## Committee Meeting Report

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<th>Committee</th>
<th>EPPIC</th>
<th>Date</th>
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<td>December 3rd 2014</td>
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### Participants
John Freitas, Reri Pumphrey, Daniel Wanner, Daniel Marlos, Christine Tinberg, Daniel Ruiz, Liz Gnerre, Thi Thi Ma, April Pavlik, Will Marmolejo, Arax Cohen, Emil Mubarakshin, Alex Davis, Anil Jain, Ed Pai, Carlos Guerrero, Juliet Salazar, Dana Cohen

### Status of Prior Meeting Action Items
Resolution for the creation of a syllabus database (12:43pm)

### Meeting Objectives (attach agenda as appropriate)
Agenda and Nov. 19th minutes available on SharePoint

### Meeting Outcomes (to include assessment, evaluation, next steps/action items, anticipated and/or actual change/improvement)

#### I. Agenda
Agenda MSP unanimously

#### II. Approval of Minutes:
Minor typo corrections
Nov. 19th minutes are approved with two abstentions (J. Freitas and R. Pumphrey)

#### III. Status of Previous Action Items
- Resolution for the creation of a syllabus database will be voted on Dec. 4th at the AS meeting

#### IV. New Business
ACCJC New Standard
- Dr. Wanner reports on ACCJC New Standard ACCJC which identifies instructional program areas to be reviewed: Collegiate, Pre-collegiate, Career-technical, Continuing Ed, Community education (services) courses, Delivery modes and Outreach
- Definition of each instructional program area is discussed; pre-collegiate includes non-degree applicable courses such as basic skills, ESL, workshops
- Community education includes non-credit/basic skills (English/math)/ESL, which are assessed the same way
- Plans to assess community services/community edu programs are being established
- Continuing Ed includes non-credit/community services courses
- Outreach includes dual enrollment/high schools/Credit by exams (CTE), which are assessed as regular classes (eLumen can classify Outreach classes)
- A work group (Daniel R, Ed Pai, Donna Morley) is formed to research other existing models that branch English sequence/math sequence under one credit basic skills program for review

Results of Program Review
- Committee examines Dean’s validations summary report and results of PR, noting patterns of individual programs not completing the process and/or leaving a lot of areas blank
- Committee discusses on what recommendations can be put forward to ensure higher completion rates (e.g. training chairs, faculty)
- The question of whether the completion of PR be tied in with hiring requests, resource allocation process/budget request/personnel request is raised.
- Non-compliance email will be sent out to individual programs when list is delivered to EPPIC chair.

Los Angeles City College empowers students from the diverse communities it serves to achieve their educational and career goals by providing learner-centered pathways to success through transfer, career and technical education, and foundational skills programs.
• Under-performance programs should be on the summary/25% SLO completion should be on the summary
• Committee considers how to address the issue of certain programs that consistently fall below standards
• One suggestion is: training academic deans to have consistent validations
• A summary of the findings will be drafted/recommendations will be drafted and evaluated in the next meeting
• Committee will look at non-compliant PRs and the bottom 25% on the college standards:
  (degree/certificate/SLO assessment)

V. Old Business
a. Viability Study on Athletics:
b. Viability Study on Art/Architecture and Media Arts:
   • Committee motions a 90-day extension for study
c. AA in Liberal Arts workgroup:

VI. Subcommittee Reports
a. Budget Allocation Subcommittee:  D. Ruiz
b. Hiring Prioritization Subcommittee:  A. Cohen
c. Program Review and Effectiveness: A. Cohen
d. Student Learning Outcomes:  C. Tinberg
e. Distance Education:  C. Guerrero

Handouts
• 2014-15 Annual Program Review Dean/Manager Validation Summary Report
• ACCJC Standard II.A.16

Next Meeting
Wednesday Dec. 17th 2014