Minutes for the General Session  
Thursday, October 2, 2014  
12:30 PM  
Faculty and Staff Center  
855 N. Vermont Avenue  
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in italics, using the agenda as a framework.

I. Call to Order and Adoption of the Agenda (1 minute) – J. Freitas
   The meeting was called to order at 12:34 PM. The agenda was adopted as written with removal of the action item under Treasurer’s report, which was acted on at the last meeting.

II. Approval of the Minutes of Previous Meetings (5 minutes) – E. Gnerre
   a. Minutes of the September 18, 2014 meeting—MSP to approve with one abstention (Paley)

III. Public Comments – 5 minutes per speaker—none

IV. Guests/Special Presentations (10 minutes) – Jeffrey Nishimura
   Student Equity Plan presented in PowerPoint.

V. Consent Calendar (5 minutes) – none

VI. Special Reports (10 minutes)
   a. Accreditation Report – D. Wanner
      We remain accredited and are aware of areas where we need to improve. Have started to write first draft of self-evaluation.
   b. Achieving the Dream Report—J. Nishimura
      Summit of all 9 colleges coming up. Realignment will take place with English and Learning Skills next week.
   c. AFT Report – S. Hendricks
      HRA still under negotiation. CalSTRS defined benefit employee contribution goes up to 8.2% from 8%.

VII. Associated Student Government (5 minutes) – V. Boutros
   Resource Center low on donations. Please consider bringing items in. Seed money still available for clubs until Oct. 10. Faculty/Student Chess tournament coming up. ASG budgeted money for one math and one English tutor to help students in Student Union. ASG membership now includes some discounts at local businesses.

VIII. Senate Standing Committee Reports (25 minutes)
   a. Educational Policies and Program Integrity – D. Ruiz
      Art/Architecture merger with Media Arts Viability Study is beginning. Program Review will pull in Programs that will need to do reviews from this point on, such as Ralph Bunche Scholars. Athletic Viability study has begun, gathering data, survey will roll out soon. Please fill it out on Survey Monkey. Viability Study template has been developed to facilitate future studies.
      i. Student Learning Outcomes—no report
      ii. Distance Education—no report
      iii. Program Review and Effectiveness
         Training will begin next week at Chairs Council and with managers the next day
      iv. Hiring Prioritization Committee–Chair interviews will begin soon
   b. Department Chairs Caucus – D. Cohen—lots of deadlines occur this month
   c. Professional Development – C. Park—no report
i. Book Program – A. Maeck—no report

d. District Academic Senate – J. Freitas/A. Pavlik—nothing to report

e. Constitution and Bylaws – K. Gray—no report

f. Academic Rank – H. Plotquin—no report

g. Elections – B. Vasquez—Still needs one volunteer

h. Fellowship – K. Miller

i. Next department for senate lunch – Psychology...thank you Physics and Philosophy!

List will be sent out covering rest of Fall semester

IX. Officers Reports (15 minutes)

a. President’s Report – J. Freitas

i. Executive Committee – J. Freitas

Exec approved several operating agreements; discussed enrollment management

b. Vice President’s Report – A. Pavlik

i. Curriculum Committee—has received four narratives for TMC

c. Treasurer’s Report – J. Bhakta—has received several more dues

X. College Council and Special Committee Reports (25 minutes)

a. College Council – J. Freitas—Looked at goals

i. Budget – D. Cohen—$600K of State block grant was allocated out to departments for deferred maintenance, and Library acquisitions

ii. Strategic Planning – S. Hendricks—No report

iii. COMPASS – J. Nishimura—Discussed low-performing certificates and degrees

iv. Enrollment Management – D. Cohen—meeting today; down more than 5%

v. Bond Steering – N. Lorentz—lacked quorum

vi. Facilities Planning – N. Lorentz—lacked quorum; might be able to insert parking behind Franklin; Tanaka hired as contractor and design/build for corner between Library and Science; should be done by Spring

vii. Technology Steering – K. Beaufait—Held first meeting; creating survey for feedback on labs

viii. Student Success and Support Program—nothing further to report

b. Student Accommodations – no report

XI. Action Items (Time certain 1:15 PM, 5 minutes per item)

a. Resolution 04-F14: Support Revision to Board Rules on Graduation Requirements – A. Pavlik

MSP (34-0-0) to approve

b. Resolution 05-F14: Support Proposal to Revise the Course Outline of Record – A. Pavlik

MSP (34-0-0) to approve


Dean Todd Scott presented ideas about activities to improve Basic Skills, including:

Formalizing supplemental instruction process to include training and regular meetings

Online college orientation and tutoring

Implementing aspects of the Santa Ana model

MSP (25 yay, 1 no (Yonge/Schenck), and 3 abstain (Colombo, Paley, Partlow) to approve giving Pres. Freitas permission to sign

XII. Notice/Discussion Items (Time certain immediately following Action Items, 5 minutes per item)—none

XIII. Announcements (5 minutes)

a. Faculty Association Faculty Family Day, Saturday, October 18, 1-3 PM, Montrose Bowl, Montrose. Bring the whole family!

b. ASCCC Curriculum Regional Meeting, Saturday, October 18, 9-3, Riverside City College

c. Area C Meeting, Saturday, October 25, 10-3, Santa Barbara City College

d. ASCCC Fall Plenary Session, November 13-15, Irvine Marriott Hotel

(Find out what’s going on at LACC through “This Week at City” at http://lacitycollege.edu/calendar/ThisWeek.html)
XIV.  Adjournment – Next meeting is Thursday, October 16, 12:30, Faculty and Staff Center.

Meeting adjourned at 2:35 PM

Evidence provided:

Agenda on SharePoint

Draft Minutes from September 18, 2014 Academic Senate meeting

Resolution 04-F14: BR 6201--General Education Plan

Resolution 05-F14: Simplify Course Outline of Record

Resolution 06-F14: 2014-2015 Basic Skills Plan

Student Equity Plan

Student Equity Plan worksheet

Student Equity Plan workgroup minutes

2014-2015 LACC Basic Skills Reporting

Course Outline of Record required elements and examples

Course Outline of Record with Title-5 required elements highlighted

BR 6200 General Education Background and Information 06-25-14

BR Graduation Requirements DCC draft 13.0 E. Atondo 6-24-14

Senate Family Fun event flyer