



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 1

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
4/30/2004	10:00 AM	12:30 PM	5/24/2004	02:00 PM	Kelly Vernon	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Welcome/ Housekeeping (10:14 p.m.)

001-001	A. Gipson opens up the meeting.					No
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Meeting Expectations (10:15 a.m.)

001-002	Everyone was given the opportunity to state his or her personal expectations for the meeting, as listed below. -Status of Media Arts -Child Development Center -Conference Center/Administration -Cafeteria -Road Access into the campus -Van de Kamp update		Info			No
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Budget Status (10:17 a.m.)

001-003	A. Gipson presented BLL's Budget Rebaselining effort to the committee, per A. Tyler's request.					No
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Review Meeting Minutes (10:36 p.m.)

001-004	No revisions to the minutes were expressed at this time.					No
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Construction Activities Update (10:37 a.m.)

001-005	Per A. Gipson, the Student Admissions Center and Parking Structure and the PE Building and Parking Structure drawing revisions are currently					No
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	in the Division of State Architects (DSA) department for review and approval. The drawing revisions will be approved prior to bid in order to minimize the number of contractor change orders during the construction phase of the project.					
Design Schedule (11:00 a.m.)						
001-006	Per A. Gipson, the programming effort for Communications, Cafeteria, Women's Gym, Science Technology II, and Library Annex will be complete by the end of May. The contracts for the architects working on these buildings were approved by the Board on May 14, 2004.					No
001-007	A representative from the Media Arts Department expressed some concerns regarding the programming for this department. A. Gipson stated that the Communications Building architect has not been procured yet, however once this takes place, he/she will be able to assess where Media Arts will be located.					No
001-008	Per A. Gipson, the user group for the programming effort will select a project shepherd to serve as a liaison between the architect and the related departments. BLL to send out a Project Shepherd Procedures and Rules document to specific user groups.					No
Items for Next Meeting's Agenda (11:21 a.m.)						
001-009	-Conference Center -Parking -Cafeteria -Student Center -Chemistry					No
New Items (11:37 a.m.)						
001-010	Alternate methods of funding Central Plant were presented at the Van de Kamp Infrastructure Meeting on Wednesday, April 28, 2004.					No
Announcements/ Adjournment (12:25)						
001-011	The next Bond Advisory Meeting is scheduled for Monday, May 24, 2004 at 2:00 p.m. in the					No



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Faculty/Staff Center.



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6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 2

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
5/24/2004	02:00 PM	02:30 PM	6/28/2004	02:00 PM	Jacqueline Majors	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Welcome/Housekeeping Team Leader (2:09 pm)

002-001	A. Gipson opens up the meeting.					No
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Meeting Expectations (2:10 p.m.)

002-002	Bond Advisory Committee members state personal expectations for the meeting. - conference center - add people to conceptual model					No
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Construction Activities Update (2:13 p.m.)

002-003	Per A. Gipson, the PE Structure and Parking Lot may be bid as one package.					No
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002-004	Per A. Gipson, the Chemistry Relocation Project may not require DSA approval.					No
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Design Schedule (2:18 p.m.)

002-005	Per A. Gipson, the architect chosen for the Theater Building has declined and the new architect procurement process has begun. The programming efforts on the other projects starting up has begun.					No
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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
002-006	A. Gipson to investigate the journalism department's involvement in the future media arts coordination meetings.					No
002-007	A demolition timeline schedule will be updated and presented at the next Bond Advisory meeting.					No
New Items (2:26 p.m.)						
002-008	It is proposed to build a new parking lot structure and tennis courts. A. Gipson stated this project has not yet been funded.					No
Announcements / Adjournment (2:33 p.m.)						
002-009	The next Bond Advisory Meeting is scheduled for Monday, June 28th Faculty/Staff Center.					No



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6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 3

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
6/28/2004	02:00 PM	03:30 PM	7/26/2004	02:00 PM	Kelly Vernon	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Welcome/ Housekeeping (2:20 pm)

003-001	A. Gipson opens up the meeting. The Bovis Lend Lease organizational chart is distributed.					No
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Meeting Expectations (2:22 pm)

003-002	-Men's Gym Demolition					No
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Review of Minutes (2:23 pm)

003-003	No revisions to the minutes were expressed at this time.					No
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Construction Activities Update (2:24 pm)

003-004	Per A. Gipson, the restroom modernization project is continuing to progress, despite recent delays. Although the contractor is behind schedule, the penalties cannot be incurred until the end of Phase II.					No
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003-005	J. Ireland requests clarification on the appropriate meetings for faculty and staff to raise specific issues. D. Cohen is to represent the faculty at the Six Pack Coordination Meetings.					No
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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
003-006	It is requested that two meeting reminders are sent out one week and one day prior to the next Bond Advisory Meeting.					No
Budget Status (2:35 pm)						
003-007	Per A. Gipson, the amount of money allotted for the E-7 Studio program has been changed from 0.5% to 1%, per L. Eisenberg.					No
003-008	Per A. Gipson, Bovis is in the process of hiring a firm create a feasibility study for the campus' power supply for the Central Plant Expansion Project. From this study the impact on the budget will be determined.					No
003-009	Per A. Gipson, the Holmes Hall Modernization Project Budget will be modified because of the HVAC redesign.					No
Design Schedule (2:49 pm)						
003-010	Per A. Gipson, the programming documents have been submitted and will be distributed by Bovis Lend Lease. Arquitectonica is on board for the programming of the Theatre Arts Building.					No
003-011	Per A. Gipson, the revisions made to the PE Building, PE Parking Structure, and Student Admissions Complex are being reviewed for fire, life, and safety.					No
003-012	There will be a follow-up meeting with the user group for the Cesar Chavez Administration Building. M. Eastcott requests that the directors of Administration Services office attend this meeting. M. Eastcott to provide the names of these directors.					No
003-013	The demolition of the Men's Gym to begin construction on the MLK Library is discussed. The committee is assured that no classes will be displaced and the relocation space being considered are the Women's Gym, the temporary parking lot, and the Staples Center.					No



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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Bidding Schedule (3:09 pm)						
003-014	The PE and Student Admissions Complexes will go out to bid upon DSA stamp approval. The Bleacher Building Demolition will go out to bid in August.					No
003-015	Per A. Gipson, Bovis Lend Lease will host a Bidders' Forum on Friday, August 6, 2004. A One-year Look Ahead will be presented to increase interest in the LACC projects in the building community.					No
New Items (3:12 pm)						
003-016	Per A. Gipson, the Master Plan Revisit Meeting took place about two weeks ago. Besides the Community Services department and the Clausen Hall/DSPS, every department has been programmed.					No
003-017	Per A. Gipson, the site of Parking Lot One is being considered for the location of the New Performing Arts Complex. This issue will be revisited in September 2004 when the Clausen Hall programming effort commences.					No
003-018	The next Bond Advisory Meeting will take place Monday, July 26, 2004 in the Faculty/Staff Center.					No



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Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 4

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
7/26/2004	02:00 PM	03:00 PM	8/23/2004	02:00 PM	Kelly Vernon	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Welcome/ Housekeeping

004-001	B. Hahn opened up the meeting and informed the committee that A.Gipson is on vacation.					No
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Meeting Expectations

004-002	The committee inquired about the issue of altering the footprint of the MLK Library.					No
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Construction Activities Update

004-003	Per B. Hahn, the restroom modernization project is continuing to progress, however the contractor is still behind schedule. In response to an inquiry, B. Hahn stated that the Theatre Arts restrooms are not included in the scope of work for the Restroom Modernization project.					No
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004-004	The committee expressed concerns about the status of the DSA projects and the impacts on the construction schedule.					No
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Budget Status

004-005	The committee expressed concerns about the effects of the E7 studio on the programming efforts for future projects.					No
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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
004-006	Per B. Hahn, R. Purisuma is in the process of procuring Viron to build the campus' new central plant.					No
Design Schedule						
004-007	Per B. Hahn, the project shepherd will be notified when the programing effort for Theartre Arts Building commences.					No
Bidding Schedule						
004-008	The PE Building, PE Parking Structure, Student Admissions Center, and Student Admission Parking Structure will go out to bid upon obtaining DSA approval.					No
004-009						No



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6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 5

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
8/23/2004	02:00 PM	04:30 PM	9/27/2004	02:00 PM	Kelly Vernon	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Welcome (2:00 pm)

005-001	D. Givens opens up the meeting.					No
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Bovis Status Report (2:05 pm)

005-002	A. Budget Allocation (Academic vs Non-academic Programs) (2:05 pm) A. Gipson distributes Budget Prioritization sheet. It is determined that \$57 million of the total bond monies (\$251 million) is used for non-academic projects.					No
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005-003	B. Central Plant/Infrastructure (2:46 pm) Per A. Gipson, ARUP has been selected and procured to prepare a feasibility study for the Central Plant. This study will be presented to the committee and senior staff to make the final decision.					No
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005-004	C. Rebaselining (2:47 pm) Rebaselining effort update covered in Budget Allocation Discussion.					No
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005-005	D. Men's Gym and Bleachers (2:48 pm) Per A. Gipson, the district will make the final decision regarding the selective demolition of the men's gym. The Bleacher Building demolished pending Board Approval.					No
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005-006	<p>E. Restrooms/Sci-Tech II (2:52 pm)</p> <p>Per A. Gipson, the current contractor's bonding company will complete Phase I and a different contractor will be selected to complete Phase II of the Restroom Modernization Project.</p> <p>Per A. Gipson, the Sci-Tech II estimate came in 30% over budget. The architect will present their design modifications this week.</p>					No
005-007	<p>F. Student Admissions Complex (2:54 pm)</p> <p>Per A. Gipson, the Student Admissions Building and Parking Structure have received their DSA stamps. The pre-bid meeting will take place on Thursday, September 9, 2004. The anticipated Contract Award date will be October 1st.</p>					No
005-008	<p>G. DSA (Out/In) (2:56 pm)</p> <p>Per A. Gipson, the PE Parking Structure has received its DSA stamp. The PE Building is in DSA back check. Holmes Hall will be resubmitted to DSA in November 2005.</p>					No
005-009	<p>H. Campus-wide Improvements (Tanaka) (2:57 pm)</p> <p>Per A. Gipson, Ted Tanaka Architects have been procured for the campus-wide landscaping effort.</p>					No
005-010	<p>I. PE Building/Parking (2:58 pm)</p> <p>Per A. Gipson, BLL will meet with the PE Departments to address their concerns regarding the PE Building and Parking Structure.</p>					No
Energy Management Team (3:00 pm)						
005-011	<p>Per M. Eastcott, the district has created an energy management team for the purpose of making the bond program a model for public and private institutions in terms of creating a green environment.</p>					No

Campus Signage (3:03 pm)



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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
005-012	Per J. Ireland, Dana Cohen is currently spearheading the campus signage effort on campus. Per A. Gipson, approximately \$350,000 has been allocated from the bond monies for signage. The procurement process for this architect will commence early next year.					No
005-013	M. Eastcott to follow up on the updating of the temporary campus signage.					No
Media Arts Planning (3:09 pm)						
005-014	J. Dojcsak expressed his concerns about programming of media arts and journalism departments in the Family Life Science Building. M. Eastcott stated that he, A. Gispon, J. Ireland, T. Fairclough, and representatives from these departments will meet with the architect to follow up with this issue.					No
Discussion/Small Groups (3:23 pm)						
005-015	The committee broke up in to small groups to discuss: A)Project Cost-Overruns B) The Renovation of the Chemistry Building for the Child Development Center C) Central Plant/HVAC Removal					No
005-016	Group A resolved that better communication between the user groups, the construction management team, and the architects would eliminate the project cost overrun issue.					No
005-017	Group B resolved that renovation of the Chemistry Building would not be sufficient to house the Child Development Center because of the structural issues, inadequate utility systems, and various safety/code issues.					No
005-018	Group C resolved the HVAC design be incorporated into all modernization projects.					No

Plus/Delta (4:15 pm)



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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
005-019	<ul style="list-style-type: none">-The discussion section was an improvement.-Present meeting agenda items to A. Gipson in advance so that she can prepare for the discussions.-Invite Larry Eisenberg to the meetings.-Project Shepherds give short presentations/project updates to the committee.-Define the purpose of each meeting/clarify where to discuss non-advisory committee issues-Clarify the role/responsibility of the project shepherd-Maintain clear communication lines					No
005-020	The next Bond Advisory Meeting will take place on Monday, September 27, 2004 at 2:00 pm in the faculty/staff center.					No



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6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 6

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
9/27/2004	02:06 PM	03:42 PM	10/11/2004	03:00 PM	Kelly Vernon	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Welcome (2:06 PM)

006-001	D. Givens opened up the meeting.					No
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Report on the Status of the Student Lounge (2:08 PM)

006-002	Per S. Turk, the architect is modifying the design drawings for the Student Lounge. This project will be reviewed by the Infrastructure Committee in October.					No
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Report on the Status of Student Admissions Building and Parking Structure (2:10 pm)

006-003	S. Turk presented a time line of the Student Admissions Building and Parking Structure recent and future activities. Advertisement 08/27/04 Pre-Bid Meeting 09/09/04 Bid Opening 09/30/04 Board Approval 10/20/04 Break Ground 11/04					No
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Van de Kamp Update (2:12 pm)

