Committee Meeting Report

<table>
<thead>
<tr>
<th>Committee</th>
<th>Learning Skills Viability Committee</th>
<th>Date</th>
<th>9/25/2013</th>
</tr>
</thead>
</table>

**Participants**

Daniel Marlos, Arax Cohen, John Freitas, Kalynda Webber, Dana Cohen, Alex Davis, Jeffrey Nishimura, Kathleen Beaufait, Jimmy Guevara

Guests: Armenuhi Juharyan, MaryAnne DesVignes, Gary Colombo

**Meeting Outcomes**

* Timeline
  - Draft Report to EPPIC – 11/20/2013
  - Notice on the action – 11/21/2013
  - Final Report – 12/04/2013

* Discussions
  - The Learning Skills Center is the only department within the LACCD. None of our sister colleges have a Learning Skills Department; they have similar programs, but not a department, and they are structured more like tutoring labs.
  - The Learning Skills Department needs more instructors to serve the amount of students that they currently serve. Due to misinterpretation of the contractual agreement, the faculty used to teach fifteen hours instead of twenty-five. However, even the extra ten hours are not making much of a difference because the department needs more adjuncts available at a time rather than longer hours. Individualized instruction is very overwhelming.
  - The committee will look for other colleges outside the LACCD that run a similar program and examine how they structure the low level remediation courses.
  - The committee will conduct a survey of faculty, student workers, and students to learn what the students enrolled in learning skills courses need in order to be successful in college. How is the department identifying those needs and addressing them? What’s the program’s mission statement?

* Tasks assigned to committee members:
  - Jeff and Gary will gather data from the Office of Institutional Effectiveness - Ed Pai
  - Develop survey/questionnaire for faculty, student workers, and students – Daniel Marlos
  - Research other colleges Learning Skills Program, their evaluation model – Alex Davis
  - Historic catalog offerings – Kathleen Beaufait

**Adjournment** 4:30pm

Next meeting: Tuesday, October 1, 2013 at 2:30pm.

---

LACC is an urban oasis of learning that educates minds, opens hearts, and celebrates community.

Template approved by Shared Governance Council, November 2, 2009