The Academic Senate
of
Los Angeles City College

Minutes for the General Session
Thursday, November 20, 2014
12:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in italics, using the agenda as a framework.

I. Call to Order and Adoption of the Agenda (1 minute) – J. Freitas
   The meeting was called to order at 12:34 PM. MSP unanimously to adopt agenda as written, with removal of two action items.

II. Approval of the Minutes of Previous Meetings (5 minutes) – E. Gnerre
   a. Minutes of the November 6, 2014 meeting—MSP unanimously to approve.

III. Public Comments – 5 minutes per speaker—None

IV. Guests/Special Presentations (10 minutes)
   a. In Remembrance of John Griffiths, Professor Emeritus of Physics – Prof. Dean Arvidson
      Dean noted John Griffiths’ indelible contributions to the Physics and Engineering Program in his 36 years at LACC.
   b. Los Angeles Regional Adult Education Consortium—Dan Walden
      Dan and 4 others served on task force to work on AB86. We will hopefully get an update at Dec 4th mtg.

V. Consent Calendar (5 minutes) – MSP unanimously to adopt
   a. Advancement in Academic Rank – Congratulations!
      i. Advancement to Adjunct Assistant Professor
         1. Dylan Shields, Cinema/TV
         2. Scott Mazak, Cinema/TV
         3. Linda Beal, Cinema/TV
         4. Edith Cortez, Nursing
         5. Jeanette Goggins, Nursing
         6. Deanna Gosset, Business Administration (CAOT)
         7. Kresse Armour, Social Sciences
         8. Orville Bigelow, Child and Family Studies (Family and Consumer Studies)
      ii. Advancement to Adjunct Associate Professor
         1. Marilyn Eisenberg, Business Administration (Business)
         2. Laurienne Singer, Kinesiology (Dance)
         3. Leonor Vazquez, Child and Family Studies (Family and Consumer Studies)
         4. Veda Hill, Workforce
         5. Tracy Hurst, Chemistry and Earth Sciences (Geography)
         6. Ria Yeh, Nursing
         7. Patricia Arriola, Mathematics
         8. Patrice Daily, English/ESL
         9. Jennifer Alessi, English/ESL
         10. Dalit Berkowitz, English/ESL
         11. Jolie Bechet, English/ESL
Advancement to Professor
1. Mary Skousen-Radford, Child and Family Studies (Child Development)
2. James Moody, Theater Arts
3. Yelgy Parada, Foreign Languages (Spanish)

b. Curriculum Approvals
   i. Title 5 course updates – see spreadsheet
   ii. New courses – see spreadsheet
   iii. New programs
      1. Associate Degree for Transfer in Business Administration (AA-T)
      2. Associate Degree for Transfer in Computer Science (AS-T)
      3. Associate Degree for Transfer in Journalism (AA-T)
      4. Associate Degree for Transfer in Mathematics (AS-T)
      5. Associate Degree for Transfer in Studio Arts (AA-T)
      6. Associate Degree for Transfer in Theater Arts (AA-T)
   iv. Advanced course status – see spreadsheet
   v. Course archives – see spreadsheet
   vi. Course reinstatements – none
   vii. Course changes – see spreadsheet
   viii. Combined course requests – see spreadsheet
   ix. Certificate/Program changes – see spreadsheet
   x. Honors addenda – none
   xi. Distance education addenda – see spreadsheet
   xii. Student learning outcomes – see spreadsheet

VI. Special Reports (10 minutes)
   a. Accreditation Report – D. Wanner—No report
   b. Achieving the Dream Report—J. Nishimura
      Summit last Friday at Pierce. Data coach came. ASG participated. Jeffrey thanked for all his hard work.
   c. AFT Report – S. Hendricks—No report

VII. Associated Student Government (5 minutes) – V. Boutros
   Clubs are holding a resource drive. Donations encouraged. Food Forward ongoing. Looking for student tutors for finals week.

