by Bob DeLiso on the following projects:

a) **Project Update (Construction):**

- **Parking Structure & Athletic Fields:** Back to work on January 16, 2007. Construction resumed on the shoring wall, delivery of shoring piles, welding longer shoring piles, and inspection of the exposed steel for possible sandblasting. The District has hired an outside agency to handle the contractor's claims for the delays associated with the approval of the Shoring Submittal by DSA. The project is approximately 33% complete and is expected to take 12 months to complete.
- **New MLK Library:** Construction is ongoing. The foundation is 100% complete and the shear walls are 65% complete. The second pour for shear walls is scheduled for next week. The project is approximately 2 weeks behind schedule.
- **Child Development Center (CDC):** Work continues on demolition, acquiring City Permits for utility hook-ups in Vermont, paving parking lot 5, and relocating the trash compactor and modular building.
- **Repairs to PE Building:** All work on this project is complete. The final walk-thru was completed today, January 22, 2007.

b) **Project Updates (Relocation Work):**

- **Parking Lot No. 5 (by CDC Contractor):** Parking Lot 5 to be paved on 1/23/07 to mitigate parking shortage in Snyder Field. Parking Lot 5 to be ready for use by next semester.
- **Trash Compactor (by CDC Contractor):** Construction is ongoing by Bernard Bros to complete this work. Preparations are underway to submit the construction documents to DSA as a Preliminary Change Order (PCO) as part of a change order to the CDC contractor, Bernard Brothers.
- **Community Services Center (Complete):** Work completed by Willie Richmond.
- **Harris Trailer Relocation:** The Harris Trailers will be relocated before construction starts for the Central Plant. The final location of the Central Plant has been determined and sufficient space exists for the Trailers to be relocated immediately west of the existing storage building, which is adjacent to the Harris Trailers in their current location.

c) **Space Inventory Survey:** 100% of the available space on campus has been assigned for use per the information provided by the 53 survey panelists. The survey has also identified the location of the departments, programs and functions per the Master Plan. The only remaining survey task is to identify the recommended locations for each department, program and function. The survey will be sent out after meeting with Executive Committee.

d) **Project Updates (Bid and Award):**

- **Science Technology Building:** The Bid Opening will be held 1/31/07. Based upon the number of contractors in attendance at the pre-bid meeting, it appears that there is a high level of interest in this project among the general contracting community.

e) **Project Updates (Design):**

- **Central Plant:** Ready for DSA this week. Finished field potholing. Central Plant Geotechnical report will be delivered next week
- **PE Building:** Meetings are with Steinberg to discuss programming deliverables, phasing strategy, etc.; and to finalize PBA.
- **Campus Site Work:** A budget will be created from removal of landscaping from CDC, Sci-Tech and MLK Library projects to fund work to design and build a high-quality pedestrian environment between each of these buildings. The City of Los Angeles will remove the ficus trees, plant new trees (with trees not as aggressive as the previous ficus trees) and repair the sidewalks on Willow Brook Avenue.
- **Vermont Improvements:** The MTA is providing matching funds for the Metro Red Line Pedestrian Connector project to enhance the urban landscape between Willowbrook Avenue and Melrose Avenue. The project will significantly increase the pedestrian connectivity between the Metro Red Line and LACC and the Braille Institute. The existing path to the MTA station from LACC is long and winding.

f) **Project Updates (Modernization Projects):**

- **General Modernization Project Issue:** May put forth recommendation to close existing dormant design contracts and consolidate with new architect firms.
- **Franklin Hall:** Negotiations have concluded and the architect is now on board; the PBA is in process.
- **Jefferson Hall:** Furniture will be ordered this week. The State will not permit us to spend funds on "Preliminary Plans" until July 2007 so this project is temporarily on hold (in addition, it is unlikely that Jefferson can start until Franklin is complete given swing space issues unless we decide to build while occupied).
- **Holmes Hall:** Construction phasing needs to be considered as we generate updated cost estimates because an occupied building is more costly to renovate than a vacant building and presents potential disruption and safety issues. For cost control purposes, swing space must be made available to some (or all) of these users. However, funding/swing-space issues for this and other modernization projects of occupied buildings on campus must be finalized. After these scope clarification/budgeting/scheduling efforts have been finalized (hopefully by February), available funding for both the DSA-permitted improvements and the additionally desired improvements (such as Amendment #6) will be clear.
- **Student Services Center (SSC):** The architect is in the "programming" and "existing condition analysis" phase of their contract. They have generated a rough draft of the program which is being reviewed by the User Group for accuracy based on the interviews conducted to date. After completion of the program, they will do a "test fit" to see what can be included within the existing structure and within the construction budget.
- **Learning Skills Center:** The Learning Skill Center has elected to relocate to the basement of the Chemistry Building, instead of remain in the existing MLK Library with the development of the SSC project. Therefore, the design scope of work must be redefined for the Chemistry Building.

g) **Project Updates (Northeast):**

- **Education Building:** On 1/15, a letter was issued for the architect to incorporate the outstanding DSA comments or indicate in writing by 1/29 that the architect is no longer committed to complete the outstanding work. The architect has responded that "despite recent delays, Steven Erlich Architects is still committed to completing the work on the Atwater Campus provided we can come to terms on our Add Services Proposals." On 1/18, a counterproposal issued to the architect for review.
- **Van De Kamp Building:** On 1/8, the architect resumed work to incorporate DSA's backcheck comments, including the structural revisions to the building's frame design. On 1/9, the structural engineers visited the site review the building's structural connections. Resubmission to DSA is scheduled for 2/26.
- **Central Plant:** In mid-December 2006, DSA issued fire/life safety and structural review comments to the architect. The DSA accessibility review comments remain outstanding.

**Motion to adjourn proposed and accepted**