Minutes for the General Session
Thursday, September 19, 2013,
Open Forum: 12:30 PM
Call to Order Immediately Following Open Forum
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in italics, using the agenda as a framework.

I. Open Forum – Viability Review on the Move of Economics to the Business/CAOT Department – Daniel Ruiz, Moderator
   Presented rationale and data supporting the move. Moderator asked for questions, comments, concerns. Number of instructional hours would remain the same per agreement between affected chairs. Sharon Hendricks will look into seniority list with Julie Holzner. Some LACCD campuses have already made this move.
   Next step: Viability committee will send report up to EPPIC.

II. Call to Order and Adoption of the Agenda – J. Freitas
   Meeting was called to order at 12:40pm. Agenda was adopted as written with a couple of changes in the order and a correction to Consent Calendar.

III. Approval of the Minutes of Previous Meetings – E. Gnerre
   a. Minutes of the May 30, 2013 meeting
      MSP to approve minutes as written.

IV. Public Comments – 5 minutes
   None.

V. Guests/Special Presentations
   a. VP of Academic Affairs, Dan Walden
      Welcomed Senators to the new academic year. Announced we may have as many as 180 classes in Winter Session, instead of planned 120.
   b. Presentation of Draft Strategic Plan Goals and Objectives – S. Hendricks
      Highlighted 5 new College goals for the next 5 years, 2013-2017. Created through assessment of previous plan, district plan, in many meetings over the summer.

VI. Consent Calendar (action) – J. Freitas
   Adopted as presented.
   a. Curriculum approvals
      i. Title 5 updates – see spreadsheet
      ii. New courses – none
      iii. New programs –
         1. Certificates - none
         2. Degrees – none
         3. Skills Certificates - American Sign Language
      iv. Course archive requests – see spreadsheet
      v. Course change requests – none
      vi. Combined course requests – none
      vii. Distance education addenda – none

VII. Action Items
   a. Approval of 2013-2014 Faculty Association Budget
      Postponed pending Treasurer’s attendance at next meeting.
   b. Approval of April Pavlik as delegate to fall 2013 plenary session
      MSP unanimously to approve appointment.
VIII. Notice/Discussion Items
   a. Proposal to Restore Athletics at LACC – N. Cairns
      Removed in 2008 from curriculum. Climate is right to reinstate, with new facilities, new leadership. Budgetary impact runs $25-30K per sport. Athletic Director not needed for fewer than four sports. Would require a viability study with a cost-benefit analysis for the college. Original action was not taken according to protocol. Next step after discussions with department faculty as a whole would be to vote on initiating a viability study. This would carry more weight than simply asking administration to reinstate a line item for the program. Suggested that proposal be made specifying which sports would be brought back initially.
   b. Resolution #01-F13: Adoption of the Mission Statement for the Academic Senate – J. Freitas
      Draft presented. Senators asked to take back to Departments for comment.

IX. Treasurer’s Report – J. Bhakta
   None.

X. Associated Student Government – C. Ho
   Meets Fridays 11:00am-1:00pm. All are welcome.

XI. Accreditation Report – D. Wanner
   Adhering to timeline, core teams up and running, campus climate survey being designed. For help collecting evidence, departments will be given folder on Sharepoint to post minutes. A Committee Chair handbook, with templates, available on Sharepoint in Accreditation section. Departments urged to take minutes at any and all meetings, especially to document discussion of program review and goals.

XII. Achieving the Dream Report – G. Colombo
   a. Presentation on Student Success Scorecard Data for LACC
      Displayed College scorecard at Whitehouse.gov, College Initiatives update, which include First-Year Experience, planning for student success, K-12 partnership, matriculation optimization, faculty teaching learning academy and LACC Book Program.

XIII. President’s Report – J. Freitas
   a. Executive Committee Summer Actions
      Thanked those who attended Senate Retreat.
      i. Approved EPPIC operating agreement
      ii. Approved meeting calendar for Senate, Senate Executive, Curriculum, EPPIC and Distance Education
      iii. Senate Exec Comm. Appointed Kalynda Webber as the LACC Delegate to ASCCC plenary sessions at their July meeting.
         April Pavlik appointed substitute delegate for the final day for voting.
   b. Statewide update
      ASCCC/Statewide Committee update, Legislative updates.
   c. August 19 consultation with Senior Staff
      Covered IT issues.
   d. August 30 consultation with Interim Chancellor

