Committee Meeting Report

<table>
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<th>Committee</th>
<th>Educational Policies and Program Integrity Committee (EPPIC)</th>
<th>Date</th>
<th>May 7, 2014, 12:30-2:00 PM</th>
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</thead>
<tbody>
<tr>
<td>Participants</td>
<td>Chair Daniel Marlos, Daniel Ruiz, Liz Gnerre, John Freitas, Reri Pumphrey, Mitch Polin, Todd Scott, Christine Tinberg, Jeffrey Nishimura, Alex Davis, Victoria Boutros, Arax Cohen, Dana Cohen, Corey Rodgers, Ed Pai, Kalynda Webber McLean Guests: President Reneé Martinez, Dan Wanner</td>
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**Status of Prior Meeting Action Items**

| None |

**Meeting Objectives** (attach agenda as appropriate)

Agenda on SharePoint

**Meeting Outcomes** (to include assessment, evaluation, next steps/action items, anticipated and/or actual change/improvement)

The meeting was called to order at 12:45 PM by Chair Daniel Marlos

Daniel moved, John seconded to adopt agenda as written. Passed unanimously.

**Public comment**

Faculty Music Concert proceeds going to the Lenore Saunders Scholarship. Daniel Marlos read a verse from “The Raven” by Edgar Allen Poe, Lenore’s favorite poet.

John moved, Daniel seconded, to approve the minutes of April 16th, 2014. Passed unanimously with no changes.

**Status of Previous Action Items**

none

**New Business**


Ed Pai presented the summaries of submitted plans and validations, based on information compiled by the Office of Institutional Effectiveness. Dan Wanner presented recommendations for next cycle. Pres. Martinez observed that while accreditation is important when considering these processes, we need to focus on insuring students succeed. Units with “blanks” in certain fields will be notified today and asked to correct missing information by May 17th if they choose to. Ed emphasized that a process for following up needs to be established and implemented next year. John feels that plans don’t need to be made perfect this year, rather, if they want to rate higher next year they will need to follow recommendations for improvement. Alex Davis suggested improvement plans be made a standing action item in IDWGs so that continuous work can be done.

John moved and it was seconded to approve Final Report. Motion passed unanimously.

**Old Business**

Draft Final Report on Viability Study on Learning Skills: Daniel Marlos

Daniel Marlos shared report and explained chronology. Pointed out wealth of information now posted on SharePoint, including flowcharts depicting course sequences from five different colleges including one within our district. He shared the report’s summaries and recommendations. Question was raised about why a progress report would be made to Strategic Planning Committee, not EPPIC. Ed recommends changing “observations” to “findings”. Chair Marlos explained committee originally had it listed as “findings” but changed it. Kalynda said demographics were included just to give a snapshot of the students, not to be addressed by a recommendation and that’s why the committee went with “observations.” Ed still recommended sharing the wealth of demographic data analysis in in report. Arax and Daniel said it was important to focus on course pathways to transferable classes. Kalynda observed that not all Learning Skills classes are created equal, not every

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Approved by Shared Governance Council, November 2, 2009
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class leads toward a particular pathway, which makes evaluating success of certain LS classes difficult. John moved, Victoria seconded to approve validation report. Added “by December 15th, 2014” to first recommendation. Daniel Marlos pointed out that we weren’t approving report today, simply “airing” it.

Subcommittee Reports

Budget Allocation Subcommittee: D. Marlos
• Will begin meeting in late May.

Hiring Prioritization Subcommittee: A. Cohen
• Will meet in two weeks to review current applications. Waiting for accounting of separations, late separations, etc.

Program Review and Effectiveness: A. Cohen
• Nothing further

Student Learning Outcomes: C. Tinberg
• Reviewing departments’ 5-year plans. Reviewing course assessment handbook. Will be drafting resolution at academic senate regarding necessity of dialogue at department meetings on SLOs.

Distance Education: T. Scott
• Accessibility was determined to be an issue for an art history class. Sent back for revision. Moodle will end June 30th. Access and content will disappear for professors now using it, with a couple of exceptions for professors still needing to get certified on Etudes. Information will be migrated by professors themselves or with Pamela’s help. Working on DE website, with a tutorial for students on using Etudes. President Martinez suggested looking at what Pierce and West have done on YouTube so as not to reinvent the wheel. John suggested reaching out to affected faculty one more time to make sure they are getting help migrated if they need it.

Building Next Agenda
• Development of new programs. Want to insure they fall in line with departmental goals and program reviews.
• Low certificate programs review process discussion

No announcements.

The meeting was adjourned at 1:56 PM

Evidence Provided

Draft minutes from April 16, 2014
2014 PRE Improvement Plan Validation Final Report
Draft Learning Skills Viability Committee Report, May 6, 2014

Other Information

Next meeting Wednesday,