The Academic Senate of Los Angeles City College

Minutes for the General Session
Thursday, May 15, 2014
12:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in italics, using the agenda as a framework.

I. Call to Order and Adoption of the Agenda – J. Freitas
   The meeting was called to order at 12:33 PM and it was moved and seconded to adopt the agenda as written with removal of 1 item and addition of several others.

II. Approval of the Minutes of Previous Meetings – E. Gnerre
   a. Minutes of the May 1, 2014 meeting
      Moved and seconded to approve the minutes. Passed unanimously.

III. Public Comments – 5 minutes per speaker—None

IV. Guests/Special Presentations
   a. Faculty Hiring Update – Dan Walden, V.P. of Academic Affairs
      Discrepancy exists between College and District number of retirements. District showed we were due two positions. Rad Tech hires took care of those. They require 3 full-time faculty for accreditation. Our records show we are due four. The Director of Nursing search is going through a third round of interviews. We have nine retirements this year. Senators expressed their dissatisfaction. VP Walden is also disappointed.

V. Consent Calendar (Action) – No Items

VI. Action Items
      Four initiatives planned for 2014-15. FYE put on hold. Moved and seconded to approve. Passed on a vote of 33 ayes, 0 nays, and 0 abstentions.
   b. Resolution #11-S14: Endorsement of Revision to Administrative Regulation E-66, Guidelines for CSU General Education Certification – K. Webber McLean
      Moved and seconded to approve. Passed on a vote of 33 ayes, 0 nays, and 0 abstentions.
      Moved and seconded to approve. Passed on a vote of 33 ayes, 1 nays, and 0 abstentions.

VII. Notice/Discussion Items
      An open forum was held that was well-attended with over 60 attendees (log sheets up on SharePoint). Several students shared their positive experience. Committee was made aware of partnership between ECCD GED and Learning Skills. Committee met this week and made changes to recommendations based on open forum.
b. Approval of the Integrated Planning Processes (Program Review, College Planning, Budget Development) – D. Wanner
   Pointed out where latest version of Strategic Planning Handbook is on SharePoint. Went through Key Elements of the Integrated Planning Handbook.

c. Urging of Department Dialog on Student Learning Outcomes as Standing Agenda Items at Department Meetings – C. Tinberg

d. Adoption of the Senate Rules for Agenda Items and Time Limits – J. Freitas

e. Scholarship Ideas- George Holmes. Our graduates should be given some scholarship funds upon commencement. There are multiple vendors that students keep in business but the businesses don’t contribute back toward the students. Recommend the Senate ask President Martinez to contact local businesses to contribute back to community by providing scholarships for LACC students. Motion carries 24 ayes, 0 nays, 4 abstentions.

VIII. Associated Student Government – H. Johnson
   Leadership Banquet June 11th. Needs faculty nominations for outstanding Academic Senate members. Victoria is new ASG President for Fall.

IX. Accreditation Report – D. Wanner
   Nothing to report

X. Achieving the Dream Report– G. Colombo
   Nothing further

XI. President’s Report – J. Freitas
   Participating in the search for permanent VP of Student Services; $13-15M shortfall in Bond Program; lack money for full remodel of South Gym (formerly Women’s Gym); concern expressed over status of projects—building shepherds urged to press for information and updates; budget woes--$1.9M deficit due largely to overspending on hourly instruction; John will follow up with Pres. Martinez on the status of the Henry Walton AA degree resolution.

XII. Vice President’s Report – K. Webber McLean
   a. Curriculum Committee
      Send comments to Kalynda on optional elements of Course Outline to keep or eliminate. Faculty Regarding lab vs. lecture hours, faculty now do not need to align between campuses.

