**Committee Meeting Report**

<table>
<thead>
<tr>
<th>Committee</th>
<th>Educational Policies and Program Integrity Committee (EPPIC)</th>
<th>Date</th>
<th>September 9, 2014, 12:30-2:00 PM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Participants</strong></td>
<td></td>
<td><strong>Date</strong></td>
<td>Student Union 3rd Floor Conf. Rm.</td>
</tr>
<tr>
<td>Chair Daniel Ruiz, Dana Cohen, Christine Tinberg, Jeffrey Nishimura, Arax Cohen, April Pavlik, Liz Gnerre, Mitch Polin, Ed Pai, Todd Scott, Dan Wanner, Daniel Marlos, Thi Thi Ma</td>
<td></td>
<td>Student Union 3rd Floor Conf. Rm.</td>
<td></td>
</tr>
<tr>
<td>Guest: Dan Walden</td>
<td></td>
<td><strong>Participants</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Status of Prior Meeting Action Items**

| None | |

**Meeting Objectives** (attach agenda as appropriate)

| Agenda on SharePoint |

**Meeting Outcomes** (to include assessment, evaluation, next steps/action items, anticipated and/or actual change/improvement)

| Senate President Freitas appointed Dan Wanner as a voting faculty member of EPPIC. While awaiting a quorum, those present looked over the documents slated to be discussed. The meeting was called to order at 12:52 when a quorum was reached. |
|---|---|
| MSP to approve the agenda as written, no public comments were offered, and the minutes of June 4, 2014 were MSP. |

**ACTION ITEM:** Accept Program Review Template

- Needs major edits, so removed as an action item today. For Admin Services, what sort of data do we want to provide as they write their improvement plans? We will add language in to direct Admin Services to use directions applicable to them. Dan Wanner walked us through the template, and through changes proposed by Ed and Dan. A discussion ensued about necessity of including FT vs. PT hours taught. John moved to include ratio in program review. Vote was 8 yays, 2 nays (Wanner, Tinberg), 1 abstention (Freitas).

- Dana suggested renaming categories 1-4 to something descriptive, such as quartiles, percentiles, or something relative to college median. Ed says he can make that change if the committee would like. Committee felt “quartiles” would be best.

- Dan Walden raised issue of how much authority deans have in validation process, especially considering language in the contract. Dan Wanner suggested putting it on agenda for next PRE meeting.

- Dan Wanner pointed out proposed change tying plan to a particular objective from ESMP, rather than to a specific goal.

- Dan Walden feels point-of-service surveys need to be done in all student service areas, and should be part of program review.

- John moved and Liz seconded that we accept changes to template proposed by Ed and Dan to this point. Passed unanimously.

**Discuss edits to EPPIC operating agreement for the 14-15 year**

- Daniel Ruiz asked whether we wanted to reduce number of faculty on EPPIC since COMPASS coordinator and Achieving the Dream co-coordinator are now one in the same, resulting in one less body on EPPIC. Discussion ensued. Basic Skills Coordinator will now become Faculty-at-Large. The 2013 Governance Agreement language addresses handling of this situation. More work needs to be done on this agreement.

**Old Business**

Viability Study on Athletics to be completed Fall 2014

- Daniel Ruiz asked for one EPPIC member to serve on committee. Mitch Polin volunteered.

**Discuss new the mini-PNPR for EPPIC**

- Email any comments about form to Daniel Ruiz

**Subcommittee Reports—all reports will be given at next meeting**

Building Next Agenda

- Let Daniel know about any agenda items for next meeting.

Approved by Shared Governance Council, November 2, 2009
MSP to extend meeting for 5 minutes

The meeting was **adjourned** at 2:06 pm

### Evidence Provided

*Draft minutes from June 4, 2014*
*EPPIC Assigned Objectives from the Strategic Master Plan from Todd Scott to Daniel Marlos and Sharon Hendricks*
*Differences Between the PRE-Approved APR and Dan/Ed’s Suggestions for the APR*
*Draft Annual Program Review 2014-15 handbook*
*Educational Policies and Program Integrity Committee Operating Agreement 2013-2014*

### Other Information

Next meeting Wednesday, September 17th, 2014