### Committee Meeting Report

**Committee** | Educational Policies and Program Integrity Committee (EPPIC)  
**Date** | June 4, 2014, 12:30-2:00 PM  
**Location** | Student Union 3rd Floor Conf. Rm.

#### Participants

John Freitas, Dana Cohen, Christine Tinberg, Gary Colombo, Jeffrey Nishimura, Reri Pumphrey, Chair Daniel Marlos, Arax Cohen, Daniel Ruiz, April Pavlik, Liz Gnerre, Todd Scott, Mitch Polin  
Guests: Dan Wanner, Sharon Hendricks

#### Status of Prior Meeting Action Items

<table>
<thead>
<tr>
<th>Number</th>
<th>Item</th>
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<td>1.</td>
<td>Report on Viability Study of Learning Skills</td>
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#### Meeting Objectives

- Agenda on SharePoint

#### Meeting Outcomes

- The meeting was called to order at 12:48 PM
- The agenda as adopted as written with additions of co-chairs of Strategic Planning Committee being present to discuss combined Educational and Strategic Master Plan

#### Public comment

- Daniel Marlos thanked Reri for working to get degree/certificate straightened out for a photography student

**Moved** and **seconded** to approve the minutes of May 21, 2014. **Passed** unanimously.

#### New Business

**ACTION ITEM:** Accept revised Faculty Hiring Prioritization Committee form and rubric.
- Pres. Martinez in conversations with Arax, will not consider positions vacant beyond three years for replacement, per contract. Suggested adding adverb “weakly” to Enrollment/Program Participation value “1” and separating values “2” and “3”. Discussed who is responsible for maintaining separation list. As discussed in the past, we feel that Academic Affairs is. Need to address “emergency hire” process, in whatever form it takes. We no longer have a process, and yet “emergency” hires were made by Senior Staff for Rad Tech and Nursing. Also need to have departments draw up list of needs required by accreditation with specific language, or further as Gary suggests, have head of licensing body write a letter stating program will close down if hire isn’t made. Gary recommends that prior to by the end of spring 2015, EPPIC assess how the hiring pattern since 2007-2008, using data, has affected the college educational programs, rather than rely on anecdotal evidence. **Moved** and **seconded**. Motion **passes** unanimously.

**ACTION ITEM:** Budget Allocation Subcommittee Resource Allocation Prioritization
- Conducted process differently this year. Did not interview Deans and Chairs. Academic Affairs prioritization spreadsheet presented. Hourly faculty requests forwarded to Enrollment Management. Discussed role of EMT vis a vis budget decisions and whether or not that money could come out of Program 100 funds. Some felt that budget decisions rest with this subcommittee. **Moved** and **seconded** to approve list. Will group Rad Tech and Art (for Art Gallery) hourly requests with other hourly requests. **Passed** with one nay by Todd Scott.

**EPPIC Annual Assessment suggestions**
- Learning skills viability study was a major challenge. PRE had several challenges this year but did complete team validations. Established new committee. Commendations include making a quorum every meeting signifying buy-in by committee members. Please forward suggestions to Daniel Marlos.

**Strategic Planning Committee - Todd Scott, Sharon Hendricks**
- Educational and Strategic Master Plan
- Continuing to vet plan as much as possible, soliciting feedback. Goal 4, under Performance measures, why do we have “emergency hires”? (Arax). Gary suggests removing phrase “Focus on” under each goal. It doesn’t indicate intention to
improve, only to pay attention to. John questions Goal 3.2 and its placement under Organizational Effectiveness. Might be more appropriate under Student Success, but he withdrew his comment after learning how many iterations it has been through. Email Todd and Sharon with comments and suggestions. Gary suggests that PRE summarize strategic planning ideas they generate in a report submitted to the Strategic Planning Committee.

Policy for Initiation of a New Degree or Certificate - D. Wanner, D. Ruiz
Presented new form to initiate a new degree or certificate for use by EPPIC.

At 2:15 PM a motion to extend meeting by 5 minutes **passed** unanimously.

**Old Business**
Viability Study on Athletics to be completed Fall 2014

**Subcommittee Reports**
- Budget Allocation Subcommittee: D. Marlos
  - Nothing further
- Hiring Prioritization Subcommittee: A. Cohen
  - Nothing further
- Program Review and Effectiveness: A. Cohen
  - Nothing further
- Student Learning Outcomes: C. Tinberg
  - Nothing to report
- Distance Education: C. Guerrero
  - No report

**Building Next Agenda**
Continue to email agenda items to Daniel Marlos through August.

The meeting was **adjourned** at 2:20 PM

**Evidence Provided**
- Draft minutes from May 21, 2014
- Draft Senate Rules for Agenda Items and Time Limits
- LACC Academic Senate Faculty Professional Development Committee Operation Agreement
- Senate and Senate Governance Committee Meeting Calendar for 2014-2015
- Selected pages from the draft Educational and Strategic Master Plan

**Other Information**
Next meeting Wednesday, September 3, 2014