Minutes for the General Session
Thursday, May 1, 2014
12:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in italics, using the agenda as a framework.

I. Call to Order and Adoption of the Agenda – J. Freitas
   The meeting was called to order at 12:34 PM and it was moved and seconded to adopt the agenda as written with one adjustment: moved Accommodations up to the top of standing committee reports. The motion passed unanimously.

II. Approval of the Minutes of Previous Meetings – E. Gnerre
   a. Minutes of the April 17, 2014 meeting
      Moved and seconded to approve the minutes with three corrections. Passed on a vote of 35 yays, 0 nays, 1 abstention.

III. Public Comments – 5 minutes per speaker
    None

IV. Guests/Special Presentations
   a. Leigh Steinberg, Director of Alumni Relations & Development
      Presented the Foundation’s new website; personalized email capability.
   b. Review of Achieving the Dream Data/Results for Annual Report – G. Colombo
      Notice item. Report due May 9th.

V. Consent Calendar (Action) – No Items

VI. Action Items
   a. Adopting Time Limit Rules for Meeting – J. Freitas (Note: If approved by the body, these rules will take effect immediately, with the agenda moving directly to reports, and then action items and discussion items being addressed at 1:15, time certain.)
      Moved and seconded to adopt proposed time limits for remainder of semester, items 2-5; passed on vote of 36 yays, 0 nays, 0 abstentions
   b. Resolution #09-S14: LACC Policy on Honor’s Courses and IGETC – K. Webber
      Read aloud. Moved and seconded to approve Resolution. Passed on a vote of 35 yays, 0 nays, 0 abstentions.

VII. Notice/Discussion Items
      Initiatives can be amended after due date. Send comments to Gary.
   b. Adoption of the Senate Rules for Agenda Items and Time Limits – J. Freitas
      This would be a way of honoring everyone’s valuable time. Want to remain collegial. Please review and send comments and suggestions to Pres. Freitas. This differs slightly from Rules voted on above.

VIII. Associated Student Government – H. Johnson
     No report

IX. Accreditation Report – D. Wanner
    John Freitas and Dan Wanner meeting with senior staff to agree on integrated planning handbook.
X. **Achieving the Dream Report** – G. Colombo
   
   Nothing further

XI. **President’s Report** – J. Freitas
   
   *Reminder that Graduation is June 12th at Greek Theater*
   
   a. Executive Committee Actions
   b. Consultation with Senior Staff
      
      **Topics covered included the Strategic Master Plan; the role of deans in trying to get things through to Curriculum Committee. Deans should go through Dr. Thelma Day; FON, where are we and how many can be hired. John asked Senior Staff for a report in writing.**

XII. **Vice President’s Report** – K. Webber McLean
   
   a. Curriculum Committee
      
      **Courses submitted now will not make it to the May meeting. The Committee is moving through lots of SLO and Title 5 updates and one or two new courses. CurricUNET was approved and will be implemented after Fall 2015 semester.**

XIII. **Treasurer’s Report** – J. Bhakta
   
   Faculty members are reminded to pay for the retirement luncheon.

XIV. **Senate Standing Committee Reports**
   
   a. Educational Policies and Program Integrity – D. Marlos
      
      *The Viability study on Learning Skills is nearly complete. Open forum will take place May 12th. Has draft of two recommendations. A final report will be presented at the May 15th Academic Senate meeting.*
      
      **COMPASS will work with LS to identify courses appropriate to reconfigured mission.**
      
      i. Student Learning Outcomes – C. Tinberg
         
         *The committee discussed several departments’ 5-year plans and the Assessment handbook.*
      
      ii. Distance Education – C. Guerrero
         
         *No report*
      
      iii. Program Review and Effectiveness – A. Cohen/D. Wanner
         
         *Thanked PRE and EPPIC members for hard work on validations.*
      
      iv. Hiring Prioritization Committee – A. Cohen
         
         *Asked Dr. Walden why separations and retirements aren’t being followed this year. Short answer was because Rad Tech separations need to be replaced for accreditation purposes and those are the only hires this year. This year’s late retirements will be put on next year’s cycle. Paperwork has to be filed by March 30th, otherwise it is considered a late separation. Dan Wanner asked how many faculty members retired after March 30, 2013 that should have been applied to this year’s FON. Discussion ensued over disadvantage small departments have in process of prioritization. Please forward comments to Arax.*

