II. 2012-13 Comprehensive Program Review Process – Roles, Responsibilities and Timelines

Timeline and Overview

- CPR Framework
  - Developed by the Planning/CPR Task Force - Approved January 2013
  - CPR Results Summary for instructional programs presented to chairs and program managers in August
- AUP Process: January – February
  - Programs respond and oversight groups create validation rubrics - due by February 28
    - Departments and programs respond (CPR Response Form)
    - Program Review Committee establishes Validation Framework and Rubrics for college programs
- Oversight groups/validation committees apply validation frameworks and rubrics to CPR results, generating the following outcomes, by March:
  - Validation teams (4 person teams: 2 faculty - 1 from EPC, 1 Administrative Services, 1 student services) review each department/program
  - Teams complete validation rubric
  - Teams generate commendation and recommendations for each department/program
- Results of program review: Use of Validated Results, April
  - Validated results (i.e., "improvement plans") become unit goals for Planning Process (December - January)
    - Unit goals are tracked in the planning process
    - Unit goals are updated annual in planning process
    - Unit goals are the basis for AUP requests/resource allocation
    - Resource allocation is based on the prioritization
  - Summary of "themes" by SMP Task Force (commissioned by Planning Committee) = internal scan, part 1
    - Close existing SMP: Final outcomes and results
    - Provide data and plans for use in revising the college mission
    - Provide data and plans for use in developing new SMP goals
  - Creation of college priorities based on themes analysis (determine responsibility)
- Internal scan part two: what do members of the LACC community think (surveys) – March-April
- External scan: March-April (using District model and new District SMP)
- Vision and Mission processes and retreat: May
- Strategic Plan Goals articulated: June
- Write new SMP: June – August
- Approve new SMP: September - October