Minutes for the General Session
Thursday, December 18, 2014
12:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in *italics*, using the agenda as a framework.

I. **Call to Order and Adoption of the Agenda (1 minute)** – J. Freitas – *Called to order at 12:35 PM*
   - MSP unanimously to **adopt** agenda as written

II. **Approval of the Minutes of Previous Meetings (5 minutes)** – E. Gnerre
   a. Minutes of the December 4, 2014 meeting – MSP unanimously to **approve**

III. **Public Comments** – 5 minutes per speaker
    - Kathleen Beaufait asked Chairs to complete or delegate filling out Tech survey about computer labs.

IV. **Consent Calendar (5 minutes)** – MSP unanimously to **approve**
    a. Curriculum Approvals
       i. Title 5 course updates – see spreadsheet
       ii. New courses – none
       iii. New programs - none
       iv. Advanced course status –none
       v. Course archives – see spreadsheet
       vi. Course reinstatements – see spreadsheet
       vii. Course changes – see spreadsheet
       viii. Combined course requests – none
       ix. Certificate/Program changes – none
       x. Honors addenda – none
       xi. Distance education addenda – none
       xii. Student learning outcomes – see (updated) spreadsheet – *pulled some courses off this one*

V. **Special Reports (10 minutes)**
      *Presented the four goals/initiatives and the planned steps to achieve them.*

   **Action Items (Time certain 1:15 PM, 5 minutes per item)**
      *April described new process which entails fewer steps than before and should speed up process.*
      Passed unanimously.
   c. Resolution 11-F14: Approval of Operating Budget Planning Form – D. Wanner
      *Genevieve Patthey asked how Chairs will be helped to understand the various line item codes. Daniel Ruiz will bring that back to EPPIC. Passed unanimously.*
VI. Announcements (5 minutes)
   a. LACC Holiday Party, Friday, December 19, 12:30, Universal City Hilton
      http://lacitycollege.edu/facstaff/docs/2014-LACC-HOLIDAY-PARTY.pdf
   b. Sharon Hendricks, AFT President, said that the 4% raise will show up in paycheck at end of December.
      New salary schedule in process. She will send it out as soon as it is ready.

(Find out what’s going on at LACC through “This Week at City” at http://lacitycollege.edu/calendar/ThisWeek.html)

VII. Adjournment – Next meeting is Thursday, February 19, 12:30, Faculty and Staff Center. @ 1:41 PM

HAPPY HOLIDAYS!

Evidence provided:
   Agenda on SharePoint
   Draft Minutes from December 4, 2014 Academic Senate meeting
   Resolution #10-F14: Revision to the Technical Review Process in ECD
   LACC CC Process Approval Chart
   Los Angeles City College Technical Review Process Proposal (Presented November 18, 2014)
   Resolution #11-F14: Approve the Unit Operating Budget Allocation Form
   Los Angeles City College Operating Budget Justification