

Meeting Minutes

Detailed, Grouped by Each Meeting and by 'Old Business' and 'New Business' (Sorted by Item Number)

6191 Project Management Services

Project # 01C-1.5-6191

Bovis Lend Lease, Inc.

Tel: Fax:

Bond Advisory Meeting Meeting 3

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
6/28/2004	02:00 PM	03:30 PM	7/26/2004	02:00 PM	Kelly Vernon	Bovis Lend Lease, Inc.

Purpose	Location	Next Location	General Notes
Review of the Prop A and AA program	Faculty/Staff Center	Faculty/Staff Center	

Attended By	Non-Attendees

Item	Meeting	Item Description	Resp	Status	Due Date	Compl'd	Cls'd
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New Business

Welcome/ Housekeeping (2:20 pm)

003-0 A. Gipson opens up the meeting. The Bovis Lend Lease
01 organizational chart is distributed. No

Meeting Expectations (2:22 pm)

003-0 -Men's Gym Demolition
02 No

Review of Minutes (2:23 pm)

003-0 No revisions to the minutes were expressed at this time.
03 No

Construction Activities Update (2:24 pm)

003-0 Per A. Gipson, the restroom modernization project is
04 continuing to progress, despite recent delays. Although
 the contractor is behind schedule, the penalties cannot
 be incurred until the end of Phase II. No

003-0 J. Ireland requests clarification on the appropriate
05 meetings for faculty and staff to raise specific issues. D.
 Cohen is to represent the faculty at the Six Pack
 Coordination Meetings. No

003-0 It is requested that two meeting reminders are sent out
06 one week and one day prior to the next Bond Advisory
 Meeting. No

Budget Status (2:35 pm)

003-0 Per A. Gipson, the amount of money allotted for the E-7
07 Studio program has been changed from 0.5% to 1%,
 per L. Eisenberg. No

003-0 Per A. Gipson, Bovis is in the process of hiring a firm
08 create a feasibility study for the campus' power supply
 for the Central Plant Expansion Project. From this study
 the impact on the budget will be determined. No

003-0 Per A. Gipson, the Holmes Hall Modernization Project
09 Budget will modified because of the HVAC redesign. No

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New Business							
Design Schedule (2:49 pm)							
003-0 10		Per A. Gipson, the programming documents have been submitted and will be distributed by Bovis Lend Lease. Arquitectonica is on board for the programming of the Theatre Arts Building.					No
003-0 11		Per A. Gipson, the revisions made to the PE Building, PE Parking Structure, and Student Admissions Complex are being reviewed for fire, life, and safety.					No
003-0 12		There will be a follow-up meeting with the user group for the Cesar Chavez Administration Building. M. Eastcott requests that the directors of Administration Services office attend this meeting. M. Eastcott to provide the names of these directors.					No
003-0 13		The demolition of the Men's Gym to begin construction on the MLK Library is discussed. The committee is assured that no classes will be displaced and the relocation space being considered are the Women's Gym, the temporary parking lot, and the Staples Center.					No
Bidding Schedule (3:09 pm)							
003-0 14		The PE and Student Admissions Complexes will go out to bid upon DSA stamp approval. The Bleacher Building Demolition will go out to bid in August.					No
003-0 15		Per A. Gipson, Bovis Lend Lease will host a Bidders' Forum on Friday, August 6, 2004. A One-year Look Ahead will be presented to increase interest in the LACC projects in the building community.					No
New Items (3:12 pm)							
003-0 16		Per A. Gipson, the Master Plan Revisit Meeting took place about two weeks ago. Besides the Community Services department and the Clausen Hall/DSPS, every department has been programmed.					No
003-0 17		Per A. Gipson, the site of Parking Lot One is being considered for the location of the New Performing Arts Complex. This issue will be revisited in September 2004 when the Clausen Hall programming effort commences.					No
003-0 18		The next Bond Advisory Meeting will take place Monday, July 26, 2004 in the Faculty/Staff Center.					No