   b. Department Chairs Caucus – D. Cohen
      
      *The Caucus met with Deans to discuss ways to work better together. Deans expressed frustration over their workload as well. They discussed hiring prioritization and formed a subcommittee to look into ways of streamlining processes.*

   c. Professional Development – J. Freitas, A. Pavlik
      
      *Planning for Faculty Symposium Day is under way. Survey Monkey will go out soon regarding breakout sessions.*
      
      i. Book Program – A. Maeck
         
         *On May 22nd, Robert Scheer will give a talk. Planning for next year has begun with a focus on science.*
      
   d. District Academic Senate – K. Webber/J. Freitas
      
      *Voting on the District Senate Constitution is now taking place. Today is last day. Meeting next week on Board Rule 6200 removing Plan A and Plan B and using a general education pattern.*

   e. Constitution and Bylaws – A. Pavlik
      
      *Nothing to report*

   f. Academic Rank – H. Plotquin
      
      *No report*
g. Elections – B. Vasquez
   Nothing to report
h. Fellowship – K. Miller
   Retirement Lunch May 16th, 12:30pm
   Catered reception at Graduation
   i. Next department for senate lunch–Library ...thank you Learning Skills!

XV. College Council and Special Committee Reports
a. College Council – C. Park
   Haven’t met yet
   i. Budget – D. Cohen
      LACC has a $1.8M deficit this year, $4M next year; LACC second-most costly campus to run in the District. Our biggest cost is faculty, the way we schedule our classes. We will need to rein this cost in by filling classes and finding out where the expensive classes are. We spend $4,104 FTES/getting $3,547 FTES. Will hold a campus-wide meeting to get ideas on how to remedy this.
   ii. Strategic Planning – J. Freitas
      Had an Impromptu meeting with Senior Staff over Strategic Plan who will be urged to read through it and engage in direction out college should go.
   iii. COMPASS – J. Nishimura
      Committee established workgroup on student equity plan. Will look at data and mitigating factors, and will then develop interventions.
   iv. Enrollment Management – D. Cohen
      Nothing to report
v. Bond Steering – B. Vasquez
   Lot 5 will become swing space with bungalows.
vii. Facilities Planning – N. Lorentz
   Smoking policy approved by Pres. Martinez, probably starting this summer. E-cigarettes fall under new board rule and campus policy. Parking ideas include providing transport service for disabled faculty.
   vii. Technology Steering – K. Beaufait
      Committee is reviewing District IT plan and will meet Monday to finish review.
   viii. Student Success and Support Program – K. Webber
      New mandates mean more students coming in that need full matriculation but no new replacements have been made for the two separations this year which has Kalynda very concerned. Committee has finalized MOU on SB 1456 involving role of counselors in developing education plans for students.

b. Student Accommodations – A. Dzhanunts
   OSS is going through difficult financial times and is looking into other avenues of funding. Do not yet know if they will be able to provide services for summer. Accommodations are a campus-wide responsibility, not just OSS. Barbara Vasquez suggested getting the information out this month regarding summer and fall, spelling out faculty’s responsibility and what OSS can provide.

XVI. Announcements
a. Walter O’Connell Memorial Lecture, Tuesday, May 13 at 4:00 in CHEM 3, presented by Prof. Ric Kaner, Department of Chemistry and Biochemistry, UCLA. For more information, please contact Prof. Dean Arvidson.

b. Graduation is Thursday, June 12, 5:00 at the Greek Theatre, Faculty Reception at 3:00 at the Greek.
c. ASCCC Faculty Leadership Institute, June 10-12, San Diego
   http://asccc.org/events/2014/06/faculty-leadership-institute-2014

d. ASCCC Curriculum Institute, July 10-12, San Jose
   http://asccc.org/events/2014/07/2014-curriculum-institute

XVII. Adjournment – Next meeting is Thursday, May 15, 12:30, Faculty and Staff Center.
   The meeting was adjourned at 2:35 PM
Evidence provided:

* Agenda on SharePoint
* Draft Minutes from April 17, 2014 Academic Senate meeting
* Draft Senate Rules for Agenda Items and Time Limits
* Draft Resolution #09-S14: LACC Policy on Honors Courses and IGETC
* Achieving the Dream Annual Reflection Report: May 9, 2014
* Achieving the Dream Annual Reflection Narrative, April 26, 2014
* ATD 2014 Principles Assessment Survey Results
* Proposed ATD Initiatives for 2014-15
* Draft EPPIC Learning Skills Viability Committee Recommendations, April 15, 2014