The Academic Senate
of
Los Angeles City College

Minutes for the General Session
Thursday, October 16, 2014
12:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in italics, using the agenda as a framework.

I. Call to Order and Adoption of the Agenda (1 minute) – J. Freitas called @12:32pm, agenda adopted

II. Welcome Reception for New Faculty – Art Alfaro (Radiologic Technology), Israel Fonseca (Radiologic Technology), Thi Thi Ma (English/ESL)—Welcomed by all

III. Approval of the Minutes of Previous Meetings (5 minutes) – E. Gnerre
   a. Minutes of the October 2, 2014 meeting—approved unanimously

IV. Public Comments – 5 minutes per speaker—None

V. Guests/Special Presentations (30 minutes)
   a. Robert Schwartz, LACC Foundation Executive Director
      Urged everyone to attend Gala ($175 per ticket for Faculty/Staff)
   b. President Renee Martinez and Senior Staff—Thanked Rad Tech staff for hard work
      i. Welcome to Dr. Regina Smith, Vice President of Student Services
         Everyone introduced themselves. She expressed her excitement to be here and said that Student Services is off and running.
      ii. College Updates
         • Our CPM has been replaced again. Three-month hold on Holmes Hall construction. In addition to three current projects, three more are coming up. The President outlined some of the challenges our campus has encountered with the construction process.
         • Urged faculty to encourage students to complete their classes, thereby improving their rate of certificate and degree completion. Reminded us that we are walking advertisements for LACC and encouraged all of us to be as helpful as possible.
         • Dan Walden--Academic Affairs is challenged right now by drop in enrollment. College needs to increase class size fill rates. Looking to add 100 more classes in Winter. Aggressively marketing in the community and at area high schools. He is extremely impressed with how flexible and supportive the chairs and deans have been.
         • John al-Amin---Holmes Hall issue currently centers around shear walls. If workaround isn’t possible, demolition of Holmes might be only recourse. Going through various audits right now. Greatly reduced the number of audit findings over previous audits.
   iii. Q & A
      How probable is demolition of Holmes Hall? First mentioned as a possibility here today.
      Answer: Don’t know at this point. Division of State Architects taking a look at structure.
      Who is responsible for maintenance of Northwest area of campus? Human feces, inebriated individuals given as examples.
      Answer: Submit emergency request to get area cleaned up (x2440). Contact Sheriff regarding individuals who don’t belong on campus.
      Men’s Gym and Theatre have fallen off the radar maintenance-wise.
      Answer: MG should get back into rotation soon
Men’s restroom in basement of Chemistry building a continual problem being used by vagrants. No towels first thing in the morning. Same problem in Jefferson.

**Answer:** Operations will add more frequent rotations. If you don’t notice an improvement, let John al-Amin know.

If Holmes Hall delay increases, could faculty be consulted regarding suitability of current classrooms.

**Answer:** If delay continues, Administration will meet with affected faculty.

Can log sheets be posted and used in areas to hold custodial staff accountable for regular rotations?

**Answer:** John al-Amin will look into it.

What is being done about individual selling paintball tickets illegally?

**Answer:** We are short of cadets and are looking into hiring more to increase patrols and eyes on campus.

VI. Consent Calendar (5 minutes) – No Items

VII. Special Reports (10 minutes)

a. Accreditation Report – D. Wanner
   Meeting with departments, working on first draft
   Working on student equity plan; coaches coming
c. AFT Report – S. Hendricks
   Special meeting Oct. 30th to ratify contract

Associated Student Government (5 minutes) – V. Boutros – No report

VIII. Senate Standing Committee Reports (25 minutes)

a. Educational Policies and Program Integrity – D. Ruiz
   Reworking the Viability process
   i. Student Learning Outcomes – Annual report will be delivered to Senate soon
   ii. Distance Education – No report
   iii. Program Review and Effectiveness – Underway
   iv. Hiring Prioritization Committee
   Interviews taking place on Oct. 27. FON numbers came in yesterday. Definition for “late” separation is one occurring less than 45 days from end of Spring semester.