006-004	Per M. Eastcott, ARUP will submit a final report before construction can begin. The grading project, which is not contingent upon ARUP's assessment, will begin soon.					No
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006-005	M. Eastcott stated that the K-Mart Building was bought by Home Depot, in response to a					No
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Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	committee member's inquiry.					
Chemistry, Life Science, and Pool Closure (2:15 PM)						
006-006	The Chemistry Building will not be demolished until summer of 2005. Thus, the Chemistry Building, the Life Science Building, and the pool will be available for classes during the Spring 2005 semester.					No
Report on status of Faculty and Staff Center (Old Cafeteria) (2:16 PM)						
006-007	Per S. Turk, the architect interviews will be conducted this Fall and the design will begin early '05.					No
Discussion of Cost Overruns and Project Prioritization (2:17 PM)						
006-008						
	A. Child Development Center (Early Learning Center) (2:19 PM) The decision was made by the Board that, due to the huge liability associated with the Child Development Center being adjacent to the Golf Driving Range, a net must be put over the facility. In response to this decision, the college has decided that relocating the facility is the most efficient and cost effective alternative.					No
006-009	The design for the new Child Development Center is \$2.5 million over budget. The college has committed to providing \$1 million, but there is still a cost overrun of \$1.5 million.					No
006-010	B. Science Technology II (2:38 PM) At the schematic design phase of this project, the estimate came in about 40% over budget. The design has since been modified but estimates still exceed budget by \$1.5 million. The user group is requesting this committee to augment the budget to cover the shortfall.					No
006-011	C. Student Admissions Building (2:54 PM) Upon submission to DSA, this project was within budget. The bid opening takes place on Thursday, September 30, 2004.					No



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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
006-012	D. Student Lounge (2:59 PM) This project is currently within budget.					No
006-013	E. Utilities Infrastructure (3:00 PM) ARUP will conduct a campus infrastructure feasibility study. At the end of the year we should have an idea about the most effective approach toward providing utilities to all of the buildings on campus.					No
Recommendations about Prioritization (3:07 PM)						
006-014	"Budget Modifications due to Market Conditions" document and "Summary of Prop A/AA Projects (Construction Start Dates)" document are distributed.					No
006-015	S. Turk presented the deductive/additive alternate option for reducing construction costs.					No
006-016	M. Eastcott stated that the bond money will go back into an interest bearing account once construction begins, in response to a committee member's inquiry.					No
006-017	-Administration needs to make a recommendation -Project Shepherds should be in attendance before any final decision is made -Committee should reconvene -Central Plant (infrastructure) should be considered a tax on all future projects					No
006-018	M. Eastcott recommended that monies should be taken out of the budget for projects that are farther out chronologically (i.e. Cesar Chavez Administration, Performing Arts Building, Clausen Hall Modernization, and Da Vinci Hall Modernization). These monies should then be replaced by alternate sources of funding, such as interest monies, grants, etc.					No
006-019	The next Bond Advisory Meeting will take place on Monday, October 11, 2004 at 3:00 PM in the					No



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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Faculty/Staff Center. Project prioritization will be the only agenda item at this meeting.

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



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6191 Project Management Services

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Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 7

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
10/11/2004	03:00 PM	04:00 PM	10/25/2004	03:30 PM	Kelly Vernon	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Introduction

007-001	M. Eastcott opened up the meeting. M. Eastcott presented the administration's recommendation for project prioritization. Projects going to construction early in the bond program will borrow from the groups of projects below: 1) Projects that will begin construction in the distant future 2) Projects that can be funded through IEP (state) funds (i.e modernization projects) 3) Projects without student services functions					No
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Discussion of Prioritization Options

007-002	It was suggested that cosmetic modifications be made in the classrooms of the modernization buildings until construction begins in 5/6 years.					No
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007-003	It was recommended that the third floor of the Administration Building be used as a swing space throughout the campus construction process.					No
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Student Admissions Building

007-004	Per A. Gipson, the Student Admissions Building was bid between 50/60% over the budget. The contractors stated that it was difficult to obtain bids from structural steel and sheet metal subcontractors. In addition, the bids came in high because the design was complicated. Ultimately, the design will be modified and re-bid at a later date.					No
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007-005	It was suggested that the Student Admissions functions be considered for the modernization of the Administration Building in order to centralize the student services functions. In addition, the \$11 million could be used to fund other projects. A meeting will be held with the affected user groups to consider the possibilities.					No
007-006	A concern was expressed about student services being located on the third floor of the Administration Building. As a result, it was suggested that the total square footage for Student Admissions Building be reduced for accessibility, rather than relocating all of the functions to the Administration Building.					No
007-007	J. Ireland suggested moving the Sherriff's office out of the Administration building. Possible homes include the Student Admissions Parking Structure or Rad Tech.					No
Student Admissions Parking Structure						
007-008	Per A. Gipson, the Student Admissions Parking Structure will be bid with the Physical Education Parking Structure. These projects will be advertised later this month.					No
Potential State Funds						
007-009	A state wide bond for \$15 million was passes and about half of these monies are designated for community colleges. These monies must be applied for by the campus operations department. Due to the age of the campus facilities, LACC will be prioritized higher as recipients of these funds. In addition, the campus is willing to match the state funds, which also gives LACC a higher ranking.					No
007-010	C. Alcala also suggested the campus investigate possibility of obtaining HUD funding for the PE/Health Building.					No



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007-011	The committee reached a consensus about the administration's recommendation for project prioritization. It is also agreed that the projects will be reassessed periodically throughout the length of the bond program.					No
007-012	The committee will meet every second and fourth Monday of each month from 3:30-4:30 pm. The next meeting will be on October 25, 2004 in the Faculty/Staff Center.					No

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



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Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 8

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
10/25/2004	03:30 PM	04:45 PM	11/8/2004	03:30 PM	Kelly Vernon	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
008-001	The LACC Master Budget Sheet and the Master Budget Sheet Project Summary were distributed.					No
008-002	Per A. Gipson, the Master Project Rebaselining Sheet must be modified and submitted to the Program Managers' Office as soon as possible. There is a \$1.5 million shortfall from Prop AA. This sheet will be modified based upon the committee's direction.					No
008-003	There will a Student Admission Building User Group meeting on Tuesday, November 2, 2004.					No
008-004	G. Colombo suggested that \$1.5 million deficit be resolved by reallocating money from the Student Admissions Building to the PE Parking Structure, and moving it from the PE Parking Structure's Prop A funding to Prop AA funding, since this project is being funded out of both Prop A and AA.					No
008-005	The Committee reviewed the budget sheets and discussed possible alternatives.					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
008-006	The Committee came to a consensus about reallocating \$1.5 million from the Student Admissions Building to the PE Parking Structure to make up for the deficit in the budget.					No
PE Parking Structure and Student Admissions Parking Structure						
008-007	Per A. Gipson, both parking structures have DSA stamps and will be rebid together as a package if we can proceed quickly. The District has requested that Program Manager obtain an extra independent estimate, but the estimating firm has not been procured yet. This may cause additional delays and may result in the Student Admissions Parking Structure proceeding before the PE Parking.					No
11/8/04 Bond Advisory Meeting Agenda						
008-008	1) Follow up on deans being informed about all District meetings pertaining the LACC projects 2) Update on Student Admissions Building User Group Meeting 3) Update on Parking Structure projects					No

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 9

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
11/8/2004	03:30 PM	04:30 PM	11/22/2004	03:30 PM	Kelly Vernon	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Review of charter and voting members of Prop A Advisory Committee - M. Eastcott

009-001	M. Eastcott reviewed document clarifying the voting members of the Prop A/AA Advisory Committee.					No
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Issues and domino effect of proposal regarding Student Admissions Center - M. Eastcott

009-002	Per M. Eastcott, the shared governance met and discussed alternatives for the Student Admissions Building. The architects will meet on 11/19/04 to access these options and subsequently present their recommendation to the user groups. Ultimately, scaling down the new Student Admissions Building would eliminate the major cost overrun for this project.					No
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Sci Tech I and II - M. Eastcott

009-003	Per M. Eastcott, it has been decided that Rad. Tech will not relocate to Science Technology I, but will remain in their current location. Anthropology will be relocated from Science Technology II to Science Technology I building with the other earth sciences. As a result, Science Technology II will be modified per the budget allocation for this project. Bovis Lend Lease and the project shepherds will meet with the project architects to relay these changes to the design teams.					No
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Report on CH - M. Eastcott

009-004	Per M. Eastcott, the Clausen Hall user groups will meet with Bovis Lend Lease next week to					No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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review the programming document.

Status of CDC move - A. Gipson

009-005	Per A. Gipson, mitigation measures have been implemented to protect the current Child Development Center. The relocation project has reverted to the original project schedule and the facility will be moved during the Winter Intercession. The voting members of the committee will determine whether an additional modular will be purchased and used at this site.					No
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Budget

009-006	The Committee reviews the current budget sheet.					No
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New Child Development Center

009-007	Per M. Eastcott, the revised CDC design is still \$2 million over budget. We will ask L. Eisenberg if a third independent estimate will be required for this non-bond project and, if so, who will procure this firm.					No
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Family Life Science

009-008	Per A. Gipson, due to modifications to the construction schedule and relocation of the transformer to supply power, the Family Life Science Building will not be taken off-line. In addition, the FLS departments will be relocated upon the completion of the construction of the Science Technology I and II Buildings and should not need temporary housing.					No
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The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 10

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
11/22/2004	03:30 PM	04:30 PM	12/13/2004	03:30 PM	Terry Booty	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Review of charter and voting members of Prop A Advisory Committee - M. Eastcott

009-001	11/8/04 - M. Eastcott reviewed document clarifying the voting members of the Prop A/AA Advisory Committee.					No
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Issues and domino effect of proposal regarding Student Admissions Center

009-002	<p>11/22/2004 - Per Ron Purisima, meeting will be held with the Architects of Cesar Chavez, Women's Gym, Cafeteria Bldg, and Student Admissions to discuss cost over-runs for Student Admissions Center and submit proposals to relocate departments into existing buildings. Per Ron Purisma - The four prespective user groups will meet the week of 12/6/04 to review proposals.</p> <p>Cesar Costellases no longer president of ASO, Celena Benetiz is active president.</p> <p>Per M. Eastcott, the shared governance met and discussed alternatives for the Student Admissions Building. The architects will meet on 11/19/04 to access these options and subsequently present their recommendation to the user groups. Ultimately, scaling down the new Student Admissions Building would eliminate the major cost overrun for this project.</p>					No
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Sci Tech I and II - M. Eastcott

009-003	11/8/04 - Per M. Eastcott, it has been decided that Rad. Tech will not relocate to Science Technology I, but will remain in their current location. Anthropology will be relocated from					No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	Science Technology II to Science Technology I building with the other earth sciences. As a result, Science Technology II will be modified per the budget allocation for this project. Bovis Lend Lease and the project shepherds will meet with the project architects to relay these changes to the design teams.					
Report on CH - M. Eastcott						
009-004	11/8/04 - Per M. Eastcott, the Clausen Hall user groups will meet with Bovis Lend Lease next week to review the programming document.					No
Status of CDC move - A. Gipson						
009-005	11/8/04 - Per A. Gipson, mitigation measures have been implemented to protect the current Child Development Center. The relocation project has reverted to the original project schedule and the facility will be moved during the Winter Intercession. The voting members of the committee will determine whether an additional modular will be purchased and used at this site.					No
Budget						
009-006	11/8/04 - The Committee reviews the current budget sheet.					No
New Child Development Center						
009-007	11/8/04 - Per M. Eastcott, the revised CDC design is still \$2 million over budget. We will ask L. Eisenberg if a third independent estimate will be required for this non-bond project and, if so, who will procure this firm.					No
Family Life Science						
009-008	11/8/04 - Per A. Gipson, due to modifications to the construction schedule and relocation of the transformer to supply power, the Family Life Science Building will not be taken off-line. In addition, the FLS departments will be relocated upon the completion of the construction of the Science Technology I and II Buildings and should not need temporary housing.					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Restroom Modernization						
010-001	11/22/04 - Per Ron Purisima, BLL to ratify RFC (Request for Contract) for Fire Watch Protection of remodeled restrooms while fire alarm plans are in DSA backcheck. Per Ron Purisima, Fire watch needs approval before restrooms are opened.					No

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 11

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
12/13/2004	03:30 PM	05:00 PM	12/13/2004	03:30 PM	Terry Booty	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Review of charter and voting members of Prop A Advisory Committee - M. Eastcott

009-001	11/8/04 - M. Eastcott reviewed document clarifying the voting members of the Prop A/AA Advisory Committee.					No
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Issues and domino effect of proposal regarding Student Admissions Center

009-002	<p>11/22/2004 - Per Ron Purisima, meeting will be held with the Architects of Cesar Chavez, Women's Gym, Cafeteria Bldg, and Student Admissions to discuss cost over-runs for Student Admissions Center and submit proposals to relocate departments into existing buildings. Per Ron Purisma - The four prespective user groups will meet the week of 12/6/04 to review proposals.</p> <p>Cesar Costellases no longer president of ASO, Celena Benetiz is active president.</p> <p>Per M. Eastcott, the shared governance met and discussed alternatives for the Student Admissions Building. The architects will meet on 11/19/04 to access these options and subsequently present their recommendation to the user groups. Ultimately, scaling down the new Student Admissions Building would eliminate the major cost overrun for this project.</p>					No
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Sci Tech I and II - M. Eastcott

