Committee Meeting Report

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<th>Committee</th>
<th>Educational Policies and Program Integrity Committee (EPPIC)</th>
<th>Date</th>
<th>September 4, 2013, 12:30-3:00 PM PCR</th>
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<tbody>
<tr>
<td>Participants</td>
<td>Chair Daniel Marlos, John Freitas, Kalynda Webber, Dana Cohen, Christine Tinberg, Gary Columbo, Reri Pumphrey, Aida Dzhanunts, Arax Cohen, MaryAnne DesVignes, Juliet Salazar, Carlos Guerrero, Liz Gnerre, Alex Davis, Todd Scott, Corey Rodgers, Anil Jain, Ed Pai (Resource)</td>
<td>Guests: Robert Anderson, Sharon Hendricks, Phil Briggs, Britt Hastey, Joyce Allen, Kathleen Beaufeit, Ashraf Almurdaah, Dan Walden</td>
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Meeting Outcomes (to include assessment, evaluation, next steps/action items, anticipated and/or actual change/improvement)

Meeting called to order at 12:38 PM.

Public Comment--None

EPC Closeout

- Members of former EPC committee asked to look over annual assessment and offer comment. It will go forward to Academic Senate and then on to the College Council.
- MSP to approve minutes from May 15, 2013 as written

Status of previous action items

- Budget Allocation Subcommittee Recommendations were approved at Academic Senate on May 16, 2013 and at Shared Governance Council on June 3, 2013

New Business

VP Dan Walden presented on his and President Martinez’ call for viability study of Learning Skills. He and Dean Scott met with Learning Skills on September 3, 2013.

- He handed out a one-page rationale for calling study. VP Walden remarked that he raised this at the last EPC meeting, but that it didn’t make it into the minutes.
- Emphasized this only pertains to learning skills students who are two years below college readiness, not the entire campus, in answer to question from Learning Skills Chair MaryAnne DesVignes.
- Confined to viability process as it is spelled out in Senate Program Viability Process. Rationale was re-written at Senate President’s request to align with the stated process to avoid going in with a pre-determined outcome, as might have been interpreted in an earlier letter sent to Learning Skills in May.
- Concern was raised about the issue of students moving through the college being a much larger issue than just that confined to Learning Skills. Suggestion made by Gary Columbo to send a resolution to Strategic Planning Committee urging COMPASS committee to meet right away to undertake a study campus-wide on basic skills (learning skills, English, math) and to bring recommendations to EPPIC within 60 days. These ideas were brought to Walden and Martinez ahead of time, but they don’t feel the kind of specific drill-down in Learning Skills can be undertaken by Compass committee. Data sharing between the two entities is fine, but Walden and Martinez want to form the viability study committee immediately and commence work.
- MaryAnn DesVignes requests that data be shared with her because data for the four points in the rationale have never been shared with her thus far. COMPASS can get the data to department and to viability committee.
- Committee can take points in the letter under advisement, which were provided as a courtesy, but the committee can do whatever it wants. Study generally covers 3-5 years back. Committee could compare our offerings to other colleges outside of our District.
- VP Walden shared budget figures for Learning Skills for the last three years: in 2012—$1.8M+; 2013—$1.5M.; 2014—

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- Chair Marlos reviewed viability study composition and asked for volunteers and many stepped forward. Committee can decide for themselves whether to include two optional members from outside LACC; suggestion made to include Dr. Ayisha Randall, formerly of Trade Tech.

EPPIC Operating Agreement was approved over the summer and is up on Sharepoint in the EPPIC folder.

Old Business
Committee on Viability Study for Economics--Daniel Ruiz sent report on progress
- Almost finished. Second draft completed with committee’s feedback
- Findings sent to Professor Julie Holzner for review and comment
- Committee requests open forum to be held at Sept. 19 Academic Senate meeting

Viability Study on Dietetics
- Dietetics now under Dean Alex Davis, who secured large grant for department
- VP Walden asked department to rescind request for viability study and asked EPPIC to table issue for one month while Alex Davis waits to hear back from Chair Keli Miller
- Question raised by Kalynda whether study can be halted, according to rules of process. Who can rescind? General consensus is that the process is silent on halting of study

Subcommittee Reports
- Chair Marlos reviewed Subcommittee list and chairs. Question was raised about necessity of Satellite Subcommittee.
- Would it be more appropriate under Strategic Planning? Pres. Freitas feels it would.
- District owns Van De Kamp. MOU existed between previous President and previous Chancellor, that for five years that LACC could run site. We have one year left. Committee originally formed to deal with issues arising from request to rapidly staff site. Chancellor wanted credit classes offered and made deal with ELAC. For coming year, deal made to split 50/50 with ELAC in classes offered.
- Sharon Hendricks, Co-Chair of Strategic Planning, will put Satellite Subcommittee on their agenda and discuss taking it on.

Agenda building
- Ed Pai needs guidance on closing out Program Review from last year. Program Review Committee will be responsible for it. They are in process of forming committee and will work with Ed Pai on this. Suggestion made for Pres. Freitas to take it up in consultation.

Suggestion made to move EPPIC meeting from PCR to Foundation Conference Room since Committee exceeds room capacity
- Chair Marlos will contact Foundation to schedule.

Meeting adjourned at 2:10 PM

Evidence Provided

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<tr>
<td>Draft Minutes from May 15, 2013</td>
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<td>Letter from VP Dan Walden to EPPIC members re: Learning Skills Dept. Viability Study</td>
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Other Information

Next meeting: October 2, 2013

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