Minutes for the General Session
Thursday, March 6, 2014
12:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

NOTE: The actual minutes taken at the meeting are written below in italics, using the agenda as a framework.

I. Call to Order and Adoption of the Agenda – J. Freitas
   a. Celebration of our newly tenured colleagues
      Sharon and John celebrated with newly-tenured faculty
      Meeting called to order at 12:35pm

II. Approval of the Minutes of Previous Meetings – E. Gnerre
   a. Minutes of the February 20, 2014 meeting
      Kevin Morrissey moved to approve. Gary Colombo seconded. Roll call vote taken, passed with 2 abstentions

III. Public Comments – 5 minutes per speaker
      Richard Lewis asked for support of veterans who are supporting Wounded Warriors running in the LA Marathon

IV. Guests/Special Presentations
    Review of the Draft Revised Accreditation Standards – Dan Wanner, Faculty Accreditation Co-chair and Christine Tinberg, SLO Coordinator
    President Renéé Martinez
    Congratulated those faculty that made tenure
    Announced that ATDs for Music and Psychology have just been approved by the State
    Our new VP of Administration, Dr. John al-Amin will begin March 17th
    Randy Anderson will be interim VP of Student Services
    Dan Walden
    $1.7M in the red this semester
    Congratulated faculty that made tenure

V. Consent Calendar (Action) – J. Freitas
   a. No items

VI. Action Items
   a. Resolution #01-S14: Simplification of the SLO Section in the Course Outline of Record – C. Tinberg
      Designed to give instructors the flexibility to make changes to assignments from one semester to the next by eliminating unnecessary sections. Curriculum Committee is in full support.
      Roll call vote taken. Passed with one abstention.
   b. Resolution #02-S14: Approval of SLO Assessment Cycle – C. Tinberg
      Presented samples from English and Philosophy.
      Roll call vote taken. Passed unanimously.

VII. Notice/Discussion Items
   a. Resolution #03-S14: Approval of Los Angeles City College Grants Policy – J. Freitas
      Designed to prevent surprises. Take back to departments and discuss.
VIII. **Associated Student Government** – H. Johnson
Partnering with farmers’ markets to redistribute produce to needy through the ASG resource center; attended March in March in Sacramento; asking Foundation for support to set up booth at Swap Meet to solicit donations for resource center.

IX. **Accreditation Report** – D. Wanner
Attending all day workshop at Trade Tech Friday, March 7th. Ten accreditation co-chairs attending.

X. **Achieving the Dream** – K. Webber McLean
*Kalynda attended ATD Conference in Orlando, FL. LACCD will have access to new grants if we remain in the network. Colleges may have to provide funding, maybe $10K, as well. Discussions have begun about whether we will stay in. Nancy Washburn asks why we can’t simply implement what we know works, e.g. assessment.*

XI. **President’s Report** – J. Freitas
a. Executive Committee actions
   Approved operating agreements for SLO and Budget Committees. Upped faculty membership from 4 to 8. Let John know if you are interested in serving on Budget Committee.

b. EPPIC Chair
   *Daniel Marlos will continue on through summer. New chair will then be appointed. John Freitas has drafted a list of job duties.*

c. Academic Freedom Committee
   *John asked Liz Gnerre to revive Academic Freedom committee. Let John know if you are interested in serving. Will have 4 members.*

XII. **Treasurer’s Report** – J. Bhakta
*We’re in good shape.*

XIII. **Senate Standing Committee Reports**
a. Curriculum – K. Webber
   *Two transfer degrees approved by State—Music and Psychology. Discipline Day last week went well. Get information from your discipline rep. here on campus.*

b. Educational Policies and Program Integrity – D. Marlos
   *Strategic Planning Committee assigned goals to EPPIC; Committee reviewed and will respond. Learning Skills Viability study continues. Hope to have open forum before next Senate meeting.*
   i. Student Learning Outcomes – C. Tinberg
   *Nothing further*
   ii. Distance Education – C. Guerrero
   *No report*
   iii. Program Review and Effectiveness – A. Cohen/M. Des Vignes
   *Moving forward to complete review cycle. Held first workshop for chairs to which many came. Need to establish evaluation rubric for Admin. and Student Services*
   iv. Hiring Prioritization Committee – A. Cohen
   *Waiting to hear who will retire this year.*

