The Academic Senate
of
Los Angeles City College

Minutes for the General Session
Thursday, November 15, 2012
12:30 – 2:30 PM
Faculty and Staff Center

I. Call to Order and Adoption of the Agenda – J. Freitas
   The meeting was called to order at 12:32 PM and the agenda was adopted with deletion of Distance Education Committee operating agreement under Action Items and addition of Student Services module to Discussion and addition to Guest/Special Presentations of Earic Peters for SLO spotlight

II. Approval of the Minutes of Previous Meetings – E. Gnerre
   a. Minutes of November 1, 2012 and November 6, 2012 meetings
      MSP to approve with one abstention, the minutes of November 1, 2012 and November 6, 2012, with correction to Nov 1st at XII. A. II., and addition to Nov 6th under 2: Paul Carlson in the last line.

III. Public Comments – 5 minutes
      None

IV. Guests/Special Presentations
    SLO Spotlight - Earic Peters, Dean of Student Life
    Training student leaders to evaluate programs

V. Approval of the Consent Calendar – J. Freitas
   None

VI. Action Items
   a. Resolution 03-F12: Faculty hiring prioritization process – J. Freitas for D. Wanner
      Gary Columbo proposed amendment to Policy under III. B. (see below)
      MSP unanimously to approve and adopt amendment
      MSP unanimously to approve Resolution with addition of 3rd Resolved (Columbo amendment): “Recommendations for hiring faculty made as the result of an approved Viability Review process shall be given priority by the Hiring Prioritization Committee.”
   b. Resolution 04-F12: Approval of Student Learning Outcomes module of Comprehensive Program Review – C. Tinberg
      Chairs to complete by Jan. 17th. Workshops lasting an hour will be offered to help fill out. MSP with one abstention to approve Resolution
   c. Approval of Distance Education Subcommittee operating agreement – D. Marlos
      Pulled from agenda
VII. Notice/Discussion Items
a. Syllabus policies and template proposals from Ad Hoc Committee on Course Syllabi – D. Kinney
   *Draft presented—take back to departments for discussion*

b. New bylaw on committee meeting attendance, updated – A. Pavlik
   *Postponed*

c. Bylaw correction on election month, updated – A. Pavlik
   *Postponed*

d. SLO module for Student Services – C. Tinberg
   *Draft Resolution #05-F12: Approval of the Student Learning Outcomes Module of Comprehensive Program Review for Student Services Programs, together with draft 2012 Student Services Comprehensive Program Review Student Learning Outcomes Assessment form presented*

VIII. President’s Report – J. Freitas
a. Status of past action items
   *President Martinez approved name change from Speech to Communication Studies*
   *President Martinez approved collegial agreement 10+1*

b. College Town Hall meeting
   *Monday, November 19th @ 12:15 PM in Camino Theatre*

c. Consultation with senior staff
   *Agreed in principle to restore Budget Allocation Committee*
   *Pres. Freitas submitted very rough draft of Faculty Coordinators selection process—waiting to hear back*
   *Information Technology issues; Senior Staff made aware that Tech Steering Committee is part of Shared Governance*

d. Report from Fall Plenary
   *Pres. Freitas attended breakout sessions on Transfer Model Degree, Program Discontinuance*

e. ASCCC Regional Leadership Development workshop
   *Saturday, December 1, 2012 in Student Union Center*

IX. Treasurer’s Report – J. Bhakta
   *None*

X. Associated Student Government – J. Hobson
   *None*

XI. Senate Standing Committee Reports
a. Professional Development – C. Park
   *None*
   i. Book Program – R. Goddard for A. Maeck
      *Next program will occur in February*

b. Student Learning Outcomes – C. Tinberg
   *None*

c. Executive – J. Freitas
   i. Approval of senate meetings for November 29 and December 11
      *Senate meeting on 11th will follow Curriculum meeting sometime between 2:30-3:00 PM. Need a quorum*
d. Student Success – K. Webber
   None
   i. Basic Skills – J. Nishimura
      Cataloging of student computer tutor labs on campus under way
   ii. Achieving the Dream – K. Sherwood
      Future at LACC in peril—Committed leadership lacking, coaches will hold conference call with Pres. Martinez and VP Walden; Ownership needs to be taken for Interventions; recommend using Read and Write Gold as part of general student success instead of a specific intervention

e. Curriculum – M. Reisch
   Glitches still in ECD; hoping to get more answers soon

f. Educational Planning – D. Marlos
   Approved having Academic Affairs keep Chronological Separation list up-to-date
   Viability Study Committee on Archived Programs had first meeting; Two additional Viability Committees being formed for move of Economics to Business and for Dietetics

g. Department Chairs – D. Wanner
   None

h. District Academic Senate – K. Bimber
   None

i. Constitution and Bylaws – A. Pavlik
   None

j. Academic Rank – H. Plotquin
   None

k. Elections – B. Vasquez
   None

l. Fellowship – A. Sburlan
   None
   i. Next department for senate lunch – Nursing

XII. Shared Governance Council and Special Committee Reports

a. Shared Governance Council – D. Wanner
   None
   i. Budget – D. Wanner
      None
   ii. Planning – M. Reisch
      None
   iii. Program Review – M. Reisch/D. Wanner
      Template being worked on
   iv. Bond Steering – K. Morrissey
      None
   v. Facilities Planning – K. Morrissey
      None
   vi. Technology Steering – K. Beaufait
      None
   vii. Enrollment Management Team – D. Wanner

b. Accreditation – K. Sherwood
   None
c. Matriculation Advisory Committee – K. Webber
   None

d. Student Accommodations – S. Matranga
   None

XIII. Announcements
a. College Town Hall meeting, Monday, November 19, 12:15-1:15, Camino Theater
b. Remaining Senate meetings for Fall 2012 – November 29, December 6 and December 11
   (immediately after Curriculum meets)
c. ASCCC Regional Leadership Workshop, Saturday, December 1, 10:00-3:00, Student Union
d. District Academic Senate, Thursday, December 13, 12:30, LACC, room TBD

XIV. Adjournment
   The meeting was adjourned at 2:32 PM

Evidence provided:
Agenda on Sharepoint
Draft minutes of November 1st and November 6th 2012 Senate meetings
Resolution #03-F12: Approval of the Faculty Hiring Prioritization Policy
Draft Faculty Hiring Prioritization Policy (revised in consultation w/ Senior Staff on Nov. 8, 2012)
Resolution #04-F12: Approval of the Student Learning Outcomes Module of Comprehensive
   Program Review for Instructional Programs
Draft 2012 Instructional Programs Comprehensive Program Review Student Learning Outcomes
   Assessment
Draft Resolution #05-F12: Approval of the Student Learning Outcomes Module of Comprehensive
   Program Review for Student Services Programs
Draft 2012 Student Services Comprehensive Program Review Student Learning Outcomes
   Assessment
Draft Policy on Common Course Syllabus Template
Draft Common Course Syllabus template
Example course syllabus from Nursing 106 using Common Course Syllabus Template
President’s Report: ASCCC Fall Plenary Session Edition