009-003	11/8/04 - Per M. Eastcott, it has been decided that Rad. Tech will not relocate to Science Technology I, but will remain in their current location. Anthropology will be relocated from					No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	Science Technology II to Science Technology I building with the other earth sciences. As a result, Science Technology II will be modified per the budget allocation for this project. Bovis Lend Lease and the project shepherds will meet with the project architects to relay these changes to the design teams.					
Report on CH - M. Eastcott						
009-004	11/8/04 - Per M. Eastcott, the Clausen Hall user groups will meet with Bovis Lend Lease next week to review the programming document.					No
Status of CDC move - A. Gipson						
009-005	11/8/04 - Per A. Gipson, mitigation measures have been implemented to protect the current Child Development Center. The relocation project has reverted to the original project schedule and the facility will be moved during the Winter Intercession. The voting members of the committee will determine whether an additional modular will be purchased and used at this site.					No
Budget						
009-006	11/8/04 - The Committee reviews the current budget sheet.					No
New Child Development Center						
009-007	11/8/04 - Per M. Eastcott, the revised CDC design is still \$2 million over budget. We will ask L. Eisenberg if a third independent estimate will be required for this non-bond project and, if so, who will procure this firm.					No
Family Life Science						
009-008	11/8/04 - Per A. Gipson, due to modifications to the construction schedule and relocation of the transformer to supply power, the Family Life Science Building will not be taken off-line. In addition, the FLS departments will be relocated upon the completion of the construction of the Science Technology I and II Buildings and should not need temporary housing.					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Restroom Modernization						
010-001	11/22/04 - Per Ron Purisima, BLL to ratify RFC (Request for Contract) for Fire Watch Protection of remodeled restrooms while fire alarm plans are in DSA backcheck. Per Ron Purisima, Fire watch needs approval before restrooms are opened.					No

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 12

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
12/13/2004	03:30 PM	05:00 PM		03:30 PM	Terry Booty	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Announcement from Bovis Lend Lease

012-001	<p>As we transition from the Design Phase into the Construction Phase, Allyson Gipson is moving back to the Bovis Main office to concentrate on business development and recruiting. Ron Purisima is stepping up to the position of project director.</p> <p>Barry Willett is joining the team as construction manager. Barry recently completed the central plant project at Mount San Antonio College for Bovis and will put that knowledge to use on our central plant / infrastructure projects.</p>					Yes
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Student Administration Building

012-002	<p>Per Ron Purisima, pre-engineered structures are being researched as a possible alternative to conventional construction.</p> <p>Bovis expects to receive a conceptual cost estimate by the end of this week for a greatly simplified building in pre-engineered & metal frame structures.</p> <p>Potential cost savings by reducing the number of security cameras in the parking structure has been discussed. A decision has not been reached.</p>					No
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Science Tech I and II

012-003	<p>Construction on Science Tech I and II can start only after the Student Admissions Parking Structure is completed and available to handle the cars currently parking on Snyder Field.</p>					Yes
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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PE Parking Structure and Athletic Field

012-004	<p>Per Dr. Givens, on Friday Dec.10, 2004, the District called an impromptu meeting on Heliotrope Street in front of the PE Health Parking Structure site. Attendees included representatives from Councilman Tom LaBonge's office, City of Los Angeles Department of Public Works, LADWP, the District, City College, DMJM, Bovis, and LACC alumnus, Duke Russell. The meeting was called in response to Duke Russell's request that the track on the PE Health Parking Structure be redesigned to make it NCAA compliant. Bill Hahn explained that the footprint of PE Parking Structure is restricted by existing property lines on three sides and a mandatory fire lane on the fourth side. The bleachers on the west side of the track are already cantilevered over the existing sidewalk almost 7'-0" to allow for the track to be as big as it is now. In order to accommodate Duke Russell's request, the track would have to be made larger requiring redesign of the parking structure to make it larger extending 8'-0" into Heliotrope Street and also the code required fire lane on Monroe Street. The representatives from the City of Los Angeles indicated that they would allow the parking structure to move into Heliotrope Street to accommodate the increased size of the building. The parking structure is out of DSA and ready to go to bid. The suggested changes would require major redesign and resubmission to DSA. This would delay construction of the project by at least one year and add significant costs.</p> <p>A resolution was passed by the Bond Advisory Committee that stated their position on the matter and is attached. They made it very clear that they do not want to spend any additional money on the project nor allow any delays.</p> <p>A meeting with the District regarding this issue is scheduled for Friday Dec.17, 2004. The college, DMJM, Bovis, Studios Architects will be in attendance. Drs. Givens and Eastcott will present the concerns of the college to Larry Eisenberg. The District will provide direction regarding the next action.</p>					No
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Chemistry Relocation

012-005	<p>Per Ron Purisima, the project is scheduled for first advertisement on Friday Dec 24, 2004 with the Pre-Bid Conference scheduled for Thursday Jan 6, 2005.</p>					No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Van De Kamp Campus

012-006	Per Dr. Eastcott, the project budget is \$62m and the current estimate is \$66m. The project needs to be brought in line with the budget.					No
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Per Dr. Eastcott, the District is researching alternative methods of procuring central plant type projects District wide that could be funded from the operations budget instead of the construction budget. More clarity on the issue is expected in January.

Child Development Center Relocation

012-007	Contractor is proceeding with the work. The Golf Driving Range still has not obtained their DSA certification which is preventing us from working inside the building. Because of the short time frame to have the CDC operational by Feb 7, 2005 and the belief that it is unlikely that certification will be received in time, we are forced to proceed with an alternative plan involving the relocation a second modular unit.					No
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The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 13

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
1/10/2005	03:30 PM	05:00 PM		03:30 PM	Terry Booty	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Student Administration Building

012-002	<p>Per S. Turk, alternative plans for Student Admissions were discussed Nov./Dec of last year after the bids came in over budget. BLL to present modular options to board Feb. 9th. BLL will present alternatives to Bond Advisory before District.</p> <p>Per S. Turk, LACCD voiced concerns with the appearance of modular structures resembling a K-12 facility.</p> <p>Per S. Turk, once BLL receives approval from Board and Campus, we will issue an RFQ, mid-February beginning the design process.</p> <p>Per S. Turk, the Student Admission Parking structure will be repackaged and go out to bid separately from the Student Admissions Center. DMJM may request a third estimate before bid package is released.</p>					No
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PE Parking Structure and Athletic Field

012-004	<p>Per S. Turk- Following the Dec. 10th meeting with key stake holders, the current property limits cannot accommodate the addition of an 8th lane. The footprint of the stadium will encroach onto Heliotrope 8 feet and the stadium bleachers will cantilever 20 feet above Heliotrope.</p> <p>Studios Architect has submitted an analysis of the time and cost impact to the schedule. The cost impact is estimated at 2 million dollars; \$0.5 million in redesign cost and additional \$1.5 million in construction. Time impact will be a year and a half delay which includes redesign and DSA submittal.</p>					No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	<p>Per Dr. Eastcott - The Board will present the Architect's analysis to Duke Russell. Dr. Eastcott to inform Bond Advisory committee of decision.</p> <p>The Campus reviewed and discussed the Architect's analysis and made it clear that they stood behind the resolution passed at the last Bond Advisory meeting and are not interested in entertaining this proposal.</p>					
Progress Survey of Bond Program						
012-005	<p>Per Dr. Givens, LACCD has contracted Duane Hickling to prepare a report on the progress of the bond program. D. Hinckling is scheduled to interview key personnel on all nine campuses.</p> <p>Bond Advisory committee to select a core group, 3 to 4 people, to interview with D. Hickling. Date for interview is set for January 27th at 12:30pm, AD 218.</p>					Yes
MLK Library						
012-006	<p>Per Dr. Eastcott, the project has been submitted to DSA, review of plans will not take place until February 8th. Due to market conditions the project is anticipated to come in over budget by 500,000 dollars. Anticipated start of construction is August or September of this year. Project schedule to be completed Winter Intersession 2007.</p>					No
Demolition of Men's Gym						
012-007	<p>Per Dr. Eastcott- Demolition of the north part of the Men's Gym is scheduled for early July, and will be completed by mid August. Potentially the Chemistry building and Bungalow X and Y will be demolished at the same time.</p> <p>Per Dr. Eastcott, the Football Bleachers will be demolished mid March. The relocation plans for displacement of the Trainings Facility and Intercollegiate Athletics are 80% complete.</p>					No
Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd

Journalism Department



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
013-001	Per S. Turk, the life science laboratory will not be housed in the temporary Chemistry Village. Journalism to move into the Chemistry Village at Synder Field.					Yes

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 14

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
1/24/2005	03:30 PM	05:00 PM		03:30 PM	Terry Booty	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Student Administration Building

012-002	Per Bond Advisory Committee request S. Turk and S. Kremmidas presented " Student Admission Center A Modular Option".		On Going			No
	Bond Advisory Committee unamamously agreed 8-0, to proceed with Modular Option. The only caveat for not proceeding with Student Admission Modular Option will be if accessibility issues delay the completion of Student Admission Parking Structure.					

PE Parking Structure and Athletic Field

012-004	Per S. Turk- Following the Dec. 10th meeting with key stake holders, the current property limits cannot accommodate the addition of an 8th lane. The footprint of stadium will encroach onto Heliotrope 8 feet and the stadium bleachers will cantilever 20 feet above Heliotrope.		Sent			No
	Studios Architect has submitted an analysis of the time and cost impact to the schedule. Overall the cost impact estimated at 2 million dollars; a half a million in redesign cost and additional 1.5 in construction. Time impact; a year and a half delay which includes, redesign and DSA submittal.					
	Per Dr. Eastcott - the board will present the Architects analysis to Bill Russell. Pending B. Russell contributions to the additional cost of the project, LACCD will proceed with the current plan.					



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
MLK Library 012-006	Per Dr. Eastcott, the project has been submitted to DSA, review of plans will not take place until February 8th. Due to market conditions the project is anticipated to come in over budget by 500,000 dollars. Anticipated start of construction is August or September of this year. Project schedule to be completed Winter Intercession 2007.					No

Demolition of Men's Gym 012-007	Per Dr. Eastcott- Demolition of the north part of the men's gym is schedule for early July, and completed by mid August. Potentially the Chemistry building and bungalow X and Y will be demolished at the same time. Per Dr. Eastcott, the football bleachers will be demolished mid March. The relocation plans for displacement of the trainings facility and intercollegiate athletics located are 80% complete.					No
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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Van De Camp Site 014-001	Per. Dr. Eastcott, Bond Advisory Committee to give recommendations for state-funds to either purchase gym equipment and store until the facility is complete or use dollars towards 1st phase construction of Buildings 1 and 2. Per B. Doane, LACCD proposes to use 501(c)3 entity to pick up financing for construction of Central Plants for all nine campuses. For LACC the use of nonprofit financing provides approximately 5 million in rebate. Bond Advisory Committee to submit recommendation.					No

014-002						No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 15

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
2/14/2005	03:30 PM	05:00 PM		03:30 PM	Terry Booty	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Student Administration Building

012-002	<p>At the request of the Bond Advisory Committee S. Turk and S. Kremmidas gave a presentation; "Student Admission Center, A Modular Option".</p> <p>Per R. Purisima, Larry Eisenberg reviewed the presentation materials and authorized BLL to proceed with a Request for Qualification (RFQ) without having to submit the presentation to Infrastructure Committee. BLL is preparing an RFQ.</p> <p>Per S. Turk, the initial concerns that the delivery of the modular units might be impacted by the construction of the parking structure were researched with several manufacturers who said that this will not be an issue.</p>		On Going			No
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PE Parking Structure and Athletic Field

012-004	<p>Studios Architects presented an overview of Health, Fitness, and PE Center, Athletic Field, M&O Facility and Parking Structure project. Cliff Peterson highlighted the firms innovative use of the constrained site and shared their challenges with DSA.</p>					No
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MLK Library

012-006	<p>Per R. Purisima, the new MLK Library non-bond project, according to information shared at the Six Pack meeting, is scheduled to start DSA review on February 18, 2005.</p>					No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Demolition of Men's Gym

012-007	<p>Per R. Purisima, demolition of Men's Gym will occur in two phases; the northern portion of the demolition, a non bond project, will be handled by the District and anticipated to be completed by the end of summer. The second phase will demolish the rest of the Men's Gym upon completion of the new PE Health Building and will be handled under the bond program.</p> <p>H. Nishioka expressed concerns about dust and noise caused by the demolition of Men's Gym and the possibility of moving classes into another building during construction.</p> <p>Per M. Moon, the department chairs should be notified in advance of classes that will potentially move into other departments prior to facilitate construction.</p> <p>Per R. Purisima, BLL is forming a construction coordination committee to notify campus of upcoming construction activity. The committee will coordinate with the senior staff, department chairs and M&O for the displacement of classes and accessibility / routing issues on campus.</p>					No
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Van De Camp Site

014-001	<p>Per. Dr. Eastcott, there no significant changes since the last debriefing. Building 1 is in preparation to be submitted to DSA April 2005.</p>					No
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Student Admission Parking

014-002	<p>Per R. Purisima, the architect is completing drawings which incorporate scope reduction in an effort to reduce cost. BLL is preparing the Request for Bid package to be resubmitted to DMJM/JGM shortly.</p>					No
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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Temporary Student Center

015-001	<p>Per R. Purisima, the Temporary Student Center received seven bids, four of which came in under budget including all of the add alternates. There is a discrepancy with the bid form used by the two lowest bidders which is being reviewed by</p>					No
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DMJM legal. A Notice of Intent to Award will be issued pending the outcome of the review.

Chemistry Relocation

015-002	Per R. Purisima, a bid protest was received from the low bidder, deemed non-responsive due to modification of the bid form, for the portable buildings portion of the Bleacher Demolition and Relocation of Chemistry Department project and is being reviewed by DMJM legal. A Notice of Intent to Award was issued to the low bidder for the site work and demolition portion of the project.					No
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Jefferson Hall/ Franklin Hall

015-003	Per R. Purisima, Jefferson and Franklin Hall are at 100% construction document phase of design. The projects have been submitted for a estimates and constructability review. Per Dr. Eastcott, Franklin and Jefferson Halls have applied for state capitalization funding. These two projects are currently funded 100% under the bond program. The state funding can potentially reimburse 50% of the construction costs thereby releasing funds for other buildings that are currently unfunded. The campus can only submit one building per year.					No
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The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



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6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 16

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
2/28/2005	03:30 PM	05:00 PM		03:30 PM	Terry Booty	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Proposition A/AA Presentation

016-001 No

Larry Eisenberg along with Tony Sanger and Fred Gans, representatives from the program manager DMJM/JGM, gave an overview presentation of Proposition A/AA Bond Program and its current status.