XIV. Senate Standing Committee Reports
   a. Professional Development – C. Park
      Working on Faculty Handbook, seeking feedback. Reminder that acknowledgement of fulfillment of flex will be given by a stated date. If faculty member hasn’t received confirmation by that date, contact Christine Park.
      i. Book Program – A. MaecK
         Connie Rice coming Wednesday, Oct 23rd at 12:30pm Book of the year is Orwell’s 1984.
   b. Curriculum – K. Webber
      Had first meeting and accomplished a great deal.
   c. Educational Policies and Program Integrity – D. Marlos
      i. Received call from Academic Affairs to conduct a Viability Study on Learning Skills Dept. Committee was formed and held first meeting, at which Daniel Marlos was elected Chair. Next meeting will be held Wed., Sept 25th.
      ii. Discussed rescinding Viability Study on Dietetics. Subsequent to the meeting, an official request was sent by Dept. Chair Keli Miller. Request will be discussed further at next EPPIC meeting.
      iii. Discussed relocating Satellite Subcommittee of EPC, possibly to Strategic Planning Committee.
   i. Student Learning Outcomes – C. Tinberg
      Two SLO statements needed for every course. Change being proposed to Curriculum Committee for SLO section in ECD to streamline process for faculty.
   ii. Distance Education – C. Guerrero
      None.
   iii. Program Review and Effectiveness – A. Cohen/M. Des Vignes
Have met twice; formulating process for moving ahead with action on previous round of CPRs.

iv. Hiring Prioritization Committee – A. Cohen
   Cycle not yet started. Requests for faculty were due Sept. 16. Now in the hands of Chairs’ Council. Received 28 applications. Don’t yet know what FON will be.

d. District Academic Senate – K. Webber/J. Freitas
   Presented proposal for a faculty academic advising model vs a vs counseling. Will post on SharePoint.

e. Constitution and Bylaws – A. Pavlik
   Nothing to report.

f. Academic Rank – H. Plotquin
   None.

g. Elections – B. Vasquez
   Nothing to report.

h. Fellowship –
   i. Next department for senate lunch—Chemistry and Earth Sciences...thank you Business/CAOT!

XV. College Council and Special Committee Reports

a. College Council – C. Park
   Recommendations have passed. Available on SharePoint.
   i. Budget – D. Cohen
      Discussed campus debt repayment plans at DAB meeting.
   ii. Strategic Planning – S. Hendricks
      Operating agreement approved.
   iii. COMPASS – J. Nishimura
      None.
   iv. Bond Steering –
      Learning Support Center not going forward. Faculty Staff Center staying in place. Significant improvement in central plant.
   v. Facilities Planning – N. Lorentz
      Previously deferred projects brought to District for potential funding.
   vi. Technology Steering – K. Beaufait
      Now meeting Mondays at 3:30pm.

b. Matriculation Advisory Committee – K. Webber
   Early alert function in place. Use it sooner rather than later.

c. Student Accommodations – S. Matranga
   None.

XVI. Announcements

a. Reception for new faculty at October 3 senate – come welcome our new colleagues!

b. Fall ASCCC Area C meeting, Saturday, October 19, 10 – 3, Los Angeles City College, in the Faculty and Staff Center

XVII. Adjournment – Next meeting is Thursday, October 3, 12:30

Meeting adjourned at 2:49pm.

Evidence Provided:

Agenda on SharePoint
Draft minutes of May 30, 2013 meeting
Curriculum Spreadsheet, dated 9/19/13
Draft Strategic Plan Goals and Objectives
Appointment of April Pavlik as Delegate to ASCCC Fall 2013 Plenary Session memo from John Freitas, dated 9/19/13
Draft LACC Academic Senate Mission Statement (Final Draft as edited at September 6, 2013 retreat)
Resolution #01-F13: Adoption of the Mission Statement for the Academic Senate
Senate and Senate Committee Standing Meeting Calendar for 2013-2014
Appointment of Kalynda Webber-McLean as LACC Delegate to ASCCC Plenary Sessions Recommendation, dated 7/16/13
Educational Policies and Program Integrity Committee Operating Agreement 2013-2014
LACC Faculty Association-Proposed Budget 2013-2014
LACC Achieving the Dream Senate Update, dated 9/19/13
Accreditation Update to the Academic Senate with timeline, dated 9/19/13
Statewide Updates submitted by John Freitas, 9/19/13
(Proposal to restore athletics at LACC) Notes for meeting, dated 9/18/13
SLO & Assessment Committee Recommendation to Curriculum Committee, Notice to Academic Senate on 9/19/13
Copy of Letter from Don Gauthier, DAS President to Don Sparks, AFT Chapter President at LAPC, dated 9/15/13