



Project Number and Name: Los Angeles City College Prop A/AA Bond Advisory Meeting

Project Location (City/State): Los Angeles City College

Project Coordination Meeting Number: _____

Date of Meeting: April 24, 2006

Time of Meeting: 3:30 PM

Meeting Location: Name LACC – Faculty & Staff Center

Address 855 North Vermont Avenue, Los Angeles, CA 90029

Voting Members - Present

Non-Voting Attendees

Michael Adams

Dana Cohen

Maryanne Des Vignes

Dr. Merrill Eastcott

Diane Hayes

Dr. Jackie Ireland

Dr. Steve Maradian

Mattie Moon

Myra Siegel

Lillian Yamaoka

Richard Arvizu

John Freitas

Joyce Moore

Hayward Nishioka

Vaughn Obern

Fred Piegonski

Ron Purisima

Nancy Cay Roberts

Rochelle Sechooler

Fleur Steinhardt

Barbara Vasquez

Jeremy Villar

Dan Wanner

Leanna Watts

Korla Williams

Steven Yip

Purpose of Meeting: Review of the Prop A and AA Program

No.	ITEM DESCRIPTION	RESPONSIBILITY	TARGET DATE
1.	Dr. Ireland: The minutes from the April 3, 2006 meeting were accepted as distributed.		
2.	R. Purisima: Noted that the format of the minutes is different from the usual because they are being done in MS Word while DMJM is working on migrating Prolog to another server.		

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3.	<p>Dr. Ireland: After review of the current agenda, it was determined that Agenda Items #2-9 are actually part of the report from the Executive Committee and are provided as an update, not to be considered as action or discussion items.</p>		
4.	<p>Agenda Items #1 & 2 (Report from Executive committee & Prop A History) Dr. Maradian: The Prop A/AA Project Status Report has been distributed to the committee members and project shepherds who are requested to pass on copies to the user groups for review and updates. This is a "living document" that will be used to record project specifics and key decisions. BLL will add pages for projects that are currently unfunded and forward electronically to Dr. Maradian.</p>		
5.	<p>Agenda Item #3 (CPM Replacement Selection) Dr. Maradian: Announced his recommendation to re-bid the College Project Manager position held by BLL to the Board. He stated that, "it is not a reflection of performance; it is a reflection of what I think the Institution needs at this time." The bid process is going on now for the next three weeks. He added that the District is looking at doing the same thing with DMJM. The Executive Committee will meet on May 8th in Dr. Ireland's office for the purpose of talking about criteria and questions which will be used to select the management firms to be recommended to the President. The President will then make his recommendation to the Board.</p>	BAC	5/8/06
6.	<p>Agenda Item #4 (President's Response to SGC Recommendations) Dr. Maradian: Presented the status of the SGC recommendations.</p> <ol style="list-style-type: none"> 1. The recommendation to keep the new PE Building in the original location on Monroe Street was rejected. The new location for the new PE Building will be at the Heliotrope site adjacent the existing Women's Gym. 2. The recommendation that RadTech remain at its current location and the space originally allocated for RadTech within the SciTech building is redesigned as general classroom space was accepted with the major caveat that doing so cannot slow down the DSA process. 3. The recommendation to replace the existing fan coil HVAC system in Holmes Hall with a new central HVAC system was accepted. There are still many concerns that will need to be addressed including; <ul style="list-style-type: none"> • The new HVAC system requires design and re-submission to DSA which will slow down the process. • Environmental concerns. Dr. Eastcott is receiving bids to install operable windows to provide the required fresh air which will have to move forward in order to be code compliant. • Need to find additional money. If no future bond, the money will have to come out of another project. 		

