The Academic Senate
of
Los Angeles City College

Minutes for the General Session
Thursday, March 27, 2014
12:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in *italics*, using the agenda as a framework.

I. **Call to Order and Adoption of the Agenda** – J. Freitas
   *Meeting called to order at 12:33 PM*
   *Moved by Laurel Paley, seconded by Daniel Marlos; Passed with 1 abstention to adopt agenda*

II. **Approval of the Minutes of Previous Meetings** – E. Gnerre
   a. Minutes of the March 6, 2014 meeting
      *Moved and seconded. Approved with 1 abstention to approve minutes*

III. **Public Comments** – 5 minutes per speaker
   *Professor Rhonda Guess is back on campus, per Daniel Marlos*

IV. **Guests/Special Presentations**
   a. New VP of Administration, Dr. John Al-Amin was introduced by Pres. Freitas
   b. AFT offering $1000 scholarship. Please share news with your students.
   c. Review of the Draft Revised Accreditation Standards – Dan Wanner, Faculty Accreditation Co-chair
      *New standards will have to be met once they are approved by ACCJC in June. Overview of changes given. Pres. Freitas thanked Dan for his hard work.*

V. **Consent Calendar (Action)** – J. Freitas
   *Since nothing was pulled from consent calendar, voting took place and was approved with one abstention.*
   a. a. Curriculum approvals
      i. Title 5 updates – see spreadsheet
      ii. New courses – see spreadsheet
      iii. New programs
         1. AA-T in Political Science
      iv. Course archives – see spreadsheet
      v. Course reinstatements – none
      vi. Course changes – see spreadsheet
      vii. Combined course requests – see spreadsheet
      viii. Certificate/Program changes – see spreadsheet
      ix. Distance education addenda – see spreadsheet

VI. **Action Items**
   a. Resolution #03-S14: Approval of Los Angeles City College Grants Policy – J. Freitas
      *Read aloud.*
      *Moved by Kalynda Webber, seconded by Arax Cohen. Clicker vote taken. Approved with five abstentions.*
      *Sharon Hendricks proposed amending draft policy stating all grants must be posted on Sharepoint. Gary suggested simply forwarding that idea to Strategic Planning Committee. Grants Committee would meet on an as-needed basis. This would be specified in the timeline which will be spelled out in the process, yet to be written.*
b. Resolution #04-S14: Advocate for Changes to Recent Community College Repeatability Regulations that Limit Student Access and Success – D. Glickman

Moved by Harry Manos, seconded by Leslie Ferreira.

Would this invite more review by State to our course offerings and leveling of courses asks Kalynda? Our vote will inform delegates at State Senate, where there will surely be lively discussion.

Clicker vote taken. Passed with 16 yays, 7 nays, 8 abstentions.

c. Resolution #05-S14: Honorary Associate Degree for Henry Walton – D. Marlos

Moved by Kalynda Webber, seconded by Laurel Paley and others.

Clicker vote taken, passed with 35 yays, 1 nay, and no abstentions.

VII. Notice/Discussion Items

a. Amend the Bylaws – Replacement of Officers – J. Freitas

Send questions and concerns to April Pavlik or John Freitas

b. Amend the Bylaws – Replace EPC Bylaw with New Bylaw for EPPIC – J. Freitas

By way of housekeeping, this one needed cleaning up.

c. Unifying the Educational Master Plan with the Strategic Master Plan – D. Wanner/J. Freitas

Many schools have one combined plan. Foothill was presented as an example. Kalynda asks would we consider including items not normally found in an Ed Master Plan, and would we have appendices that demonstrate the integration?

VIII. Associated Student Government – H. Johnson

Food Forward program highlighted (current Collegian did a story on it); this and Resource Center available to all students, not just ASG members; ASG elections April 21-24; thanked faculty who participated in kickball game; developing Scholarship Committee and will work with departments for events like essay contest, science fair, etc.

IX. Accreditation Report – D. Wanner

Better documentation focus of Spring efforts. Going back to core teams to go over bullet points

X. Achieving the Dream Report – G. Colombo

a. Project Updates

College having difficulty recruiting students for FYE, but plan to continue embedded tutors effort. FTLA workshop coming up. Consultants coming April 14th and 18th. Report due end of May.

b. Discussion: Should LACC Continue with Achieving the Dream?

Third year is normally end of cycle, but colleges can now extend participation. District has been paying, but LACC would now have to pay the $10,000. Gary will step down and recommend more Administrative oversight of ATD. Send any comments to Gary.

XI. President’s Report – J. Freitas

Presented legal basis of Senate at ASG meeting.

a. Recent Executive Committee actions

i. Approval of Executive Committee Operating Agreement

Needed for accreditation.

ii. Cancellation of April 3, 2014 Senate Meeting

Because of this March 27, 2014, out next meeting will be April 17th.

b. Consultation with Senior Staff

Postponed and will be rescheduled. Gary recommends asking that any data shared with the Board be either first, or immediately, after shared with LACC Strategic Planning Committee.

c. Spring Plenary Resolutions

Includes several on baccalaureate degrees, and the resolution we just approved on repeatability.

