The Academic Senate of Los Angeles City College

Minutes for the General Session
Thursday, November 6, 2014
12:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in italics, using the agenda as a framework.

I. Call to Order and Adoption of the Agenda (1 minute) – J. Freitas—called to order at 12:33 PM
II. Approval of the Minutes of Previous Meetings (5 minutes) – E. Gnerre
   a. Minutes of the October 16, 2014 meeting—MSP unanimously to approve as written.
III. Public Comments – 5 minutes per speaker
      Daniel Marlos asks what can be done about skateboarding, bicycling, smoking on campus, all of which continue unchecked, in spite of signs. Policy is not being enforced. Nate Lorentz, WEC Chair, took note.
IV. Guests/Special Presentations (20 minutes)
   a. Noncredit Update - Angelica Ramirez, Assistant Dean for Noncredit
      Serves 4,000-5,000 students a semester. Open to everyone, regardless of their legal status. In-Home Support Services is their most popular Certificate of Competency. Computer Literacy classes popular and start with the very basics. Offer a support class for Child Development students, to help with vocabulary. Would like to forge similar partnerships with other departments.
   b. STEM Academy Update – Jayesh Bhakta, Jocelyn Graf
      Got $150K grant from JP Morgan Chase through LACC Foundation. Supports students in science, technology, engineering and math. Tutoring 7 days a week; provide academic counselor; offer skills workshops; students earn membership by participation in workshops and progress reports; internship opportunities; partnerships with Cal State LA; STEM conference next Thursday. Had 100 students last semester, 20 of whom transferred. This year there are 150 students involved.
V. Consent Calendar (5 minutes)
   a. Curriculum Approvals– MSP to approve
      i. Title 5 course updates – see spreadsheet
      ii. New courses – see spreadsheet
      iii. New programs
         1. Associate Degree for Transfer in English (AA-T)
         2. Associate Degree for Transfer in Physics (AS-T)
         3. Associate Degree for Transfer in Administration of Justice (AA-T)
         4. Associate Degree for Transfer in Spanish (AA-T)
      iv. Advanced course status –see spreadsheet
      v. Course archives – see spreadsheet
      vi. Course reinstatements – none
      vii. Course changes – see spreadsheet
      viii. Combined course requests – none
      ix. Certificate/Program changes – none
      x. Honors addenda – none
xi. Distance education addenda – none
xii. Student learning outcomes – see spreadsheet

VI. Special Reports (10 minutes)
   a. Accreditation Report – D. Wanner—No report
   b. Achieving the Dream Report—J. Nishimura
      Coaches will be here next week. ATD Conference at Pierce on 14th.
   c. AFT Report – S. Hendricks—No report

VII. Associated Student Government (5 minutes) – V. Boutros
    Halloween Ball a great success; Food Forward going well—could use more donations. Thanked Foundation for invitation to Gala.

VIII. Senate Standing Committee Reports (25 minutes)
   a. Educational Policies and Program Integrity – J. Freitas
      Considering creation of public database for course syllabi. We are one of two in the District who don’t have one. Questions about format, digital availability, archiving were raised.
      i. Student Learning Outcomes—See Discussion Items below
      ii. Distance Education—No report
      iii. Program Review and Effectiveness—No report
      iv. Hiring Prioritization Committee
         Working on prioritization concurrent with today’s Senate meeting
   b. Department Chairs Caucus – D. Cohen
      Must complete 5-year equipment plan for state-wide block grant. VP Walden agreed Chairs could finish schedules first.
   c. Professional Development – C. Park–No report
      i. Book Program – A. Maeck
         John Grotzinger, Chief Scientist for NASA’s Mars Rover Program will be here Nov 12th.
         Party on Nov 20th in Student Union following Senate Meeting, to honor LACC writers—10 will be there. $10/faculty, raising money for the book program.
   d. District Academic Senate –J. Freitas/A. Pavlik
      i. Adopted DAS resolution on district-wide student success efforts
   e. Constitution and Bylaws – K. Gray– Nothing to report
   f. Academic Rank – H. Plotquin– Nothing to report
   g. Elections – B. Vasquez– Nothing to report
   h. Fellowship – K. Miller
      i. Next department for senate lunch – Theater Arts...thank you Chemistry and Earth Sciences!

IX. Officers Reports (15 minutes)
   a. President’s Report – J. Freitas
      i. Executive Committee – J. Freitas
         Discussed Liberal Arts degree responsibility; areas of emphasis focus.
   b. Vice President’s Report – A. Pavlik
      i. Curriculum Committee
         Thanked several departments for already submitting narrative for ATD degree. Will vote to change curricular approval process, aiming for making it easier on faculty, streamlining approval routing.
   c. Treasurer’s Report – J. Bhakta—No report

X. College Council and Special Committee Reports (25 minutes)
   a. College Council – J. Freitas
      Approved two resolutions and basic template for College Council operating agreement
      i. Budget – D. Cohen–Meets 3rd Monday
      ii. Strategic Planning – S. Hendricks
         1. COMPASS—Nothing further
         2. Technology Steering
Reviewing older surveys. Developing new survey on lab usage. Roger Wolf raised issue of dummy terminals and virtual server. Kathleen Beaufait will follow up with Juan. Pres. Freitas will follow up as well. Barbara mentioned that Pierce is having great difficulties with this type of set up.

3. Student Success and Support Program—Nothing further
4. Enrollment Management—Meeting today

iii. Bond Steering – N. Lorentz—Meeting next Monday

iv. Facilities Planning – N. Lorentz
  Meeting next Monday; Clausen Hal; due to open in January. Holmes Hall worst case scenario not as likely as what was said at last Senate Meeting by VP al-Amin. Di Vinci renovation may begin next summer. Programming for Student Services building being refigured to accommodate OSS.

b. Student Accommodations – No report

XI. Action Items (Time certain 1:15 PM, 5 minutes per item)
a. Resolution 07-F14: Approve the Student Equity Plan – J. Nishimura
  Would give Pres. Freitas permission to sign the resolution. MSP unanimously. Pres. Freitas thanked Jeffrey for his hard work on this effort.

XII. Notice/Discussion Items (Time certain immediately following Action Items, 5 minutes per item)
a. 2015-2016 Faculty Hiring Prioritization – A. Cohen—Meeting as we speak
  Assessment process has become more efficient. Still struggling with eLumen bugs. Approximately 76 courses assessed last year. Aiming for 25% of classes each year. Eight out of 14 student services areas assessed, five out of 7 administrative services. Need more participation. Developed 6 different recommendations for the college.

c. ASCCC Plenary Resolutions Discussion – J. Freitas
  Plenary next week. April is our voting member. Pres. Freitas distributed limited copies of resolutions. Proposed amendment to second resolution 2.02 F14. April will draft. Let April know if there are any other resolutions you want to comment on.

XIII. Announcements (5 minutes)
a. ASCCC Fall Plenary Session, November 13-15, Irvine Marriott Hotel
  2. Holiday Party, Friday, December 19, Hilton at Universal City
  3. Veteran’s Day, Tuesday, November 11th

(Find out what’s going on at LACC through “This Week at City” at http://lacitycollege.edu/calendar/ThisWeek.html)

XIV. Adjournment – Next meeting is Thursday, November 20, 12:30, Faculty and Staff Center
  The meeting was adjourned at 2:23 PM

Evidence provided:
Agenda on SharePoint
Draft Minutes from October 16, 2014 Academic Senate meeting
Curriculum Spreadsheet
Academic Senate for Calif. Community Colleges, 46th Fall Session Resolutions for Discussion, Thursday, November 13, 2014