VIII. Senate Standing Committee Reports (25 minutes)
   a. Educational Policies and Program Integrity – D. Ruiz
      Working on Summary Report. Bringing forth a resolution to December 4th meeting to have a public database of syllabuses. Working on two viability studies.
      i. Student Learning Outcomes
         Shared annual report at November 6th meeting. Solicited feedback on report’s conclusions.
      ii. Distance Education—No report
      iii. Program Review and Effectiveness
         Revising operational agreement. Held training session with Student Services units.
      iv. Hiring Prioritization Committee
         Arax and the Committee thanked for their hard work. We will be doing a lot of faculty hiring for next year.
   b. Department Chairs Caucus – D. Cohen
      Meeting next Tuesday and inviting Christine Tinberg in to discuss Programmatic Program Review
   c. Professional Development – C. Park
      Nate Lorentz holding a workshop on Adobe Illustrator
      i. Book Program – A. Maeck—No report
   d. District Academic Senate – J. Freitas/A. Pavlik
      Discussed three proposals for Bachelor Pilot Program—Dental Hygiene, Transportation Leadership Management, and something in Engineering
e. Constitution and Bylaws – K. Gray — Nothing to report
f. Academic Rank – H. Plotquin — Nothing further to report
g. Elections – B. Vasquez – Meeting in early December to develop timeline
h. Fellowship – K. Miller
  i. Next department for senate lunch – Art and Architecture...thank you Theater Arts!

IX. Officers Reports (15 minutes)
a. President’s Report – J. Freitas
   At Plenary session last week in Irvine. Passed around adopted resolutions. Student Equity and Degree attainment will be big pushes for the State
   i. Executive Committee – J. Freitas
b. Vice President’s Report – A. Pavlik
   i. Curriculum Committee — Working on how technical review happens here at LACC in order to streamline it.

X. College Council and Special Committee Reports (25 minutes)
a. College Council – J. Freitas
   i. Budget – D. Cohen -- Pack your classes with students for winter and spring per John al-Amin.
   ii. Strategic Planning – S. Hendricks
      1. COMPASS—No report
      2. Technology Steering — Looked into virtual labs. Talked to Paula Paggi at Pierce.
      3. Student Success and Support Program — No report
      4. Enrollment Management
         Dana will bring ELAC’s method to Senate Exec next week. Has given it to Senior Staff. Went over targets for Winter, Spring (over 6,000 FTES) and Summer 1. Daniel Marlos and Laurel Paley remarked that they aren’t allowed to offer certain lab classes because they can’t accommodate 45 students, even though these classes traditionally have high enrollment and success.
   iii. Bond Steering — N. Lorentz— Nothing to report. Will be merged into Facilities Planning.
   iv. Facilities Planning – N. Lorentz — Nothing to report
b. Student Accommodations – No report

XI. Action Items (Time certain 1:15 PM, 5 minutes per item)
a. None. Resolutions 8 and 9 on facilities planning structure and hiring prioritization were removed from agenda prior to meeting.

XII. Notice/Discussion Items (Time certain immediately following Action Items, 5 minutes per item)

XIII. Announcements (5 minutes)
a. Senate holiday reception, immediately following December 18 meeting
b. LACC Holiday Party, Friday, December 19, 12:30, Universal City Hilton
c. Library has added a database, “Films on Demand”. Faculty are encouraged to take a look for use in their classes. Will be available in January.
d. Contract has been ratified and signed. It is now in effect.

(Find out what’s going on at LACC through “This Week at City” at http://lacitycollege.edu/calendar/ThisWeek.html)

XIV. Adjournment – Next meeting is Thursday, December 4, 12:30, Faculty and Staff Center.
The meeting was adjourned at 2:27 PM
Evidence provided:
Agenda on SharePoint
Draft Minutes from November 6, 2014 Academic Senate meeting
Curriculum Spreadsheet
LACC Student Equity Plan, November 21, 2014 (48pp. – online at:
LACC Academic Senate Academic Rank Committee Adjunct Rank Advancement
LACC CC Process Approval Chart
ECD LACCD Campus Routing list
Academic Senate for California Community Colleges 46th Fall Session Resolutions, Adopted November 15, 2014
LACC Authors Party flyer