The presentation highlighted the projects currently in construction throughout the district, the spike in construction cost, and the affects the increase in cost have on bond funded projects.

Per L. Eisenberg, the District has implemented mechanisms to combat the spike in project cost. Now, the district requires additional cost estimates, constructability review and accurate program validation. In addition, the District is working with the Divison of State Architects(DSA) to expedite bin time for various projects.

The campus voiced concerns regarding replacement cost for the current program, given market conditions.

Per Dr. Eastcott, given the market conditions the bond program will still provide additional academic square footage.

Per W. Richmond, the campus approximately has 780,000 square feet and will receive additional 20%, which will bring the campus to over a million plus in square footage.

Per L. Eisenberg, the inflation of construction cost in the market has tremendously affected the scope of work set forth by the initial master plan. LACC is faced with making critical decisions about scheduled projects based on a fixed budget. Many of the campuses have applied for additional state funding.



Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	<p>Per R. Purisima, Bovis has looked into pre-engineered buildings as a cost effective alternative that will provide the prescribed square footage at fraction of the cost.</p> <p>L. Yamaoka inquired about the increase of soft cost given the change in scope of projects and delays in DSA.</p> <p>Per F. Gans, the program has set fixed fee guidelines to mitigate the soft cost increases. The College Program Managers and the Program Manager have fixed combined fee of 10 percent. The architects and other consultants also have fixed fee guidelines according to the value of the project.</p>					
Temporary Student Center						
016-002	<p>Per R. Purisima, the Temporary Student Center has been awarded to the lowest responsive bidder. The bid protest has been reviewed and rejected. Once the contracts are signed S. Kremmidas will set up a pre-construction meeting.</p>					No
Chemistry Relocations and Village						
016-003	<p>Per R. Purisima, the Chemistry Relocations and Village will be awarded to second lowest bidder. Bovis has received notice of bid protest and will update the campus accordingly.</p>					No
Student Admissions Parking						
016-004	<p>Per R. Purisima, S. Turk has submitted a Request for Bid package to DMJM/JGM for the Student Admissions Parking.</p>					No

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

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6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 17

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
3/14/2005	03:30 PM	05:00 PM	3/28/2005	03:30 PM	Terry Booty	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Announcements

017-001	Per Dr. Ireland, Lisa Winter, part time faculty, is the new compliance officer for LACC.					No
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Security Presentation- Student Admission Parking

017-002	<p>Jim Black from TRC Security presented a detailed overview of the current security plan for the Student Admission Parking structure.</p> <p>TRC participated with Leo A. Daily to incorporate recommendation from the security master plan into the parking structure. The design criteria were outlined by elements found in a typical urban civic setting. The security plans goals were to increase the sheriffs response and access capabilities.</p> <p>L. Yamaoka inquired who determines the stakeholders/ user group and were they consulted during the design phase of the security system.</p> <p>Per J. Black/S. Turk, the stateholders were determined during the design phase of the system, TRC meet with faculty, including administration, sheriffs department, and other key members.</p> <p>Campus voiced concerns about the monitoring of the open space behind the Student Admission Parking and Building.</p> <p>Per J. Black, during the Parking Structure phase of construction the cameras will focus on the internal activity of the structure. The changes to design have only eliminated 6 cameras, but will be incorporated into the security plan for Student Admission Parking. TRC recommended</p>					No
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Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	<p>changing from motorized cameras to fixed wide-view cameras that allow for greater visibility.</p> <p>The Bond Advisory Committee accepted the Security Plan for the Student Admission Parking pending the incorporation and implementation of the security plan between the Student Admission Parking and Building.</p>					
Student Admission Center						
017-003	<p>Per. S Turk, Bovis presented the modular concept to Bond Advisory Committee last month for Student Admission Center. Bovis took a look at other projects at the start of design and are impacted by the same market inflation as the Student Admission Center.</p> <p>Bovis proposed to construct the MLK Library Annex as a design-build modular option, as a combined project with the Student Admission Center.</p> <p>Per S. Turk, the pros of combining the project are reflected in the quality of contractors able to bid projects over 10 million dollars, and the ability to lock in pricing.</p> <p>Campus inquired if design build was applicable to modernization projects.</p> <p>Per S. Turk, design-build is not a viable option for modernization because a majority of work is undisclosed prior to construction, which presents to many unforeseen risk.</p> <p>The department chairs will review the modular presentation with Bovis and follow up with the Bond Advisory Committee to vote.</p>					No
Demolition Schedule						
017-004	<p>Per S. Turk, the Bovis Team will work with the appropriate deans to notify campus of up coming construction activity on campus.</p> <p>The team will review access and travel plans for campus and notify departments of changes prior to implementation.</p>					No
Chemistry Relocation/Village						
017-005	<p>Campus inquired about the completion date for the Temporary Chemistry Village and the ability</p>					No



Meeting Minutes

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to schedule classes.

Per S. Turk, there is a delay in the construction of the chemistry village due to non-responsive bids. Bovis is working closely with DMJM to get the project rebid.

Per J. Freitas, the chemistry department would like to purchase new stools for the temporary labs.

Per S. Turk, the procurement of stools for lab prior to opening of Sci Tech I is possible with the understanding that additional new stool will not be purchased but transferred from Chemistry Village.

Holmes Hall Modernization

017-006	Campus inquired to the construction schedule for Holmes Hall and the opening of the new computer labs. The campus has received large volume of computers and would like to make use of them despite the delay of construction for Holmes Hall.					No
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Per S. Turk, Bovis awaiting comments back from DSA and will notify campus of current construction schedule.

017-007						No
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The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

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6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 18

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
3/28/2005	03:30 PM	05:00 PM	4/28/2005	01:30 PM	Sara Kremmidas	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees
Los Angeles City College - Albert Germaine	
Los Angeles City College - John Freitas	
Los Angeles City College - Lillian Yamaoka	
Los Angeles City College - Maria Reich	
Los Angeles City College - Jackie Ireland	
Los Angeles City College - Robert Brobst	
Los Angeles City College - Leanna Watts	
Los Angeles City College - Mattie Moon	
Los Angeles City College - Doris Givens	
Los Angeles City College - Merrill Eastcott	
Los Angeles City College - Myra Siegel	
Los Angeles City College - Willie Richmond	
Los Angeles City College - Dana Cohen	
Los Angeles City College - Kevin Windsor	
Los Angeles City College - Jane Melton	
Los Angeles City College - Betsy Regalado	
Bovis Lend Lease, Inc. - Ron Purisima	
Bovis Lend Lease, Inc. - Sara Kremmidas	
Bovis Lend Lease, Inc. - Randy Hartman	

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Correction to 3/14/05 meeting minutes						
018-001	Lisa Winter, the new compliance officer for LACC is not part time faculty.					No
Additional attendees (on sign-in sheets)						
018-002	Daniel Lara (A.S.O.), Jeremy Villar (Financial Aid), Mario Sanchez (Financial Aid), Celina Benitez (A.S.O.), Diane Hayes (AFT Staff Guild)					No



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Student Admissions Center and MLK Library Annex

018-003 Per R. Purisima, BLL is trying to schedule a meeting with Maryanne DesVignes in order to review the use of modular building construction for the MLK Library Annex. No

Per R. Purisima, BLL is trying to schedule a meeting with Maryanne DesVignes in order to review the use of modular building construction for the MLK Library Annex.

In response to a question by R. Brobst, R. Purisima stated that the budget overrun on the MLK Library Annex can be attributed to construction cost escalation.

Per R. Purisima, BLL has decided not to combine the MLK Library Annex project with the Student Admission Center (SAC). An RFQ for an architect with modular experience will be issued for the SAC so that the Library Annex project does not delay the SAC. Design-build is no longer being considered.

Demolition Schedule

018-004 Per R. Purisima, BLL will issue a construction notice when projects will affect the campus. No

Per R. Purisima, BLL will issue a construction notice when projects will affect the campus.

In response to a question by M. Reisch, R. Purisima stated that the Bleacher demolition will affect some of the rows of parking spaces in Snyder Field. Rows closest to the bleachers will be taken out of use in order to comply with safety concerns and to allow for a material laydown area.

M. Eastcott requested that bricks from the Bleacher demolition be salvaged in order for the campus to sell them as a fundraiser. M. Eastcott further requested that determination of this possibility be made a priority. BLL will follow up with the Contractor.

Per. M. Siegal, graduation is scheduled for June 7 in Snyder Field. The campus understands that the Bleacher demolition will be presented as an orderly, fenced construction site.

Per. R. Purisima, R. Brobst is making arrangements for temporary bleachers for graduation.

Chemistry Relocation/Village

018-005 Per R. Purisima, the temporary buildings for the Chemistry Relocation are being prepared for a third bid. No

Per R. Purisima, the temporary buildings for the Chemistry Relocation are being prepared for a third bid.

In response to a question by J. Freitas, R.



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	<p>Purisima stated that bid may be found to be non-responsive if the bid form is not filled out in its entirety, is modified or requested information etc. is not submitted with the bid.</p> <p>In response to a question by J. Melton, R. Purisima stated that the demolition of the Chemistry Building will start in July. BLL to meet with the District tomorrow in order to get a definitive schedule in regard to the important deadlines for the funding for the new Child Development Center.</p> <p>In response to a question by D. Givens, M. Eastcott stated that a large amount of hazardous materials abatement has already been completed in the Chemistry Building.</p> <p>In response to questions by M. Siegel and D. Givens, M. Eastcott stated that Chemistry classes will be held during the first summer session but not the third summer session.</p> <p>A. Germaine stated that he believes that Chemistry 101, which is an eight-week course, has been scheduled for the summer.</p> <p>M. Eastcott stated that no eight-week Chemistry courses should have been scheduled for the summer.</p> <p>In response to a question by R. Brobst, R. Purisima stated that the bungalow construction will be DSA compliant; however, the design does not have to go through DSA because the bungalows will be used for less than three years. There will be a stand alone fire alarm system that should provide notification in the Sheriff's office in the event of a fire.</p> <p>R. Purisima to give R. Brobst the details about the fire alarm system for the Chemistry bungalows.</p> <p>Per R. Purisima, the FFE budget for SciTech I can be used to supply the temporary Chemistry facilities with new stools that will later be used in SciTech I.</p> <p>Per D. Givens, the showroom for the District FFE will be open soon.</p> <p>R. Purisima to give J. Freitas the address for the showroom.</p> <p>(Note: the showroom will be located downtown on first and second floors of 811 Wilshire Blvd. The website for a complete catalog of available furniture is http://www.propositiona.org/PropInfo/eCatalog/eCatalog_Categories.asp)</p>					



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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Holmes Hall 018-006	<p>Per R. Purisima, BLL is currently looking into separating Holmes Hall 101 & 103 by phasing the project. Currently, this work is being considered for completion during Winter Break. The project is scheduled for DSA back check on 4/1/05.</p>					No
Meeting Minutes 018-007	<p>L. Yamaoka requested that the abbreviated minutes from this meeting that get distributed campuswide contain more detailed information.</p> <p>D. Givens directed L. Yamaoka to help with the review of the minutes prior to distribution to the campus.</p> <p>Per R. Purisima, BLL will give L. Yamaoka a copy of the full meeting minutes and the abbreviated minutes for her review.</p>					No
Budget update 018-008	<p>R. Purisima distributed copies of the LACC Master Budget prepared by BLL and stated that the changes to this budget from the November distribution are indicated by shading: previous changes are shaded light and new changes are shaded dark.</p>					No
018-009	<p>Per R. Purisima, the biggest change in the budget is to the Franklin Hall budget; money has been transferred out in order to supplement the PE Parking Structure budget. The PE budget was increased in response to additional estimates indicating what is believed to be a worst case scenario and greatly reduces the possibility of having to re-bid the project. The District will not allow a project to go to bid without that there is money in the budget before a project goes to bid.</p> <p>K. Windsor stated that the Franklin Hall user group was under the impression that money would not be taken from their project budget.</p> <p>Per M. Eastcott, the certainty of State funding for Franklin Hall is getting higher, therefore the decision was made to remove the money at this time.</p> <p>In response to a question by K. Windsor, R.</p>					No



Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	<p>Purisima stated that, Franklin Hall was chosen because it is later in the schedule and was fully funded under the bond. The State funds should replace the funds transferred into the PE project. If the State funds do not come through for Franklin Hall, the campus will have to reevaluate the priority of the projects.</p> <p>In response to a question by K. Windsor, R. Purisima stated that the current cost estimates for the Franklin Hall modernization include escalation to the mid point of construction; additionally, the architect has been asked to provide value engineering on the project.</p> <p>In response to a question by K. Windsor, R. Purisima stated that Bruce Rosky at the District is in charge procuring the State funds for Franklin; R. Brobst is also involved.</p> <p>In response to a question by K. Windsor, R. Purisima stated that later this year, the State will determine whether or not the funds for Franklin will be approved.</p>					
018-010	<p>Per R. Purisima, Clausen Hall, DaVinci Hall, and Cesar Chavez are currently not funded; the parking structures must be built in order to comply with EIR requirements and master plan as well as to provide alternative parking, freeing up Snyder Field so that the SciTech can be built.</p>					No
018-011	<p>Per R. Purisima, there was an additional loss of funds due to the District pulling SMP funds that were planned for this campus.</p> <p>In response to a question by L. Yamaoka, W. Richmond stated that the District originally gave the campus \$500,000; the District stated that the money was taken back because it was not being spent as earmarked; the District did not discuss or inform LACC prior to taking the money back; the money was given to another campus.</p> <p>Per M. Eastcott, the District returned \$104,000 to the campus which is being used for emergency lighting.</p> <p>Per D. Givens, she met with the District extensively regarding this matter; P. Meckley made the decision to take the money back; there was no notification process.</p>					No