b. Department Chairs Caucus – D. Cohen
   Trained on program review process. Looking for way around 3 bids for repair of equipment. Looking into phone plan structure. Handed out credit enrollment comparison for Fall 2014. We are at 93% for enrollment and 93% of section count from Fall 2013.

c. Professional Development – C. Park – No report
   i. Book Program – A. Maeck
   Zoobiquity by Natterson-Horowitz and Bowers is the book of the year.

d. District Academic Senate – J. Freitas/A. Pavlik
   Adopted a resolution to focus on student success efforts known to work, such as First Year Experience. Discussed revision of District consultation process. Centralized food service vendor pet project of Trustee Board Chairman Svonkin. Brought in a consultant. Chancellor strongly opposed. Believes it is a service, not a money-making scheme.
   Constitution and Bylaws – K. Gray – Can still use volunteers.

e. Academic Rank – H. Plotquin –
   Last day to apply for rank advancement among part-timers. On-going for full time.


g. Fellowship – K. Miller
   i. Next department for senate lunch – Social Sciences...thank you Psychology!
IX. Officers Reports (15 minutes)
   a. President’s Report – J. Freitas
   Executive Committee – J. Freitas-- Meeting next week
   b. Vice President’s Report – A. Pavlik
      i. Curriculum Committee-- Meeting next week. Will look at four new courses.
   Treasurer’s Report – J. Bhakta-- Nothing to report

X. College Council and Special Committee Reports (25 minutes)
   a. College Council – J. Freitas
      Passed three recommendations. Approved by President. Includes merging Bond Steering and Facilities Planning subcommittees.
      i. Budget – D. Cohen
         Combined a couple of objectives into one. District wants to increase credit rating on our bonds. Chancellor agrees that District should not keep more than 10% in reserves. The rest should go to campuses. Board makes that decision.
      ii. Strategic Planning – S. Hendricks
         Meeting next week to focus on tuning up the equity plan to streamline it.
         1. COMPASS—Student equity plan will be voted on.
         2. Technology Steering—nothing to report
         3. Student Success and Support Program—no report
         4. Enrollment Management—meeting in November
      iii. Bond Steering – N. Lorentz—being rolled into Facilities Planning
      iv. Facilities Planning – N. Lorentz
         Worked on accred. report. Adding two ADA and 5 green parking/loading spots behind Franklin.
   b. Student Accommodations – No report

XI. Action Items (Time certain 1:15 PM, 5 minutes per item)—None

XII. Notice/Discussion Items (Time certain immediately following Action Items, 5 minutes per item)
   b. ASCCC Resolutions Discussion – J. Freitas--John sent these out this week. Take a look.

XIII. Announcements (5 minutes)
   a. Faculty Association Faculty Family Day, Saturday, October 18, 1-3 PM, Montrose Bowl, Montrose. Bring the whole family!
   b. ASCCC Curriculum Regional Meeting, Saturday, October 18, 9-3, Riverside City College
   c. Area C Meeting, Saturday, October 25, 10-3, Santa Barbara City College
      http://asccc.org/content/area-c-meeting
   d. LACC Foundation Gala, Monday, November 3, 6:00, Beverly Wilshire Hotel, $175 for faculty
      http://www.laccfoundation.org/alumni/events/upcoming-events/
   e. ASCCC Fall Plenary Session, November 13-15, Irvine Marriott Hotel
   f. AFT meeting Thursday, October 30.

(Find out what’s going on at LACC through “This Week at City” at http://lacitycollege.edu/calendar/ThisWeek.html)

XIV. Adjournment – Next meeting is Thursday, November 6, 12:30, Faculty and Staff Center. Adjourn@2:33 PM

Evidence provided:
   Agenda on SharePoint
   Draft Minutes from October 2, 2014 Academic Senate meeting
   DAS Resolution Recommending Areas for Focus in Student Success Efforts
   Final Area Resolutions Fall 2014
   LACC Equity Plan Data Analysis 051614
   Student Equity Plan Workgroup Minutes
   Student Equity Plan Worksheet
   Fall 2014: Credit Enrollment Comparison and FTES Projections YTD as of October 1, 2014
   LACCD Fall 2015 Projected Amounts (FON)