Committee Meeting Report

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<th>Committee</th>
<th>EPPIC</th>
<th>Date</th>
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<td>Los Angeles City College</td>
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<td>March 4&lt;sup&gt;th&lt;/sup&gt; 2015 in PCR</td>
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### Participants
Daniel Wanner, Daniel Marlos, Daniel Ruiz, April Pavlik, Liz Gnerre, Arax Cohen, Ed Pai, John Freitas, Reri Pumphrey, Thi Thi Ma, Barbara Vasquez, Bryant Woodert, Jeffrey Nishimura, Christine Tinberg, Carlos Guerrero, Todd Scott

### Status of Prior Meeting Action Items
None

### Meeting Objectives (attach agenda as appropriate)
Agenda and Feb. 18<sup>th</sup> minutes available on SharePoint

### Meeting Outcomes (to include assessment, evaluation, next steps/action items, anticipated and/or actual change/improvement)

#### Call to order:
- at 12:33 PM
- Agenda: Agenda MSP unanimously

#### Minutes:
- Feb 18th minutes MSP unanimously with one correction to attendees

### Status of Previous Action Items—None

### New Business

**Draft recommendations for final PR report:**
- Waiting on Dean’s Validations for Administrative Services and Student Services. Daniel Ruiz will nudge Senior Staff for these. Only three areas still out of compliance. Daniel contacted Coop Ed, Community Services, and Custodial Services for these. Program Review should be alerted when new Chair takes over. Daniel will move this suggestion to the Compliance section of EPPIC report. Dan Wanner will rerun core data to bring up to date. Requiring direct linkages to data provided by OIE would be a good step forward. Department may have good data of their own, e.g. Library gate counts of library visitors, but it should be validated by OIE. Departments should consult with Christine or Ed prior to collecting data to make sure they are measuring what they intend to measure. Having PRE develop the template seems appropriate. Suggestion made to survey departments about past training experience and what sort of training would be helpful moving forward. Dan Wanner suggested identifying who is responsible for each recommendation.
- COMPASS will identify appropriate data to use for student success measures
- Please email suggestions, changes, corrections to Daniel Ruiz before March 18 meeting

**Low Performing Certificates/Degrees:**
- Ed Pai reported that 17 programs want to continue their certificates, 5 want to discontinue
- They must fill out viability without continuance and bring to EPPIC
- The other 17 must go through viability to make sure students have a pathway to complete. This would be a huge undertaking, so a close look at those wanting to continue to sort out wishful thinking from plausible certificates would be prudent, a data review as it were.
- It would be helpful to have Dean make recommendation on viability of program in their validation
- Daniel will write up a recommendation addressing this
- COMPASS will develop thresholds prior to second EPPIC meeting in April
- Ed will generate data for certificates first

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Los Angeles City College empowers students from the diverse communities it serves to achieve their educational and career goals by providing learner-centered pathways to success through transfer, career and technical education, and foundational skills programs.
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Old Business

- Viability Study on Athletics
  Need more time. Daniel Ruiz requests a 45-day extension. MSP to approve. Bryant abstains.
- Viability Study on Art/Architecture and Media Arts
  Going forward. Slight concern about members of the Administration not fully participating.
- AA in Liberal Arts workgroup

Subcommittee Reports

- Budget Allocation Subcommittee: D. Ruiz
  Will start up soon
- Program Review and Effectiveness: D. Wanner
  Adjusted resource request timeline, now due March 25th. Changed resource request form so that quotes do not need to be included. On Sharepoint. Perkins requests are still due March 18th and require duplicate resource request. Dean of IE added as voting member of PRE, along with Accreditation co-chair. Raises PRE membership to 21 for remainder of academic year.
- Distance Education: C. Guerrero
  Have updated form for hybrid course. Approved two new faculty members for DE. Daniel Ruiz asked about plagiarism software for DE, like TurnItIn. WECT recommended by Carlos.

Adjourned—at 1:58 PM

Handouts

- New Resource Request Form
- Abridged EPPIC Validation Report of Annual Program Review Results

Next Meeting

Wednesday, March @ 12:30pm