Project Schedules



Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
018-012	R. Purisima distributed copies of the LACC Monthly Report schedule prepared by BLL and stated that copies of the schedule will be distributed on a more regular basis, when there are changes (the Master Budget also will be distributed more regularly, when there are changes).					No
018-013	Per R. Purisima, BLL is currently working to compress the total project duration.					No
018-014	<p>In response to a question by W. Richmond, R. Purisima stated that the DSA inspector has signed off on Phase I of the Restrooms Modernization project; the Fire Marshall sign off also needs to be confirmed; it is likely that these Restrooms will be opened tomorrow.</p> <p>In response to a question by L. Yamaoka, R. Purisima stated that the existing fire alarm system has been re-connected with provisions for the new fire alarm system, which will go out to bid separately.</p>					No
018-015	Per R. Purisima, the Pre Construction conference for CWS Systems, the contractor for the Student Lounge is scheduled for 4/7/05. Currently, the contractor expects to start on-site work around 5/5/05.					No
018-016	Per R. Purisima, a Pre-Construction Conference will be scheduled for Tobo Construction, the contractor for the Bleacher demolition and site preparation for the Chemistry Relocation, pending completion of their submittals.					No
018-017	Per R. Purisima, the Demolition of the Chemistry Building was presented to the Infrastructure Committee last week; the plans were approved.					No
018-018	Per R. Purisima, the Student Admissions Parking Garage and the PE Parking Garage are anticipated to go out for first bid advertisement on 4/8/05.					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Late Breaking News						
018-019	<p>Per D. Givens, an article appeared in the news last Friday, after the Hickling Report was presented to the Board. The Hickling Report gave the District a "C-" for their management of the Bond project. This was the best and most comprehensive evaluation of the Bond program and the frustration of the College Presidents about road blocks at the District level were well expressed.</p> <p>In response to a question by L. Yamaoka, D. Givens stated that the reference to inefficiencies in the Shared Governance process in the Hickling report was not directed to this campus.</p>					No
018-020	<p>Per M. Eastcott, Buildings I & II and the Central Plant at Northeast campus are currently \$6 to \$7 million over budget (this does not include Building III).</p> <p>Per M. Eastcott, Building I will be submitted for DSA review on 4/15/05. While this building is in DSA, the whole campus (Building I, II, III and possibly the Central Plant will be packaged for a design-build RFQ in order to determine if there would be an interest and if the costs can be brought down.</p> <p>Per M. Eastcott, Tishman has stated that they cannot meet their obligations and stay within their allotted percentage for moving forward with the Bond program. Therefore, Tishman and the District have made a mutual decision that Tishman will leave the program. Tishman has requested a ten percent fee, based on what they were promised when the project was not a Bond program. Tishman's departure is not related to a performance issue. The District has asked BLL to step in and negotiations are occurring at a higher level.</p>					No
018-021	<p>Per M. Eastcott, the District is making an effort to fund Central Plants on all campuses by involving the energy industry to construct energy efficient plants. Under this program, the campuses would have not mortgage obligation, no initial cost, and not liability. However, the campuses would not be able to dictate the technology that is used. Seven companies are interested in this program. It is estimated that this program would save approximately \$5 million at Northeast campus.</p> <p>In response to a question by R. Sechooler, M.</p>					No



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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	Eastcott stated that either electric or gas water chillers will be considered for this campus with a possible additive alternate of using ice storage.					
018-022	<p>Per D. Givens, LAUSD contacted her and the District in order to discuss a collaborative effort between LAUSD and LACC. LAUSD will build neighborhood schools and want to build in close proximity to the campus and perhaps share facilities with LACC. LAUSD will need to present this idea to a larger segment of the campus. Payoff for LACC is negotiable, in terms of land or buildings.</p> <p>In response to a question by L. Yamaoka, D. Givens stated that this proposal includes 6th through 12th grades. The LAUSD would be separated (fenced) from the LACC campus, however the two entities might share buildings. LAUSD will not pursue this proposal if the college is not interested, but will build a school in this area.</p> <p>D. Givens proposed that a meeting be scheduled for Wednesday afternoon in which LAUSD can present to a larger segment of campus.</p> <p>R. Sechooler stated that the campus should not hurry to have a meeting with LAUSD; the campus should publicize the meeting and have leadership present.</p> <p>Per M. Eastcott and D. Givens, the proposed meeting would be for initial information and would not mean that LACC is committed to proceeding with this joint venture.</p> <p>L. Watts stated that the ASO meeting is scheduled for Wednesday at 2:00pm and that this information has already been posted.</p> <p>In response to D. Given's request for consensus on the time for the presentation with LAUSD, consensus determined that this presentation can be held on 4/11/05 at 3:30pm.</p>					No
Bovis Lend Lease						
018-023	Per R. Purisima, S. Turk has left the LACC project to pursue a new career path, working at LAUSD.					No
New Prop. A/AA Meeting Time						
018-024	Per R. Purisima, DMJM in an effort to streamline the workflow, has scheduled a series of Business Process Reengineering meetings for					No



Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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the next several months which all CPMs are required to attend. This conflicts with the normal meeting time for these Bond Advisory meetings. Therefore, it is necessary to reschedule these Bond Advisory meetings for a temporary time period (April and May).

Per consensus, the new meeting time for Bond Advisory will be the fourth Thursday of the month at 1:30pm

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

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6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 19

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
4/14/2005	01:30 PM	03:00 PM	4/28/2005	01:30 PM	Piyawadee Chatuphorncharoen	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees
Los Angeles City College - Doris Givens	

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Introduction

019-001	- No revisions to the previous meeting minute were expressed at this time. - L. Watts suggested that the voting members of the Bond Advisory Committee be indicated as such on the meeting minutes.					No
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Library Annex

019-002	- S. Kremmidas presented the Pre-Engineered building solution for the new Learning Skills Center to M. Des Vignes who will in turn present it to her dean and faculty.					No
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Student Lounge Status

019-003	- The Pre-Construction meeting and Site Acceptance walk for the Student Lounge project occurred on April 7, 2005. The Notice to Proceed date was established as April 18, 2005. This starts the shop drawing and materials procurement process. Actual construction on site will start in beginning of May.					No
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Stadium Demolition

019-004	- The Contractor submitting the final documents required in order to schedule the Pre-Construction meeting. Anticipated start of the demolition is in early May.					No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	<ul style="list-style-type: none"> - A discussion on improving the meeting notification & scheduling process to minimize the chance of inadvertently overlooking important invitees and to more efficiently determine participant availability. The resulting process will be for BLL to issue a meeting request and agenda with a list of what we believe to be the affected departments to the IDWG Deans, Lillian Yamaoka and Willie Richmond who will in turn notify the proper personnel and determine the best time for the meeting. - The modular building package is being re-bid with the bid opening scheduled for April 28, 2005. The project is scheduled to complete on Aug. 29, 2005. - The proposed construction routing plan was presented. During movement of construction vehicles outside of the fenced construction site, flagmen will be stationed at key intersections to ensure safe passage by coordinating pedestrian and vehicular traffic. - L. Yamaoka raised a concern regarding campus cart traffic between the Communications building and the construction fencing to the east was raised because of the narrow width. BLL will work out alternative cart routing during the construction phase with the campus. The walkway will be reserved for pedestrian traffic only. - Per E. Carter's suggestion, truck access to demo site will not be permitted between the weekday hours of 7:30am - 8:30am to prevent entrance delays during the faculty and staff peak use time. - Heavy construction will be coordinated with class schedules. The noise and dust will be controlled during the construction. 					
	<p>The Storage area for the Athletic Department</p> <p>019-005</p> <ul style="list-style-type: none"> - In response to L. Yamaoka's question, BLL stated that Coach Miller was indeed involved with the coordination of the Bleacher Demolition and the relocation of the equipment it contained. A new storage for the Men's Athletic Dept. equipment was provided near the laundry room in the Women's Gym. 					No
	<p>New Child Development Center Budget (Non-Bond Project)</p> <p>019-006</p> <ul style="list-style-type: none"> - DSA approval has been obtained for the new CDC project. - A recent cost estimate for the CDC put the cost of construction at \$7.1m. This number does not 					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	<p>include soft costs, testing & inspections etc. J. Oda stated that the anticipated budget shortfall to be approximately \$2.4m over and above the \$1m contributed by the bond program. BLL feels that the estimate may be light at only \$243 SF. Other CDC projects in the area have been coming in over \$300 SF. The college has requested a detailed, up to date budget.</p> <p>- Dr. Givens stated that the college is committed to funding the budget shortfall by transferring funds out of other bond projects with expressed consensus from the committee.</p>					
Overall Campus 019-007	<p>- Currently the DaVinci, Clausen and Caesar Chavez projects are without funding.</p> <p>- DMJM's fourth estimate (created from three independent estimates) put the estimated construction cost of the PE Health Parking Structure at \$35.6m. The District will not advertise projects for bid without proof of sufficient funds in the project budget. To prevent a possible re-bid situation we chose to use the highest number, recognizing that the parking lot has to be built. In order to expedite the process, \$7.8m has been transferred into the PE budget from Franklin Hall to cover the additional amount for bidding the project. We are hopeful that the project will come in under this amount and the balance would be transferred back into Franklin. An application for \$7.2m in State funding has been applied for on Franklin Hall. This money will also be applied to the Franklin budget. Another application for State funding for Jefferson Hall is in the works.</p> <p>- Franklin and Jefferson Halls will undergo value engineering. We will need to collectively take a hard look at some of the extra design features that are in the projects and weigh the benefits against the cost. This philosophy of frugal efficient design should be applied to all projects going in to design.</p> <p>- D. Cohen reminded the group that it is important that we do not sacrifice new classroom space to fund the projects over budget that are over. The programs for the new buildings have already been reduced because of budget.</p> <p>- Suggestions were made to share adjacent classrooms through creative scheduling and teach Monday through Friday instead of Monday through Thursday as a means to get more classroom hours.</p>					No



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Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Sci. Tech. I & II 019-008	- The user groups from Sci Tech I & II are meeting 4/15/05 with the A/E team from Sci Tech I to review the feasibility of combining both programs into one building in an effort to control costs.					No
Chemistry Demolition 019-009	- Per R. Purisima, the pool can remain in operation during the Summer session until Aug. 15, 2005.					No
Additional Information 019-010	- E. Carter, emphasized the importance of long term coordination of construction projects with the class schedules. - Per Ron, E7 Studios is developing a campus map showing the new construction projects on the north end of the campus. The draft product will be presented to the college for review and approval of construction fencing limits, truck access, student routing, etc.					No
LAUSD 019-011	- Dr. Givens recapped several ideas that had presented to the college at the earlier meeting involving potential opportunities to lease land to LAUSD. LAUSD is looking for a site to build a Span School (grades 6 through 12). The committee made it clear that only a lease deal would be acceptable.					No

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 20

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
5/23/2005	03:30 PM	04:45 PM			Piyawadee Chatuphorncharoen	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review the Master Plan and alternatives.	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees
	Los Angeles City College - Doris Givens

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Restroom Project 020-001	- Per Dr. Givens, the restroom modernization project is in progress. Due to the noise from construction, the contractor-working hours are in the evening and at night. After finishing this stage, the working hours of the next phase, which creates less noise, will be changed to the daytime.					No
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Master Plan & Options 020-002	- Per Dr. Givens, no decision has been made regarding the Master Plan Modification and Options. - R. Purisima presented the alternatives including advantages and disadvantages of each alternative.					No
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Athletic Field 020-003	- R. Purisima stated that one option is to eliminate the elevated Athletic Field and relocate it back on ground to the original location, Snyder Field. To construct it on grade the Athletic Field is much less expensive comparing to constructing it on top of parking structure. However, the large valuable ground area will be used only for one purpose. In addition, it will trigger other projects such as the library or new P.E. bldg. if it is re-designed and moved to Willow Brook.					No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Child Development Center (CDC) and Library Annex 020-004	<ul style="list-style-type: none"> - The CDC was designed in the special shape to suit the footprint of Chemistry bldg. and new Student Admission Bldg. - The alternative is to relocate CDC to Monroe St. and Heliotrope. However, the EIR will have to reevaluate the emission analysis if CDC is located next to the parking structure. - The library could be relocated on Monroe St. near Holmes Hall and the Cafeteria Bldg. The learning skills center could be placed behind the library. - Another option for CDC is at the original location of CDC, next to the Golf Driving Range. - The CDC and library Annex have limited construction periods due to the source of funding. 					No
Parking Lot #1 on Vermont 020-005	<ul style="list-style-type: none"> - Another option is to utilize the parking lot 1 by adding additional levels. However, this option would trigger an impact on the EIR and could take a year. - Based on the Master Plan, parking lot #1 was planned to increase the capacity. However, it was not funded by Proposition A. 					No
New P.E. Building 020-006	<ul style="list-style-type: none"> - The P.E. Bldg. was designed about \$450 /sq.ft. with a lot of glass components. The estimate was about 32 M. excluding the soft costs. - The alternative is to redesign and place the P.E. Bldg. to the Men's gym footprint. To re-design this Bldg. would allow for savings by using more efficient design. - With the new design, the swimming pool will be larger than the existing design. R. Purisima to clarify whether the pool depth can be increased. - However, it may be take about 22 months to 2 years to start construction due to the re-design and DSA review. 					No



Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Chemistry Building						
020-007	<ul style="list-style-type: none"> - One alternative is to modernize the Chemistry Bldg. instead of demolition. - The Chemistry Bldg. is not suitable to use for the Student Admission Bldg. since Student Admission office needs to be on the ground. - After moving the Chemistry Department to the Science Tech. Bldg., the Chemistry Building can be modernized and used as a gym or Science Tech. II. 					No
Science Tech. Building and Student Admission Building/Parking						
020-008	<ul style="list-style-type: none"> - For Science Tech. Bldg., it will be relocated to the West Side of the campus. - To compensate the elimination of Student Admission Parking Structure, the additional parking spaces can be added on top of the P.E. parking structure. 					No
Other alternatives						
020-009	<ul style="list-style-type: none"> - Postpone the construction of some buildings such as Student Admission Bldg. and Student Admission Parking Structure. - Allocate the budget for modernization instead of construction the new buildings. - The M&O and Sheriff office could be relocated on Melrose (replace the current CDC). However, it could take about 1 year to do the re-design and DSA review. 					No
Additional Information						
020-010	<ul style="list-style-type: none"> - Per D. Givens, the state could pay for the refurbishing the classrooms if they are used for the instruction. State will not pay for the fields, parking structures or some infrastructures. - Per R. Purisima, the budget for Caesar Chavez Bldg., DaVinci Hall and Clausen Hall and Franklin Hall are about \$32 Millions short. - Per R. Purisima, Franklin Hall has the Final Project Proposal (FPP) for the State funding for about \$7.2 M. About \$7.8 M was transferred from this project to P.E. Parking Structure Project to cover bidding and the forth estimate. 					No



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Concerns & Suggestions

020-011	<ul style="list-style-type: none">- To redo the master plan requires more money and consumes more time. In addition, there may be something unforeseen which may cause the additional delays. - Faculty concerned that the re-design for the new building will reduce the classroom space. - R. Purisima to clarify the minimum clearance between the adjacent buildings. - Faculty suggested starting the projects on the Heliotrope and Melrose corner first for the parking. Then, build the Science Tech. Bldg. and use the rest of the money for the modernizing the buildings around the Quad. After that, divide some money for Student Admission Parking Structure to do some modernization. - For proposition A, the voters voted for reconstruction & refurbishing the buildings around the quad. - Faculty concern about the relocation of the building from one location to another. Per R. Pusirima, the window locations may need to be changed or eliminated to suit the new location.					No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 21

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
6/8/2005	03:30 PM	04:45 PM			Piyawadee Chatuphorncharoen	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review the Master Plan and alternatives.	Faculty/Staff Center	Faculty/Staff Center	

Attended By **Non-Attendees**

- Los Angeles City College - Doris Givens
- Los Angeles City College - Merrill Eastcott
- Los Angeles City College - Gary Colombo
- Los Angeles City College - Mattie Moon
- Los Angeles City College - Lillian Yamaoka
- Los Angeles City College - Dana Cohen
- Los Angeles City College - Jane Melton
- Los Angeles City College - Joseph Dojcsak
- Los Angeles City College - Shalamon Duke
- Los Angeles City College - John Freitas
- Los Angeles City College - Albert Germaine
- Los Angeles City College - Barbara Vasquez
- Los Angeles City College - Myra Siegel
- Los Angeles City College - Vaughn Obern
- DMJM/JGM - Jonathan Levy
- DMJM/JGM - Patrick Woods
- Bovis Lend Lease, Inc. - Ron Purisima
- Bovis Lend Lease, Inc. - Don Robb
- Bovis Lend Lease, Inc. - Piyawadee Chatuphorncharoen
- Los Angeles City College - Diane Hayes
- Los Angeles City College - Bob Kostenbaodez
- Los Angeles City College - Duke Russell
- Los Angeles City College - Dan Glickman
- Los Angeles City College - Jodae Lott
- Los Angeles City College - Lorna Harris
- Los Angeles City College - Jeremy Villar

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Scheme D for Master Plan



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
021-001	<p>- Dr. Eastcott presented the reevaluation of Master Plan: Scheme D which was developed base on Master Plan. He also showed the photographs of the parking structure at Loretta Campus which has the soccer field on top of the 2-story parking structure.</p> <p>- Per Dr. Eastcott, there are two major desired goals; one is not to have the field and the parking structure collocated and occupied at the same footprint. The other is trying to have only a few changes of building locations from the Master Plan. Sub goal is not to reopen the Master Plan so EIR can be done as the amendment.</p> <p>- Dr. Eastcott stated that we try to maximize the savings from other projects and use it for upgrading the buildings around the Quad.</p>					No
Sci. Tech I and Child Development Center (CDC)						
021-002	<p>- Per Dr. Eastcott, Sci. Tech I and CDC could be built in the different locations from the Master Plan.</p> <p>- Sci. Tech I Bldg. could be moved from Snyder Field to the Student Admission Parking Structure footprint, Northwest of the campus on Heliotrope.</p> <p>- The advantage of building Sci. Tech. I on Heliotrope is that the soil condition on Heliotrope is better than that on Vermont. In addition, NW corner of campus can be treated as the Science Quad.</p> <p>- Instead of being built on the Chemistry Bldg. footprint, CDC could be built on the Snyder Field. Parts of this bldg. will be on the bleacher footprint.</p> <p>- Per Dr. Eastcott, CDC bldg. has to be built within 2 years after the funding have been approved.</p>					No
Potential Savings & Eliminated Projects						
021-003	<p>- Putting the Student Admission Parking Structure into the lowest priority and cancel the Sci. Tech. II will save about \$19 Millions. Physics and Astronomy Dept. could be moved into Chemistry Bldg.</p> <p>- Putting the Admission into the ground floor of Administration Bldg. and cancel the Student Admission Center will save about \$9M.</p> <p>- Cancel the Demolition of Chemistry Bldg. and chemistry Village will save about \$4.7 M. and allocate this saving for the modernization of</p>					No



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Chem. Bldg.

P.E. Building and other projects

021-004	<ul style="list-style-type: none">- P.E. Bldg. could be redesigned. Per Dr. Eastcott, P.E. user groups have to decide whether they want to do the redesign now or proceed through the bidding processes.- D. Russel proposed to put the Athletic Field back to the Synder Field and redesign it to comply with NCAA standard.- Library and swimming pool will stay as it is.- The Sheriff office could be relocated to the current CDC Trailers near the Golf driving Range.					No
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Additional Information

021-005	<ul style="list-style-type: none">- Per G. Columbo 's request, R. Purisima to present the rebaseline and budgets for all projects.					No
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Meeting Minutes

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6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 22

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
6/27/2005	01:30 PM	02:30 PM	7/11/2005	01:30 PM	Piyawadee Chatuphorncharoen	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review the Master Plan and alternatives.	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees
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- Los Angeles City College - Doris Givens
- Los Angeles City College - Merrill Eastcott
- Los Angeles City College - Gary Colombo
- Los Angeles City College - Mattie Moon
- Los Angeles City College - Lillian Yamaoka
- Los Angeles City College - Dana Cohen
- Los Angeles City College - John Freitas
- Los Angeles City College - Myra Siegel
- Los Angeles City College - Vaughn Obern
- DMJM/JGM - Patrick Woods
- Bovis Lend Lease, Inc. - Ron Purisima
- Bovis Lend Lease, Inc. - Don Robb
- Bovis Lend Lease, Inc. - Piyawadee Chatuphorncharoen
- Los Angeles City College - Jeremy Villar
- Los Angeles City College - Leanna Watts
- Los Angeles City College - Maria Reich
- Los Angeles City College - Willie Richmond
- Los Angeles City College - Jackie Ireland
- Los Angeles City College - Joyce Moore
- Los Angeles Mission College - Richard Arvizu
- Los Angeles City College - Dan Wanner
- Los Angeles City College - Shalamon Duke
- Los Angeles City College - Betsy Regalado
- Los Angeles City College - Hayward Nishioka
- Los Angeles City College - Jan McEveety
- Los Angeles City College - Fred Fate

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Proposed draft budget



Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
022-001	R. Purisima proposed the draft budget and the Displacement Plan based on the revision of the existing master plan. The budget is allocated back for modernizing the buildings around the Quad. The budgets for the Student Admission Center, Student Admission Parking Structure and Sci. Tech. II were cut and allocated to other projects. The total shortfall is about \$13 M.. For details, please see the attachment.					No
NE Campus						
022-002	- Per R. Purisima, the contractor started working on June 23, 2005. The construction drawings of Building 1 is still in DSA. We anticipate doing the Value Engineer for the Building 2. The drawings will be submitted to DSA for approval around August - September 2005.					No
Bond Advisory Meeting Time						
022-003	- Bond Advisory Meeting will be on the second and the forth Monday at 1:30 PM. The chair governance meeting will be after the Bond Advisory Meeting at 3:00 P.M.					No

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

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6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 23

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
9/12/2005	03:30 PM	04:45 PM	9/26/2005	03:30 PM	Sara Kremmidas	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program.	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees
Los Angeles City College - Merrill Eastcott	Los Angeles City College - Gary Colombo
Los Angeles City College - Mattie Moon	Los Angeles City College - Dana Cohen
Los Angeles City College - Lillian Yamaoka	DMJM/JGM - Patrick Woods
Los Angeles City College - John Freitas	Bovis Lend Lease, Inc. - Don Robb
Los Angeles City College - Myra Siegel	Los Angeles City College - Jeremy Villar
Los Angeles City College - Vaughn Obern	Los Angeles City College - Shalamon Duke
Bovis Lend Lease, Inc. - Ron Purisima	Los Angeles City College - Fred Fate
Los Angeles City College - Leanna Watts	
Los Angeles City College - Maria Reich	
Los Angeles City College - Willie Richmond	
Los Angeles City College - Jackie Ireland	
Los Angeles City College - Joyce Moore	
Los Angeles Mission College - Richard Arvizu	
Los Angeles City College - Dan Wanner	
Los Angeles City College - Betsy Regalado	
Los Angeles City College - Hayward Nishioka	
Los Angeles City College - Jan McEveety	
Los Angeles City College - Barbara Vasquez	
Los Angeles City College - Diane Hayes	
Los Angeles City College - Albert Germaine	
Los Angeles City College - Maryanne Des Vignes	
Los Angeles City College - Roger Wolf	
Bovis Lend Lease, Inc. - Sara Kremmidas	
Los Angeles City College - Michael Adams Jr.	
Los Angeles City College - Dean Arvidson	
Los Angeles City College - Steve Maradian	

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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**Opening
023-001**

9/12/05 J. Ireland opened the meeting and inquired if there were any corrections to the 08/08/05 meeting minutes.

No



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No corrections were noted.

Existing Pool Renovation

023-002	<p>9/12/05 Per W. Richmond, the Department of Health performed an inspection of the existing pool. Several violations were noted:</p> <ul style="list-style-type: none">1) urinals not flushing frequently enough (campus to install new timers that flush every 30 minutes or manual flush valves)2) additional soap and paper towel dispensers required at showers (campus to install)3) disabled person access to pool is required (campus investigating an individually operated wheelchair lift)4) rats and roaches were present due to dry rot in doors (campus is replacing doors and exterminator to lay traps)5) chipped and cracked tile by the pool (campus in process of grinding and caulking the tile). <p>W. Richmond stated that M&O is proceeding with immediate correction of the cited violations. If the campus decides to keep the existing pool, an architect can be hired to fully modernize the pool and locker room area.</p> <p>Per W. Richmond, this topic is on the Bond Advisory agenda because he thought that the \$688,000 of SMP funding for Holmes Hall would sunset in 2005 and, therefore, thought that some of this funding could be used to renovate the pool. However, this funding will not sunset until 2008.</p> <p>Per J. Ireland, the decision whether or not to modernize the existing pool will be a topic for a future Bond Advisory meeting.</p>					No
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PE, Health Parking Structure

023-003	<p>9/12/05 Per R. Purisima, 42 contractors attended the pre-bid meeting for the parking structure; three contractors verbally committed to bidding; two bids were received. The apparent low bidder made an administrative error and requested to withdraw their bid. DMJM and District legal departments analyzed the error and sent Notice of Intent to Award to the second contractor, Bomel Construction, whose bid was \$40.15 million.</p> <p>Per R. Purisima, the budget for this project was set at \$35.6 million. The budget shortfall will need to be worked out due to the importance of starting construction of the parking structure. The campus will need to make some decisions regarding which buildings are modernized and/or to what level the buildings are modernized.</p>					No
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Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Per R. Purisima, a PreAward meeting was conducted by DMJM and a PreConstruction meeting is being scheduled. Work on-site (at Lot 5) should begin by late October. The construction duration is 18 months.

L. Watts requested that signage is posted in Lot 5 a minimum of one week in advance of construction start to notify students/faculty/staff who park in Lot 5.

PE, Health Building

023-004

9/12/05 Per R. Purisima, two meetings with the user group and the architect have been held to try to bring the PE Building back into its original budget. According to current estimates, the construction cost of the building is more than \$40 million, not including market conditions (an additional five percent), the pool, or the walkway. The architect is trying to reduce the program, remove two floors, as well as value engineer the exterior. The building is expensive because of its location/site constraints. The original budget for the building is \$30 million, including the pool and the walkway.

No

Per R. Purisima, the architect should provide drawings of the revised building by the end of next week. These drawings will be given to the user group for review before further meeting with the architect.

H. Nishioka stated that the users did not want the selected location for the PE Building.

Per M. Moon, the user group signed off on the project at the time.

J. Ireland stated that financial decisions will need to be made for every project. Final proposal for the PE Building will go to the user group and then to the Bond Advisory committee.

S. Maradian commented that the campus must do the best as possible with current information and resources and move forward with all projects.

