Committee Meeting Report

Committee | Educational Policies and Program Integrity Committee (EPPIC) | Date | February 19, 2014, 12:30-2:00 PM
Student Union 3rd Floor Conf. Rm.
Meeting called to order 1:16 PM.

Participants
Chair Daniel Marlos, John Freitas, Kalynda Webber McLean, Christine Tinberg, Gary Colombo, Reri Pumphrey, Aida Dzhanunts, MaryAnne DesVignes, Carlos Guerrero, Liz Gnerre, Todd Scott, Mitch Polin, Victoria Boutros, Ed Pai (Resource)
Guests: Daniel Wanner, Emil Mubarakshin

Status of Prior Meeting Action Items
1. Guide to Distance Education
Approved at EPPIC and Noticed at Senate

Meeting Objectives (attach agenda as appropriate)
Agenda on SharePoint

Meeting Outcomes (to include assessment, evaluation, next steps/action items, anticipated and/or actual change/improvement)
Meeting called to order at 1:16 PM.
MSP to accept agenda as written.
MSP to approve December 4, 2013 Minutes

Public Comment-- Chair Marlos acknowledged premature passing of Lenore Saunders.

New Business
• None

Old Business
   Have identified four questions which will be used in interviews that will take place after next Senate meeting. Student survey still needs to be done. Eric Kalgumagi from Mt. Sac contributed questions from his college’s survey. VP Walden in charge of survey and Ed Pai is encouraged to work with him to assess validity of questions.
   MSP to approve 30-day extension, with one nay and no abstentions.

b. ACTION ITEM: Approve an additional 30 days for Learning Skills Viability Study completion.
   Christine worked with Paul Carlson and is now working with Anil on these. Christine presented Assessment Cycle Policy. Used English Dept. Course Assessment Plan (developed by Daniel Ruiz) as example, as well as one from Philosophy. Administrative and Student Services could assess one outcome per year so as to complete all by next Comprehensive Program Review. Kalynda expressed concern about complexity of Counseling in regard to fitting it into the current proposed assessment cycle. Christine did attend almost every Student Service Council meeting and worked closely with the deans, but Kalynda feels the timeline was imposed on the counseling faculty and the Council as a fait accompli. John asked how urgent approving the proposed cycle is. Christine would like to get one outcome done, at least for Academic Affairs.
   MSP to adopt policy as stated, with 1 nay and 2 abstentions. This will take awhile to work its way through Senate, so John hopes in the interim, that once an interim VP of Student Services comes aboard, Counseling can discuss with them.

c. ACTION ITEM: Student learning outcomes, service unit outcomes, and administrative unit outcomes shall be regularly and systematically assessed. Christine Tinberg
   MSP unanimously to approve forms, pending the necessary changes suggested in PRE meeting. Motion amended to include that all completed Unit Plans and Resource Requests be posted on college website with Program Review Committee overseeing.

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Approved by Shared Governance Council, November 2, 2009
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Subcommittee Reports
- Budget Allocation Subcommittee: Daniel Marlos. Committee will begin meeting in March.

Meeting adjourned at 2:04 PM

Evidence Provided
- Draft minutes from December 4, 2013
- Strategic Plan Goals and Objectives from the Strategic Planning Committee
- Letter to Committee Chairs from Todd Scott re: LACC Strategic Master Plan
- English Department Course Assessment Plan and Timeline
- Philosophy Department Course Assessment Plan

Other Information
- Next meeting Wednesday, March 4, 2014

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