The Academic Senate
of
Los Angeles City College

Minutes for the General Session
Thursday, October 17, 2013
12:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in *italics*, using the agenda as a framework.

I. Call to Order and Adoption of the Agenda – J. Freitas
   *The meeting was called to order at 12:35 PM and the agenda was adopted with one adjustment under Guests*

II. Approval of the Minutes of Previous Meetings – E. Gnerre
    a. Minutes of the October 3, 2013 meeting
       *MSP to approve minutes*

III. Public Comments – 5 minutes
     *None*

IV. Guests/Special Presentations
    *Danielle Muller gave update on the Ralph Bunche Scholars program, urging faculty to encourage students to apply.*

V. Consent Calendar (Action) – J. Freitas
    a. Curriculum approvals—*Approved*
       i. Title 5 updates – see spreadsheet
       ii. New courses – see spreadsheet
       iii. New programs – None
          1. Certificates -
          2. Degrees –
          3. Skills Certificates -
       iv. Course archive requests – see spreadsheet
       v. Course change requests – see spreadsheet
       vi. Combined course requests – see spreadsheet
       vii. Distance education addenda – None

VI. Action Items
       *Read aloud. MSP unanimously to approve. Will now go to College President for approval.*

VII. Notice/Discussion Items
    a. Resolution #03-F13: Approval of the LACC “Guide to Distance Education” – C. Guerrero/D. Marlos
       *Many questions arose at previous day's EPPIC meeting regarding single course management system (especially naming a particular software vendor), OSS accommodation issues, and as a result, members weren’t comfortable approving it before suggested changes are made. Gary Colombo requested that Senate be shown language requiring a single course management system. Discussion ensued. For accreditation, it’s important to be able to support whichever CMS system is being used. Single CMS has not been designated for LACC. Pres. Freitas felt we should move away from talking about Moodle vs. Etudes, and move in the direction a CMS system that best serves students. Suggestion made to investigate other CMS systems as well. Counter argument opined to expect majority of campus to move to another system might be unreasonable. Will be further discussed at DE and EPPIC.*
    b. Resolution #04-F13: Initiation of Viability Study to Investigate the Restoration of Athletics – N. Cairns
       *Requests that study be commenced in Spring 2014*
VIII. Associated Student Government — C. Ho
   Teaming up with Green Team to clean up campus on Oct. 29th. Lawrence Bradford acting advisor of ASG.

IX. Accreditation Report — D. Wanner
   Completed first phase of narrative and evidence collection. Due Nov 15th. Campus Climate survey finished, being vetted by various committees, will be sent out to everybody today for comment. All Senate Committees must complete operating agreements and annual reports.

X. Achieving the Dream Report— G. Colombo
   First meeting of Faculty Teaching Learning Academy in FSC on Friday, Oct 18th. Reported on First Year Experience. Have 30 dual enrollment courses with high schools.

XI. President’s Report — J. Freitas
   ASCCC Resolutions for Area Meetings
   •Reviewed the five resolutions that came out of area meetings. Pres. Freitas asked for questions and/or comments.
   PRE
   •Reported on hijacking of Program Review and Evaluation by individual in Office of Institutional Effectiveness. Has become a roadblock to Committee completing its charge. Co-Chair has asked to step down. Pres. Freitas will take it up in consultation, asking Dean of IE be removed from all Senate Committees. Administration needs to show leadership to advise Dean of IE of his role, as he should not be completely on the sidelines. PRE member Dan Wanner felt we are not that far apart, that it’s more of a hurdle rather than a roadblock.