Chemistry Building Renovation

023-005

9/12/05 Per R. Purisima, an A/E firm from the Bond Program's on-call list will visit the Chemistry Building this week to discuss the scope of work. The main focus is to determine if the building is structurally sound. An RFP should be issued by next week. There is no specific budget for this project yet; there is some

No



Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	<p>money in the Chemistry Demolition project and the SciTech II project.</p> <p>R. Purisima stated that a user group composed of both Physics and Anthropology would be consulted some time after 6 weeks.</p> <p>M. Moon stated that only an Anthropology lab and classroom were to be in SciTech II. The Anthropology faculty request to remain together in Franklin Hall.</p> <p>D. Arvidson inquired if Physics could move into SciTech I with Engineering.</p> <p>M. Eastcott stated that there is not a possibility of an observation deck for Physics if they are in SciTech I.</p>					
Central Plant 023-006	<p>9/12/05 The District is moving forward with the 501(3)c contract for Central Plants at both LACC and Northeast campus. The potential provider will be presenting their proposal on 9/14/05 at 11:00am. The proposal includes modernizing the Central Plant and providing chill water/hot water piping as well as electrical infrastructure. Possibly, other infrastructure will be added in an effort to save costs with a "super trench".</p>					No
Van de Kamp Grading 023-007	<p>9/12/05 Per R. Purisima, the grading at Northeast campus is complete with the exception of a waterline discovered at the northwest edge. The LACCD Project Manager has a drawing that shows this to be a water easement.</p> <p>Per R. Purisima, drawings for the Van de Kamp Building were submitted to DSA in April, some comments have been returned. Drawings for Building II and the site work to be submitted to DSA next week. The program from Building III was incorporated into Building II.</p>					No
EIR Addendae 023-008	<p>9/12/05 Per R. Purisima, Terry Hayes Assocs. are working on addendae to the EIRs for both LACC and the Northeast campus:</p> <p>1) LACC: an addendum in lieu of a supplement due to Master Plan revisions</p> <p>2) Northeast: original traffic study was performed based on the site being used as a Home Base store; new traffic study based on site being used as a campus, with better use of public</p>					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	transportation; LADOT wants additional right lane entrance to freeway.					
SciTech I 023-009	<p>9/12/05 Per R. Purisima, architect and DMJM were initially unsuccessful in meeting with DSA to request shortened schedule for review of site adaptation of SciTech I. In a second meeting with architect, engineer, DMJM, and BLL, DSA agreed to six-week schedule for review, provided building did not change. Additional value engineering (exterior skin) is needed to bring this building back into budget. Will need to determine how to present this to DSA.</p> <p>Per R. Purisima, the architect will need 45 days to develop DSA-ready drawings for site adaptation, once issues with their proposal are resolved.</p>					No
SAC/Women's Gym/Cafeteria/Administration 023-010	<p>9/12/05 Per R. Purisima, an RFP has been sent to Fields Devereaux for re-programming the Student Admissions Center into the Women's Gym and Administration Building; the Cafeteria Building will be affected by this re-programming. The Cafeteria and Bookstore will likely stay in the Cafeteria Building. A new user group representing all affected programs will need to be developed in about one month.</p> <p>L. Yamaoka inquired about the location of the Student Center.</p> <p>Per R. Purisima, this will be studied as part of this re-programming effort.</p>					No
Next Meeting 023-011	<p>9/12/05 Per J. Ireland, the next meeting will be in two weeks.</p>					No

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 24

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
10/10/2005	03:30 PM	04:45 PM	11/7/2005	03:30 PM	Nancy Roberts	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program.	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees
Los Angeles City College - Mattie Moon	Los Angeles City College - Merrill Eastcott
Los Angeles City College - Lillian Yamaoka	Los Angeles City College - Gary Colombo
Los Angeles City College - Myra Siegel	Los Angeles City College - Dana Cohen
Los Angeles City College - Vaughn Obern	Los Angeles City College - John Freitas
Bovis Lend Lease, Inc. - Ron Purisima	DMJM/JGM - Patrick Woods
Los Angeles City College - Leanna Watts	Bovis Lend Lease, Inc. - Don Robb
Los Angeles City College - Maria Reich	Los Angeles City College - Jeremy Villar
Los Angeles City College - Willie Richmond	Los Angeles Mission College - Richard Arvizu
Los Angeles City College - Jackie Ireland	Los Angeles City College - Shalamon Duke
Los Angeles City College - Joyce Moore	Los Angeles City College - Betsy Regalado
Los Angeles City College - Dan Wanner	Los Angeles City College - Hayward Nishioka
Los Angeles City College - Barbara Vasquez	Los Angeles City College - Jan McEveety
Los Angeles City College - Albert Germaine	Los Angeles City College - Fred Fate
Los Angeles City College - Michael Adams Jr.	Los Angeles City College - Diane Hayes
	Los Angeles City College - Maryanne Des Vignes
	Los Angeles City College - Roger Wolf
	Bovis Lend Lease, Inc. - Sara Kremmidas
	Los Angeles City College - Dean Arvidson
	Los Angeles City College - Steve Maradian

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Correction to Minutes

024-001	Per R. Purisima, the Social Science faculty(not Anthropology) has requested that their offices remain together in Franklin Hall.					No
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Alternative Parking Solutions

024-002	Per R. Purisima, ADA currently requiries 2 % of all parking spaces to be ADA accessible. Our current ADA parking is at 11%, which is well above what is required. Per W. Richmond, disabled person(with a campus parking pass					No
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	and proper ADA plates) can park in any space, in any lot on the campus, if the space is not designated for a particular individual.					
024-003	Per R. Purisima, the demolition of the Synder Field bleachers is complete. The vacant area will be paved and marked for forty additional faculty/staff parking spaces. This will help to relieve the loss of spaces, due to the construction of the Child Development Center and New Library.					No
024-004	Per R. Purisima, campus is considering opening the dirt lot next to the women's gym in order to relieve parking constraints					No
024-005	Per R. Purisima, BLL/LACC are in discussion with the general contractor Bomel to potentially open up the ground level of the PE Parking Structure while the upper levels are completed.					No
PE Parking Structure						
024-006	Per R. Purisima, Bomel will mobilize for construction October 11th and Lot No. 5 will close October 24th. LACCD public relations firm, MWW, will work in conjunction with BLL to prepare Ground Breaking ceremony for the start of construction.					No
024-007	Per R. Purisima, the parking structure meets ADA and Van Pool parking requirements.					No
PE Track						
024-008	Per R. Purisima, after extensive research the track surface by Conner is best suited for LACC's usage. Proper training is required for LACC's M & O crew on maintainance and upkeep.					No
024-009	Per R. Purisima, public access to the track should be limited to organized athletic groups under contract that are fully aware of the rules and regulations. MWW will draft a public					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	notification informing the surrounding community of the limitations.					
Child Development Center						
024-010	Per R. Purisima, if all goes as planned, the CDC drawings will be submitted to DSA for review before Thanksgiving.					No
Stadium and Bleacher Demo Update						
024-011	Per R. Purisima, the demolitions of the bleachers in Snyder Field is complete. The demo area will be paved and marked for forty additional Faculty/Staff parking spaces.					No
North East Campus-Van De Camp Bakery						
024-012	Per R. Purisima, Phase 1, went to DSA in April, BLL has received all of our comments back from DSA and will review and make the corrections then resubmit to DSA. Bldg 2 site-work drawings were approved by DMJM last Thursday, and sent to DSA for review Sept 29th.					No
024-013	Per R. Purisima, Chevron met with the district regarding their plans for the central plant. The district raised concerns regarding plans and budget, Arup(Mechanical Engineering Firm) and SP&H (Accounting Firm) will review the proposal. The district will meet with all three firms before making any final decisions.					No
024-014	Per R. Purisima, LACC North East campus received a good certification from Breem(the European equivalent to LEED).					No
Sci Tech Building						
024-015	Per R. Purisima, BLL expects clear direction from Smith Group this Wednesday in order to move forward with the relocation. The facade of the building will not be changed in order to avoid another DSA full review. The program for Sci Tech II will be incorporated into the modernization of Chemistry Bldg.					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Holmes Hall-Comp Lab Update						
024-016	Per R. Purisima, Holmes Hall Computer Lab will require the removal of the existing dividing wall, the replacement of single phase power supply, and installtion of 100 amp panel in order to opperate forty new computers currently in storage. BLL/LACC is looking into expediting upgrades, by transferring the project to the district and exploring the possibility of using alternate funding sources. LACC may be able to secure a 50% Bond match.					No
Community Services						
024-017	Per R. Purisima, LACC will need to relocate the Community Services Offices in order to make room for the Child Development Center. Dana Cohen requested that the master plan be reviewed to insure all of the departments are included during programming.					No

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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 25

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
10/10/2005	03:30 PM	04:45 PM	11/7/2005	03:30 PM	Nancy Roberts	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program.	Faculty/Staff Center	Faculty/Staff Center	

Attended By

- Los Angeles City College - Mattie Moon
- Los Angeles City College - Lillian Yamaoka
- Los Angeles City College - Myra Siegel
- Los Angeles City College - Vaughn Obern
- Bovis Lend Lease, Inc. - Ron Purisima
- Los Angeles City College - Leanna Watts
- Los Angeles City College - Maria Reich
- Los Angeles City College - Willie Richmond
- Los Angeles City College - Jackie Ireland
- Los Angeles City College - Joyce Moore
- Los Angeles City College - Dan Wanner
- Los Angeles City College - Barbara Vasquez
- Los Angeles City College - Albert Germaine
- Los Angeles City College - Michael Adams Jr.

Non-Attendees

- Los Angeles City College - Merrill Eastcott
- Los Angeles City College - Gary Colombo
- Los Angeles City College - Dana Cohen
- Los Angeles City College - John Freitas
- DMJM/JGM - Patrick Woods
- Bovis Lend Lease, Inc. - Don Robb
- Los Angeles City College - Jeremy Villar
- Los Angeles Mission College - Richard Arvizu
- Los Angeles City College - Shalomon Duke
- Los Angeles City College - Betsy Regalado
- Los Angeles City College - Hayward Nishioka
- Los Angeles City College - Jan McEveety
- Los Angeles City College - Fred Fate
- Los Angeles City College - Diane Hayes
- Los Angeles City College - Maryanne Des Vignes
- Los Angeles City College - Roger Wolf
- Bovis Lend Lease, Inc. - Sara Kremmidas
- Los Angeles City College - Dean Arvidson
- Los Angeles City College - Steve Maradian

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 26

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
11/28/2005	03:30 PM	05:00 PM	1/9/2006	03:30 PM	Ron Purisima	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program.	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees
Los Angeles City College - Merrill Eastcott	Los Angeles City College - Barbara Vasquez
Los Angeles City College - Mattie Moon	Los Angeles City College - Gary Colombo
Los Angeles City College - Lillian Yamaoka	DMJM/JGM - Patrick Woods
Los Angeles City College - Dana Cohen	Bovis Lend Lease, Inc. - Don Robb
Los Angeles City College - John Freitas	Los Angeles City College - Richard Arvizu
Los Angeles City College - Myra Siegel	Bovis Lend Lease, Inc. - Sara Kremmidas
Los Angeles City College - Vaughn Obern	Los Angeles City College - Michael Adams Jr.
Bovis Lend Lease, Inc. - Ron Purisima	Los Angeles City College - Dean Arvidson
Los Angeles City College - Jeremy Villar	Los Angeles City College - Allison Jones
Los Angeles City College - Leanna Watts	Los Angeles City College - Albert Germaine
Los Angeles City College - Maria Reich	
Los Angeles City College - Willie Richmond	
Los Angeles City College - Jackie Ireland	
Los Angeles City College - Joyce Moore	
Los Angeles City College - Dan Wanner	
Los Angeles City College - Shalamon Duke	
Los Angeles City College - Betsy Regalado	
Los Angeles City College - Hayward Nishioka	
Los Angeles City College - Jan McEveety	
Los Angeles City College - Fred Fate	
Los Angeles City College - Diane Hayes	
Los Angeles City College - Roger Wolf	
Los Angeles City College - Steve Maradian	
Los Angeles City College - Kyle Bute	
Los Angeles City College - Mario Sanchez	
Los Angeles City College - Fleur Steinhardt	
Los Angeles City College - Robert Horowitz	
Bovis Lend Lease, Inc. - Steve Yip	
Los Angeles City College - Marianne Des Vignes	

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Six Pack & Bond Advisory Committee Meeting Structure						
026-001	<p>Dr. Ireland opened the meeting with a discussion about the structure of the Six Pack and Bond Advisory Meetings.</p> <p>The Six Pack meeting will revert back to its original purpose as a Construction Coordination meeting. This meeting will not be a forum for program or design issues nor will project updates be provided. Dr. Eastcott who chairs the meeting will reestablish the meeting schedule.</p> <p>The purpose of the Bond Advisory Committee is to oversee the Proposition A & AA Bond Projects, provide a voice for the users and to make recommendations to the Shared Governance Council.</p> <p>All communications shall be through the Project Shepherds and / or the Committee Members. These are open meetings and everyone is welcome to attend. Compliance with proper meeting protocol will be required.</p>		Info			No
Recommendation for Future Construction & Renovation						
026-002	<p>D. Cohen recapped the Open Forum meeting held on 11/21/05. The principal message was to "Build, don't wait."</p> <p>D. Cohen continued discussion about the need to get new buildings under construction to create swing space as well as to present a new face to the community showing our bond dollars at work.</p> <p>D. Cohen presented the following motion;</p> <p>In order to expedite construction on this campus, I move to build the Library where it is currently sited on Willowbrook Ave and that the LACC Master Plan be altered to the following:</p> <ol style="list-style-type: none">1. Change the location of the Science & Technology Building back to its original location on Vermont Ave.2. Change the location of the Child Development Center from its Vermont Ave towards the campus enough to allow for the Science & Technology Building relocation.3. The building currently known as the Women's Gym be retained by the Physical Education Department.4. Allow the Physical Education user group to reevaluate its facility and see if it would better serve the needs of both the department and the campus, if it were to be redesigned on its current site or to the site vacated by the Science & Technology Building on Heliotrope Drive. <p>The motion was seconded by Diane Hayes and passed unanimously by the committee.</p>				No	



Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Concerns						
026-003	M. Des Vignes expressed her concern regarding security issues if her department is left alone in the Library after the new Library is completed. Her concerns were noted and the committee recommended that a separate motion be presented.					No
026-004	M. Moon requested confirmation that no additional funding would be allocated to the PE Health Fitness Building if it were to move to the proposed Heliotrope location. D. Cohen confirmed this and further stated that the move was intended to allow the facility to be constructed in a more cost effective manner without the site constraints of the original location.					No
026-005	L. Yamaoka requested confirmation that the motion did not "lock" the users in to one particular site. D. Cohen responded that the PE users would be able to meet and weigh the pros and cons of both sites while the new CDC, Library and Sci Tech buildings could be finalized in DSA in order to be able to start construction next year.					No
026-006	Dr. Ireland noted that the use of the title "Women's Gym" in the motion was in conflict with another motion to join the two PE/Athletic departments.					No
026-007	M. Siegel proposed that the Women's Gym be renamed to simply Physical Education. The committee agreed verbally.					No
026-008	M. Des Vignes requested that a copy of the proposed option be made available to the committee members. D. Cohen will provide.	Dana Cohen (LACCCO)				No

Additional Motions



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
026-009	<p>M. Des Vignes presented a motion to "Build the LSC as soon as possible" based on security concerns of leaving the department in the existing Library building after the Library department moves into their new building.</p> <p>D. Cohen requested permission to amend M. Des Vignes motion to read; "That the Learning Skills Center building construction, formerly known as the Library Annex, be moved forward in a timely manner and explore possible re-siting to a more viable location."</p> <p>The construction to move in a timely manner and consider the possibility to re-site (the LSC) to a more viable area</p> <p>L. Yamaoka expressed concern that the re-siting of the LSC does not force the premature demolition of the existing pool</p> <p>The motion was seconded by M. Moon and passed with eight for and one against.</p>		Passed			No
026-010	<p>D. Hayes presented the following motion;</p> <ol style="list-style-type: none">1. We need to maintain the integrity of Title V Grant / Seamless entry grant so as not to lose the money.2. Restore the confidentiality of Financial Aid and EOP&S as well as restore legal space requirements for employees.3. A&R and Student Assistance to improve the deplorable and injurious workstation at the front counter where each admissions employee spends hours per day. <p>The motion was seconded by M. Siegel and was rejected with one for, six against and two abstentions.</p>		Passed			No
026-011	<p>K. Bute presented the following motion;</p> <p>Because the existing Women's Gym is being retained by the PE Dept in the earlier motion and is no longer available for Student Service functions, the users should reconvene to reconsider a location that will comply with the Title V, Seamless Entry Grant.</p> <p>Dr. Eastcott reminded the committee not to forget that the Speech department is also located in the existing Library and that they will require a permanent home as well depending on what happens with Communications building modernization where they are currently</p>		Passed			No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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programmed to go.

The motion was seconded by M. Siegel and passed unanimously.

Closing Comments

026-012

Dr. Ireland announced that the Bond Advisory meetings will be suspended for the month on December. The next meeting will be January 9, 2006.

Info

No

She continued to remind all present that if anyone has comments that they should be passed on through the committee members prior to the Shared Governance Council meeting on 12.5.05.

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 27

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
1/23/2006	03:30 PM	05:00 PM	2/13/2006	03:30 PM	Ron Purisima	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program.	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees
Los Angeles City College - Mattie Moon	
Los Angeles City College - Lillian Yamaoka	
Los Angeles City College - Dana Cohen	
Los Angeles City College - Myra Siegel	
Los Angeles City College - Diane Hayes	
Los Angeles City College - Michael Adams Jr.	
Los Angeles City College - Kyle Bute	
Los Angeles City College - Maryanne Des Vignes	
Los Angeles City College - Jackie Ireland	
Los Angeles City College - Jodae Lott	
Los Angeles City College - Betsy Regalado	
Los Angeles City College - Joyce Moore	
Los Angeles City College - Merrill Eastcott	

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Opening 027-001	01.23.06 Per Dr. Maradian, the Bond Advisory Meeting is held to discuss an opportunity for Proposition AAA Bond. The Board of Trustees could not disclose information about potential third bond until consultants were able to verify likelihood of the bond passing.					No
027-002	01.23.06 Per Dr. Maradian, recent discussion of Bond AAA were shared with Executive Staff and Bovis Lend Lease to provide recommendations and review bond program current standing.					No

LACC Need for AAA Bond



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
027-003	<p>01.23.06 Per Dr. Maradian, the yearly allocation of state funding for maintenance and operation has not been sufficient to maintain the schools current infrastructure. Proposition A/AA funding provides minimal upgrades for modernization of classroom and does not completely fund all schedule projects in the current Master Plan.</p> <p>01.23.06 Per Dr. Maradian, the March 07 election is an opportunity to ask the city for more funding to do the job right.</p>					No
Parameters of AAA Bond						
027-004	<p>01.23.06 Per Dr. Maradian, parameters of AAA Bond funding are:</p> <ol style="list-style-type: none"> 1. Projects unfunded by current bond, Prop A/AA. 2. Projects unfunded in the Master Plan and not accounted for within Prop A/AA. 3. Projects to enhance the current Master Plans. 					No
Proposed AAA Funding Proposal						
027-005	<p>01.23.06 Per Dr. Maradian, Bovis identified priority projects funded under Prop A/AA such as the Child Development Center, MLK Library, Central Plant, Science & Technology Building and PE Parking Structure and determined a remaining balance of \$54 mil. The remaining balance of \$54 mil. allows for only basic modernization and leaves several pertinent projects unfunded.</p> <p>Per Dr. Maradian, administration identified the need for approximately \$344 million more in funding.</p> <p>After much deliberation the voting members motioned for Prop AAA Proposed Priority List to be accepted for submission as follows:</p> <p>Modernization Shortfall(Prop A & AA) \$80 mil. Unfunded New Facilities(Prop A & AA) \$80 mil. Landscaping Shortfall \$6 mil. New Facilities (Master Plan) \$80 mil. Northeast Campus Shortfall \$30 mil. Land Acquisition \$68 mil.</p> <p>Total \$344 mil.</p> <p>Per Dr. Maradian, the Proposition AAA Proposed Priority List will be submitted to LACCD Board of Trustees for recommendations and approval by next week.</p>					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
Question & Answer						
027-006	01.23.06 D. Hayes inquired if HVAC systems upgrades would be throughout the campus and if upgrades improve indoor air quality. Per R. Purisima, Bond AAA will accommodate new HVAC system in most modernizations, however systems will be evaluated on project specific bases.					No
027-007	01.23.06 L. Yamaoka inquired if the additional funding through Prop AAA will be allocated for the New Construction Projects, such as the Child Development Center and Science and Technology. Per Dr. Maradian, additional funding is not needed for those specific projects but unfunded new facilities will be a priority of the Prop AAA.					No
027-008	01.23.06 Bond Advisory Committee inquired if the other eight campuses will apply for Prop AAA. Per Dr. Maradian, Prop AAA is for all nine campuses.					No
027-009	01.23.06 Per Dr. Maradian, Bovis will provide copies of Prop AAA presentation.					No

The foregoing constitutes our understanding of the items discussed and the conclusions reached at this meeting. This report is thought to be a true and accurate account of this meeting unless notification of the contrary is received within 10 days.



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 28

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
2/13/2006	03:30 PM	05:00 PM	2/27/2006	03:30 PM	Nancy Roberts	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Proposition A & AA program	AD 202	Faculty and Staff Center	See sign-in sheet for a complete list of attendees.

Attended By	Non-Attendees
Los Angeles City College - Dana Cohen	Los Angeles City College - Diane Hayes
Los Angeles City College - Jackie Ireland	Los Angeles City College - Maryanne Des Vignes
Los Angeles City College - Merrill Eastcott	
Los Angeles City College - Mattie Moon	
Los Angeles City College - Lillian Yamaoka	
Los Angeles City College - Michael Adams Jr.	
Los Angeles City College - Myra Siegel	

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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**Opening
028-001**

Shared Governance Process Review
 Dr. Ireland distributed a document dated June 22, 2001 which established the Prop A Advisory Committee Operating Guidelines.
 The following key points were discussed.

Only members make recommendations or vote on / agree to actions
 Recommendations will be forwarded to the SGC, reviewed, and forwarded by that body.

No one is authorized to direct the project manager or communicate directly with construction /design contractors to change plans by adding, eliminating, or altering any previously approved specifications.
 Only the President or her designee(s) can direct the project manager or contractors.

Items must be on the agenda to be eligible for discussion unless time allows for new business at the end of the meeting. Agenda requests should go through the project shepherd to a Prop A Committee member to Dr. Ireland.

No

Review of Previous Minutes



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
028-002	Dr. Ireland requested that the committee members be listed on the top of the minutes. The sign in sheet will document attendance. Due to the number of corrections, the previous minutes require revision.	BLL				No
New Bond Update						
028-003	Dr. Maradian reiterated that the recent exercise for a future bond covers three categories. 1) Projects that are short or unfunded that were in the original Prop A/AA bond measures, 2) Projects that are short or unfunded that were not in the original bond but were in the Master Plan, and 3) new projects that are not in the other two categories. DMJM provided probable costs for new and modernization projects for the CPM's to incorporate as a basis for their projections. At the Cabinet meeting, the Chancellor requested that the colleges be realistic with their projections and citing several colleges that were not with one college requesting \$1 billion. Dr. Maradian is meeting with Larry Eisenberg (LACCD) and Fred Gans (DMJM) this afternoon to review the issues. It is imperative that we get moving on construction.					No
Holmes Hall						
028-004	Two key issues are the potential change out of the HVAC system and the combination of two classrooms into a computer lab prior to the main building renovation. A meeting with the user group is to be arranged to 1) select a new project shepherd and 2) review the cost and schedule implications regarding the HVAC and lab so that a recommendation can be made to the BAC to get the project back on track.	BLL		2/24/2006 (Original: 2/24/2006)		No
Parking						
028-005	Dr. Eastcott distributed potential parking solutions (attached) to offset the parking loss due to the upcoming construction on Snyder Field. The loss would be incremental over time as each of the three new projects on Snyder Field started construction this year. One of the options is to create additional temporary parking on the old SAC site and extend it further into the NE Quad. An estimated 250 total stalls could be achieved in this area and still leave the majority of green space outside of Communications. Currently seven of these stalls would be allocated to accessible and van parking and could be adjusted as required. Concerns were raised about the potential blind	LACC				No



Meeting Minutes

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Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	<p>spots caused by the diagonal parking on Heliotrope. Mitigation measures will be investigated by the College.</p> <p>Another option would be to eliminate the reserved parking restriction at the JH & FH lots. Concerns were raised about increased on campus traffic as people tried see if these spots were available. Further study required.</p> <p>The college negotiated parking in the MTA lot on Vermont north of Willowbrook which yields 40 spaces. There would only be an initial setup fee and no monthly cost to the college.</p>					
Project Updates						
028-006	<p>PE Parking Structure</p> <p>Building pad was certified Friday 2/10/06 and the footing layout started today 2/13/06 The storm drain work on Melrose has been completed. The additional site drainage for the adjacent CDC will not require a sump pump because sufficient fall was achieved during the pipe layout. Traffic on Vermont Ave. will continue to be impacted for approximately two more weeks while the storm drain work is completed. The work on Monroe Street between Vermont Ave to New Hampshire should be completed two weeks after that. The issue of DSA deferred approval of the permanent shoring system design continues. The A/E is hopeful to have the design finalized and be able to request a review date from DSA by the end of the month.</p>					No
028-007	<p>MLK Library</p> <p>The BOT adopted the plans and specs on 2/8/06. The Request for Bid package is being finalized with DMJM. We anticipate being able to advertise the project by the end of the month or early March.</p>					No
028-008	<p>Central Plant / Infrastructure</p> <p>On 2/8/06 the Board approved contracts for Arup to provide design services and construction administration for both campuses. The focus on main campus is to provide utilities to the new buildings as well as upgrade the Central Plant</p>					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	<p>The focus for the NE Campus is to produce construction documents for the Central Plant which DSA is requiring as a condition of approval for Buildings 1 and 2.</p> <p>A combined kickoff meeting was held with the college and design team. The engineers have already begun review of the existing conditions.</p>					
028-009	<p>CDC</p> <p>RFC approved by the BOT in January. DMJM to issue contract for amendment A/E will not start working on the site and utility drawings until they have a contract in hand.</p>					No
028-010	<p>Sci Tech</p> <p>The principal and project manager for SmithGroup are no longer with the firm and are being replaced. Meeting scheduled for Thursday to meet the new team.</p> <p>Structural engineer working on caisson footings at blast shaft per DSA review Anticipate DSA approval in April</p>					No
028-011	<p>Chemistry Mod</p> <p>Contract issued to Hill Partners Kick off meeting to be scheduled</p>					No
028-012	<p>RWGPL</p> <p>Kick off meeting with Ted Tanaka Architect and the architects for Sci Tech, MLK & CDC was held.</p> <p>Initial FTA Transit Plaza meeting was held with TTA, college and DMJM / Diana Ho. Fire access road draft has been tentatively approved by LAFD. TTA is starting campus wide ADA pathway evaluation</p>					No
028-013	<p>Northeast Campus (VDK)</p> <p>Building 1 in DSA back check. Additional as-built details required for existing structural conditions. Building 2 and campus wide site work in DSA and actual plan review is scheduled to start this month. Traffic study pending resolution of driveway</p>					No



Meeting Minutes

Detailed (Editable), Grouped by Each Meeting and by URS

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
	issue on Bakery Lane. Portola Property has not provided their plans for this area. The street widening project on San Fernando Road to create a right turn lane on to the Glendale Freeway in design.					
Constuction Newsletter						
028-014	A motion initiated by Mattie Moon for BLL to restart the construction newsletter was passed by the committee.	BLL				No