c. Department Chairs Caucus – D. Cohen
   *Discussed new faculty not consistently attending New Faculty Academy; confusing budget funding situation; Foundation accounts for departments being moved to Business Office; program review training was easier than they expected; homeless using Chemistry Bldg. before hours; copier (and toner for copiers) support from campus; students approaching faculty members to change grades from “fails” to “incompletes” for financial aid purposes.*

d. Professional Development – C. Park
   i. Book Program – A. Maeck
   *Susan Herman, ACLU President speaking; March 11th, 12:30 pm in Camino Theatre.
   Erwin Chemerinsky speaking on Thursday, March 20th at 12:45 in Camino Theatre.
   Get the word out to students! Really important for them to attend.*

e. District Academic Senate – K. Webber/J. Freitas
   *Next meeting March 13th, to vote on Constitution and Bylaws.*
f. Constitution and Bylaws – A. Pavlik
   Nothing to report.

g. Academic Rank – H. Plotquin
   *No report. Sharon asked John to communicate with Hector about adjuncts status. John did and Hector indicated paperwork getting held up on deans’ desks.*

h. Elections – B. Vasquez
   *Will need to get a list of eligible faculty voters, which will be difficult with Lenore’s passing.*

i. Fellowship – K. Miller
   i. Next department for senate lunch—Health/Kinesiology...thank you Foreign Languages/Humanities!

XIV. College Council and Special Committee Reports

a. College Council – C. Park
   *Passed Budget Committee operating agreement. Will clarify budgeting process. Took a recommendation to ban smoking on campus. Once President signs, Bob Garcia will be tasked with eliminating smoking areas. E-cigarettes will be banned indoors, but not outdoors.*

   i. Budget – D. Cohen
      *Board of Trustees obsessed with reserve and will not release any of it to campuses.*

   ii. Strategic Planning – S. Hendricks
      *Hearing back from committees who have been tasked with different goals. Responses due today. Hope to have a working draft by next Wednesday.*

   iii. COMPASS – J. Nishimura
      *No report*

   iv. Bond Steering – N. Lorentz
      *Hashed out measures and targets for Goal 4 of the Strategic Planning goals*

   v. Facilities Planning – N. Lorentz
      *Nothing to report. Question about maintenance plan for AV equipment and whether that could be included in Strategic Plan. Nate said that would probably fall under IT’s purview. Katherine Beaufait will discuss in Tech Steering.*

   vi. Technology Steering – K. Beaufait
      *Frustration expressed over lack of timely support from IT for AV issues. Katherine will take back to Committee*

   vii. Student Success and Support Program (formerly Matriculation) Advisory Committee – K. Webber
      *Now under Strategic Planning Committee and will report out to College Council. Students notified about enrollment priority for a variety of reasons. Appeal process undergoing revision.*

b. Student Accommodations – A. Dzhanunts
   *Haven’t met for awhile because Ron Kendis has been out with health problems.*

XV. Announcements

a. ASCCC Regional Curriculum Meeting, Friday, March 14 at San Diego Continuing Education. For more information go to http://asccc.org/events/2014/03/2013-14-curriculum-regional-meetings

b. Area C Meeting, Saturday, March 22, 10-3 at Mt. San Antonio College

c. ASCCC Spring Plenary Session, April 10-12, San Francisco Airport Westin

d. For more information go to http://asccc.org/events/2014/04/2014-spring-plenary-session

e. Art and Cinematography Depts. welcoming exchange art students from Tokyo.

XVI. Adjournment – Next meeting is Thursday, March 27, 12:30, Faculty and Staff Center

*Meeting adjourned at 2:33pm*
Evidence Provided:

- Agenda on SharePoint
- *Draft* minutes of February 20, 2014 meeting
- Resolution #01-S14: Simplification of SLO Section in the Course Outline of Record
- Resolution #02-S14: Approval of the Student Learning Outcomes and Service Outcomes Assessment Policy
- *Draft* SLO Assessment Cycle Policy
- Resolution #03-S14: Approval of the Los Angeles City College Grant Development Policy
- Draft Job Duties for EPPIC Chair
- Budget Committee Operating Agreement