XII. Treasurer’s Report— J. Bhakta
   Collected 148 dues. Need 14 more to meet budget.

XIII. Senate Standing Committee Reports
   a. Curriculum – K. Webber
      The Oct. 18 Discipline Day tomorrow for the Sciences postponed until Spring. Curriculum now has a link on Sharepoint site under ECD. Move from a Plan A and Plan B to a single LACCD Education Pattern being discussed for Associates Degrees at District Curriculum Committee. Make sure Curriculum representatives are reporting back to departments.
   b. Educational Policies and Program Integrity – D. Marlos
      Viability Study on Learning Skills made site visit to department. Open Forum scheduled for Nov. 14th following AFT meeting in FSC. Mentioned that Dean of IE objected to Dept. Chair DesVignes attending EPPIC while committee talked about her Dept.’s Viability study, because it was a conflict of interest. ASG VP of Finance Victoria Boutros, who had just completed conflict of interest training, correctly pointed out that Dean was wrong, as EPPIC is an open meeting.
      i. Student Learning Outcomes – C. Tinberg
         Met with Librarians to ramp up Information Competency awareness for campus
      ii. Distance Education – C. Guerrero
         Nothing further.
      iii. Program Review and Effectiveness – A. Cohen/M. Des Vignes
         Senate urged Co-Chair DesVignes to reconsider stepping down. She agreed to stay.
      iv. Hiring Prioritization Committee – A. Cohen
         Meeting on Nov. 22nd.
   c. Department Chairs Caucus – D. Cohen
      Meet Tue. Oct 22nd. Will report out at next Senate meeting.
   d. Professional Development – C. Park
      Flex credit covers a lot of activities including serving on accreditation teams.
      i. Book Program – A. Maeck
         Oct. 23rd Connie Rice
   e. District Academic Senate – K. Webber/J. Freitas
      Resolution came forward for reading to be a discipline in our district. It is a minimum qualification state-wide. Wants to establish a teaching load number.
   f. Constitution and Bylaws – A. Pavlik
      Nothing to report
   g. Academic Rank – H. Plotquin
      No report
h. Elections – B. Vasquez  
   Nothing to report
i. Fellowship – C. Park
   i. Next department for senate lunch English/ESL??– ...thank you Child and Family Studies!

XIV. College Council and Special Committee Reports
   a. College Council – C. Park  
      Bond Steering recommendations #88-93 passed unanimously by the committee
      i. Budget – D. Cohen
         • Board of Trustees changed reserves to 6.5% general, 3.5% contingency meaning amount we can draw on in an emergency is 1%.
         • FON not complete, but we are over this year. LACC must clear its 13 separations, plus 1.63% growth equals about 108 across the District. Our budget will be reduced by amount District needs to fill the remaining two vacant District positions.
         • College Pres. Asked deans to go back to AUPs to spend block grant money, which apparently needs to be spent quickly. VP Kalynda Webber questions counseling being left out of budgetary decisions. Lacking a dean, they have nobody to watch out for them.
   ii. Strategic Planning – S. Hendricks  
       Hashed out a college mission statement. Has been shared at College Council and ASG. Will be on Oct. 31st Senate meeting agenda.
   iii. COMPASS – J. Nishimura  
       Next meeting scheduled for Oct. 30th. Received some data from OIE and District on basic skills.
   iv. Bond Steering – N. Lorentz  
       Clausen Hall has HVAC issues and will not be ready for Spring. Da Vinci delayed by lack of LACCD form which they require but they don’t have. Red Line project moving forward slowly. Kinesiology almost ready, will open in late October. Track almost ready save for two problems. Six e-charging stations will be available on campus.
   v. Facilities Planning – N. Lorentz
      vi. Technology Steering – K. Beaufait  
          No report.
   b. Student Success and Support Program (formerly Matriculation) Advisory Committee – K. Webber  
      Will give a Senate presentation on summit she attended SB 1456
   c. Student Accommodations – S. Matranga  
      Discussed students with problems in classrooms. Driving and parking on campus increasing problem for vision-impaired students. Randy Anderson asked VP of Administration for explanation but got no response.

XV. Announcements
   a. ASCCC Fall Area C meeting, Saturday, October 19, 10-3, Los Angeles City College, Student Union Multipurpose Rm.
   b. ASCCC Fall Plenary Session, November 7-9, Irvine Marriott Hotel

XVI. Adjournment – Next meeting is Thursday, October 31, 12:30  
Meeting was adjourned at 2:32 PM

Evidence Provided:
Agenda on SharePoint  
Draft minutes of October 3, 2013 meeting  
Resolution #03-F13: Approval of the LACC “Guide to Distance Education”  
Resolution #04-F13: Initiation of Viability Study to Investigate the Restoration of Athletics Curriculum Meeting spreadsheet, 10/15/13  
ASCCC 45th Fall Session Resolutions for Discussion at Area Meetings, October 18-19, 2013