XIII. Treasurer’s Report– J. Bhakta
   Nothing to report

XIV. Senate Standing Committee Reports
   a. Educational Policies and Program Integrity – D. Marlos
      Budget allocation subcommittee will meet next week to work on prioritizing resource requests. Chairs will be notified about meeting with BAS by Chair of Chairs Dana Cohen.
      i. Student Learning Outcomes – C. Tinberg
         Committee discussed ideas for insuring that dialog about SLOs takes place on a regular basis and that it gets documented. Christine can help departments with learning how to enter assessment scores.
      ii. Distance Education – C. Guerrero
         No report
      iii. Program Review and Effectiveness – A. Cohen/D. Wanner
         Nothing further
      iv. Hiring Prioritization Committee – A. Cohen
         Nothing further
   b. Department Chairs Caucus – D. Cohen
      No report.
   c. Professional Development – C. Park
      i. Book Program – A. Maeck
         Held some very interesting and successful events on the surveillance state, in a balanced manner. Robert Scheer will not be appearing this semester.
d. District Academic Senate – K. Webber/J. Freitas
   Met last week, Board Rule 8600 relating to matriculation was much discussed. Was approved at DAS with some revisions. District Senate Constitution approved.

e. Constitution and Bylaws – A. Pavlik
   Nothing to report

f. Academic Rank – H. Plotquin
   No report

g. Elections – B. Vasquez
   Nothing to report

h. Fellowship – K. Miller
   i. Next department for senate lunch– Life Sciences...thank you Library!

XV. College Council and Special Committee Reports
a. College Council – C. Park
   No report
   i. Budget – D. Cohen

   ii. Strategic Planning – S. Hendricks
       Discussed draft SMP, four committee members met with senior staff and went through it goal by goal and it was clear that senior staff weren’t all on the same page

   iii. COMPASS – J. Nishimura
       No report

   iv. Enrollment Management – D. Cohen
       Meeting this afternoon.

   v. Bond Steering – N. Lorentz

   vi. Facilities Planning – N. Lorentz
       Clearance form for staff and faculty was revised and consolidated by Vera Tylecek presented to committee. Transportation hotline service for campus being looked into. Kalynda asked Nate to look into key request—now on forms, can’t it be made part of SAP work order process. Nate will put it on the agenda. Laurel Paley noted problems with SAP and Macs, administrator vs. classroom computers, and wireless vs. hard-wired computers.

   vii. Technology Steering – K. Beaufait
       Worked on District IT Policy and Procedures draft and posted on SharePoint. Felt the structure was good enough to provide us guidance on this campus. Laurel Paley asked about ability of faculty to dial outside the allowable area codes after 4:30 when operators leave. Kathleen will put on agenda.

   viii. Student Success and Support Program– K. Webber
       Registration began last week with new enrollment priority rules. Students can appeal.

b. Student Accommodations – A. Dzhanunts
   No report

XVI. Announcements
a. Faculty Retirement Luncheon, Friday, May 16, 12:30-2:30, Faculty and Staff Center
b. Graduation is Thursday, June 12, 5:00 at the Greek Theatre, Faculty Reception at 3:00 at the Greek.
c. ASCCC Faculty Leadership Institute, June 10-12, San Diego
   http://asccc.org/events/2014/06/faculty-leadership-institute-2014

d. ASCCC Curriculum Institute, July 10-12, San Jose
   http://asccc.org/events/2014/07/2014-curriculum-institute

XVII. Adjournment – Next meeting is Thursday, June 5, 12:30, Faculty and Staff Center.
   Meeting was adjourned at 2:34pm.
Evidence provided:

Agenda on SharePoint
Draft Minutes from May 1, 2014 Academic Senate meeting
Proposed ATD Initiatives for 2014-15
Resolution #11-S14: Endorsement of Revision to Administrative Regulation E-66, Guidelines for CSU General Education Certification
LACCD Office of the Chancellor Administrative Regulation E-66 with proposed changes
Resolution #12-S14: Approval of 2014 Program Review and Effectiveness Improvement Plan Validation Final Report
2014 PRE Improvement Plan Validation Final Report [Approved at PRE (May 7), EPPIC (May 7)]
Draft Senate Rules for Agenda Items and Time Limits
Key Elements of the Integrated Planning Handbook
President’s Report, submitted by John Freitas May 15, 2014
Draft Recommendations of the EPPIC Learning Skills Viability Committee