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7.	<p>Agenda Items #5 & 6 (Pace of Construction/Modernization and Library Bid) Dr. Maradian: The MLK Library bids came in on Thursday April 20th. The lowest base bid for construction was \$16,590,000.00 which includes the cost of the demolition of the Men's Gym. This is more than the State allocation but substantially less than the estimate provided by the Program. A bid protest, filed by the second bidder, is being analyzed by the Program. The Notice of Intent to Award to the lowest bidder was issued, formally starting the five day bid protest period. The demolition of the Men's Gym is scheduled to begin at the end of June or beginning of July.</p> <p>The Sci Tech building and the CDC are almost through the DSA process and should be in construction by Fall. The renovations and modernizations are predicated on the creation of swing space as the new buildings come on line. When Sci Tech is completed, Chemistry and Life Science will be vacated and their renovation can be started. Franklin and Jefferson would follow. The next six years will be both exciting and inconvenient during the major upcoming construction.</p>		
8.	<p>Agenda Item #7 (Gym Demolition and Recommendation to Retain Classroom PE Building) Dr. Maradian: The recommendation from the user group to keep the PE classroom facility in operation while the Library is being constructed was approved.</p>		
9.	<p>Agenda Item #8 (Franklin Hall User Group Update) Dr. Ireland: The user group has not met recently to discuss any issues. There are rumors going around about other groups wanting to be a part of FH but it is really a non-issue without the FH user group meeting to discuss.</p>	FH User Group	TBD
10.	<p>Agenda Item #9 (Holmes Hall Update) Please refer to the above section 6 Agenda item #4 (3)</p>		

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11.	<p>Agenda Item #10 & 11 (Clausen Hall FFP Process and 5 – year Capitalization) Dr. Eastcott: Once per year the colleges with in the state are asked to do two things. #1 Submit a 5 Year Capitalization Program. Each college can include as many projects as they want on the capitalization plan. Currently LACC has approximately 12 items including possible land acquisition. #2 We are allowed to take one of the Initial Project Proposals (IPP) and convert it into a Final Project Proposal (FPP). We are currently waiting on the approval of a \$3.2M bond for Jefferson Hall.</p> <p>Dr Eastcott: The next IPP to FPP for the 2008-2009 fiscal funding cycle is due. Our best option for funding would be Clausen Hall. The most current programming documents we have are from 2002 & 2003. LACC is using this document as a resource to create the FPP document. This project is considered as a reconstruction, rather than a modernization. Due to the amount of work necessary.</p> <p>Dr. Eastcott: Stated that the current estimate for this project is between \$8 - 9M. LACC is requesting 51% of that from the State. The reason we have decided to only go for the 51% rather than 100% is; the higher we ask for in percentage, the lower our point value which affects our chances of receiving approval for the project. He further stated that because this is a State Capitalization project and not a Bond project, we may be exempt from doing some things by doing that.</p> <p>Dr. Eastcott: The FPP is due on May 25th. Once it has been submitted, major changes would be very difficult to make. Any necessary changes needed after submission would be put off until completion and would need to be considered as a new project.</p> <p>Dr. Maradian: Asked where the money come from for our share and is the amount budgeted for CH sufficient? It was announced that the users wanted to move the concert hall from the second to the first floor which was definitely not included in the original budget or program. The initial response from Dr. Eastcott was that a change of this magnitude would require pulling the FPP for this year. Dr. Maradian replied that there was still a month before the deadline and recommended that the users, including those from the affected non-music departments under Myra Siegel and Leanna Watts quickly meet to decide how to proceed. D. Wanner will chair the meeting and make a recommendation to the President.</p> <p>Dr. Maradian: Summarized by saying the original program is several years old and some of the participants are no longer on campus. It is important to take the time to review and adjust the FPP request to reflect the future needs of the campus and to ask for enough funds to complete the project properly. Lets do it right.</p> <p>Dr. Ireland: Stated the need to reaffirm how important it is that all tenants of a building are included in the user group even though they may not be there forever, they need to at least reaffirm the fact that they are gone. M. Siegel noted the importance of making sure that all of her departments currently in CH had a permanent home since the Student Admissions Center project has been terminated and the Women’s Gym is being retained by PE. Dr. Ireland stated that the CH user group will meet and this item will be put on the May 8th agenda.</p>	CH (expanded) user group	

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12.	Agenda Item #12 (Parking) A plan was sent to voting members regarding the need for temporary parking spaces. Due to some confusion amongst the committee members, this Agenda item will be carried over to the next Prop A/AA Advisory Committee Meeting.	BAC	5/8/06
13.	Dr. Ireland: The next meeting will be May 8, 2006 at 3:30pm in the Faculty Staff Center. The meeting was adjourned by mutual consent.		

The above represents Bovis' understanding of conclusions reached and responsibilities assigned at this meeting. If it does not agree with your understanding, please notify this office in writing within five (5) days of the date of distribution or at the next meeting, whichever occurs first.

Prepared by: Nancy Cay Roberts
Project Field Assistant

Copies to: All present
File: 01C-1.5-6191 - Meeting Minutes - Bond Advisory