Committee Meeting Report

<table>
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<th>Committee</th>
<th>Educational Planning Committee</th>
<th>Date</th>
<th>May 15, 2013 at 12:30pm</th>
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### Participants

Members present: John Freitas, Maria Reisch, Dan Wanner, Christine Tinberg, Alexandra Maeck, Kalynda Webber, Reri Pumphrey, Rob Sambrano, Kamale Gray, Kevin Morrissey, Liz Gnerre, Daniel Marlos (Chair), Maryanne DesVignes, Betsy Manchester, Arax Cohen, Dan Walden, Ed Pai, Sara Kim

Guests: Phil Briggs, Gary Colombo, Daniel Ruiz, Victoria Boutros

### Status of Prior Meeting Action Items

#### Meeting Objectives (attach agenda as appropriate)

#### Meeting Outcomes (to include assessment, evaluation, next steps/action items, anticipated and/or actual change/improvement)

Meeting called to order at 12:34 PM
No public comments

#### Minutes

May 1, 2013 minutes approved unanimously (15-0-0)

#### Status of Previous Action Items

- Nothing new.

#### New Business

A New Model for Governance (G. Colombo) presented to the committee, informational only.

- Governance, Accountability & Planning Model
- Goals: focus on student success, streamline ownership of plans, clarify responsibilities, reduce number of committees, satisfy accreditation standards, lay groundwork for the Strategic Plan to be written this summer
- Three phases:
  - Resource allocation/operational decisions/process improvement (College Council, formerly SGC)
  - Strategic goal, priority setting, accountability for student success (Strategic Planning Committee, combination of the former SGC Planning and Student Success)
  - Unit/program planning (Ed Policy and Program Integrity Committee (EPPIC), combination of the former EPC and Program Review
- Approved by Senate Exec; Senior Staff has tentatively approved the draft; to Senate for approval on May 30; to SGC on June 3. If approved, this will be the new governance model as of July 1.
- Suggestion from VPAA that EPPIC administrative membership be 2 Deans of Academic Affairs and 2 Deans of Student Services; OSS needs to be included as well
- Suggestion to have a “before and after” comparison chart
- Suggestion to review the planning to budget process as well as part of this reconfiguration—need to write a Strategic Planning and Budget Handbook in addition to this

#### Budget Allocation Subcommittee Prioritization of Academic Affairs AUP Requests

- Approved unanimously (15-0-0)
- Will be taken to Budget Committee

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- BAS Handbook needs to be written this summer, to include recommendations in the document
- CPR Update [Ed Pai]
  - 7 out of 10 academic teams have completed their work
  - Both student services teams have completed their work
  - Disciplines that received recommendations have been contacted and given the opportunity to revise their CPRs
  - Disciplines that have been validated will be informed

Committee needs to:
- Review the EPC Operating Agreement
- Review the EPC Annual Assessment

Old Business
- Form committee on Viability Studies for Dietetics
  - Still trying to form committee, need 9 total (have 6—April Pavlik, Arax Cohen, Kalynda Webber, Maria Reisch, Rosalind Goddard, Dan Walden, Todd Scott

Report on Viability Study Economics -- Daniel Ruiz
- Meeting next week. Interviewed respective Chairs, researched situation at other colleges, ascertained presence of qualified faculty in Business to teach Economics in addition to faculty member teaching it now who will move over to Business from Social Studies. Has not encountered any objections from involved parties.

  Integrating Achieving the Dream (ATD) and Student Success into EPC -- Gary Colombo. (Continued Discussion)
  - Postponed until next meeting for lack of time

Adjournment
- Meeting was adjourned at 2:18 PM

Handouts
- Agenda
- Minutes from May 1, 2013
- EPC 2012/2013 Operating Agreement
- Educational Planning Committee Annual Assessment 2012/2013 Draft
- A New Model for Governance
- Academic Affairs Budget Prioritization List

Other Information
- Next meeting: TBA

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