XII. Treasurer’s Report – J. Bhakta

Nothing to report.

XIII. Senate Standing Committee Reports

a. Curriculum – K. Webber

At next District Curriculum Committee, proposal on elimination of Plan A and Plan B will be taken up. Chairs urged to allow Curriculum reps time to present at departmental meetings. Faculty urged to respond to ECDs when they are sent back for correction, and submit initially 3 months in advance. Social Sciences faculty thanked for working hard on AA transfer degree in Political Science; Nancy Washburn urges Senate to ask for training on new system (replacing ECD).
b. Educational Policies and Program Integrity – D. Marlos

Discussed Strategic Master Plan/Ed Master Plan at length. Ed Pai distributed report of certificates awarded—accuracy of data questioned and will stand, unless report is re-run and this led to lively discussion. At EPPIC, a motion passed to move on discontinuance of 0-degree producing certificates. Motion also passed to departments being subject to automatic viability study if their CPRs are not completed.

   i. Student Learning Outcomes – C. Tinberg
      No report
   ii. Distance Education – C. Guerrero
      No report
   iii. Program Review and Effectiveness – A. Cohen
      No report
   iv. Hiring Prioritization Committee – A. Cohen
      No report

c. Department Chairs Caucus – D. Cohen

At DBC, did fund CurricUNET

d. Professional Development – C. Park

Developed Faculty Professional Development Operating Agreement
Developed 2013-2018 S&OD Plan (aligned with campus SMP)

Discussed DE for faculty professional development 2014-15 fiscal year

   i. Book Program – A. Maeck
      Last event very successful. Next event May 7th. Suggestion made to update Book Program web page.

e. District Academic Senate – K. Webber/J. Freitas

Nothing to report

f. Constitution and Bylaws – A. Pavlik

No report

g. Academic Rank – H. Plotquin

   i. Advancement to Professor (see memo)
   ii. Advancement to Adjunct Assistant Professor (see memo)
   iii. Advancement to Adjunct Associate Professor (see memo)

Moved and seconded. Approved with 24 yays, 0 nays, 2 abstentions.

h. Elections – B. Vasquez

No report

i. Fellowship – K. Miller

   i. Next department for senate lunch—Law/AJ...thank you Kinesiology!

XIV. College Council and Special Committee Reports

a. College Council – C. Park

Recommendation #105: WEC smoking policy
Recommendation: #’04: Budget Operating Agreement
Recommendation #106: Strategic Master Plan, Objectives and Goals

All waiting for approval of college president

   i. Budget – D. Cohen
      Close to $2M to the deficit; we are one of four colleges showing very large deficit.
   ii. Strategic Planning – S. Hendricks
      No report
   iii. COMPASS – J. Nishimura
      No report
   iv. Enrollment Management – J. Freitas
      Identified measures that need to go into Master Plan
   v. Bond Steering – N. Lorentz
      Stopped work on Clausen Hall due to a contract issue.
   vi. Facilities Planning – N. Lorentz
Traffic and parking around CDC discussed
vii. Technology Steering – K. Beaufait
   Now have a student rep; have measures and targets for master plan
viii. Student Success and Support Program– K. Webber
   Nothing to report
b. Student Accommodations – A. Dzhanunts
   No report

XV. Announcements
   a. ASCCC Spring Plenary Session, April 10-12, San Francisco Airport Westin
      For more information go to http://asccc.org/events/2014/04/2014-spring-plenary-session
   b. Cutting up Bigotry event on April 1st.

XVI. Adjournment – Next meeting is Thursday, April 17, 12:30, Faculty and Staff Center. There will be no meeting on April 3.
      The meetings was adjourned at 2:41 PM

Evidence Provided:
   Agenda on SharePoint
   Draft minutes of March 6, 2014 meeting
   Overview of the Proposed Revisions to the Accreditation Standards, March 27, 2014
   March 2014 Curriculum spreadsheet
   Draft Los Angeles City College Grants Development Policy
   Resolution #03-S14: Approval of the Los Angeles City College Grants Development Policy
   Resolution #04-S14: Advocate for Changes to Recent Community College Repeatability Regulations That Limit Student Success and Access
   Resolution #05-S14: Conferring of an Honorary Associate of Arts in Applied Photography to Henry Walton at the June 2014 Graduation Ceremony
   Draft Replacement of Officers bylaw
   Draft EPC to EPPIC bylaw
   Academic Rank Advancement letter to the Senate from Hector Plotquin
   Academic Senate Faculty Professional Development summary
   Perks for Adjuncts workshop flyer, April 28, 2014
   AFT Scholarship application