Minutes for the General Session
Thursday, November 1, 2012
12:30 – 2:30 PM
Faculty and Staff Center

I. Call to Order and Adoption of the Agenda – J. Freitas
   The meeting was called to order at 12:35 PM and the agenda was adopted with additions to
   Notice/Discussion items section about town hall questions to be asked, District Budget Committee, and a
   special joint Senate Meeting with Administration

II. Approval of the Minutes of Previous Meetings – E. Gnerre
   a. Minutes of October 18, 2012 meeting
      MSP to unanimously approve the minutes

III. Public Comments – 5 minutes
     None

IV. Guests/Special Presentations
    a. Robert Schwartz, LACC Foundation
       Gala noted for cohesiveness, sense of purpose, communication of needs; raised $50K in five minutes
       during event; list of departmental needs being compiled to tap fund being established from this Gala
       and other monies

V. Approval of the Consent Calendar – J. Freitas
   None today

VI. Action Items
    a. Resolution 01-F12: Department name change from Speech to
       Communication Studies – K. Beaufait
       Broader term; encompasses speech
       MSP to unanimously approve
    b. Resolution 02-F12: Collegial Consultation Agreement with the President – J. Freitas
       Common practice in community colleges to outline 10+1 items that pertain to “rely primarily” and
       “mutual agreement”
       Resolution amended in 3C, “there shall be regularly scheduled meetings between the Academic
       Senate President and/or Academic Senate Executive Committee and the College President and
       Senior Administration”
       MSP to approve amendment with one abstention
       MSP to unanimously approve resolution
    c. Resolution 03-F12: Faculty hiring prioritization process – D. Wanner
       Postponed to 11/15/12 Senate meeting
       Delay will compress timeline creating a burden for the Chairs to get documentation done before end of
       semester
d. Resolution 04-F12: Approval of Student Learning Outcomes module of comprehensive program review –
   C. Tinberg
   Postpone approval until Nov. 16th because further tweaks are needed, but
   MSP with two abstentions to let Chairs get started with this draft

e. LACC Senate resolution on proposed state minimum qualifications for kinesiology discipline (tentative)
   Daniel Glickman reports that P.E. Dept. wants to change minimum qualifications, but doesn’t want
   to act on it now

f. District LACCD Policy on Prerequisites, Corequisites and Advisories – M. Reisch
   MSP with one abstention

g. LACCD E-64 revisions – M. Reisch
   MSP with one abstention

VII. Notice/Discussion Items

a. New bylaw on committee meeting attendance – A. Pavlik
   Written proposed bylaw presented; 75% might be a low expectation; committees Chairs are required
   to be on would mean they couldn’t be removed so an additional clause may be needed; Nancy
   Washburn will draft revised language and send to April Pavlik

b. Bylaw correction on election month – A. Pavlik
   Written proposed revision concerning April and May in Article I and Article VI in current bylaws;
   March exception might be needed

c. District Budget Committee
   Will know more after election; District establishing a reserve to appear fiscally responsible is
   troubling as funds are needed now

d. Town Hall meeting
   Planned for Nov. 19th with Senior Staff
   Tuesday 12:30 PM meeting scheduled with Senate and Senior Staff as prelude to town hall meeting
   in FSC
   MSP unanimously to hold special Senate meeting on Tuesday, November 6th at 12:30 PM in FSC;
   possible questions:
   ● nature of cuts, first round, second round, etc.?
   ● what is enrollment management plan going forward?
   ● philosophy of non-funded FTES?
   ● may faculty see school’s budget to appreciate where money is being spent, detailed for this year
     and summaries of last four years to see trends?
   ● non-credit and agreements with outreach
   ● Budget Committee materials currently distributed day of meeting rather than in advance, and
     page on Sharepoint missing information 2009-2012

VIII. President’s Report – J. Freitas

a. President search update
   Met Friday, October 19th to work up questions for interview
   Open forums with candidates discussed; Alex (Rosenblum from Valley))? looking for Board decision
   about this Board rule; Betsey Manchester will draft resolution encouraging participation by
   candidates in open forums

b. Resolutions for Fall Plenary
   Were sent out for faculty comment, send any to John

c. ASCCC Regional Leadership Development workshop
   Teams of 5, one must be a CTE faculty; free with breakfast and lunch provided

IX. Treasurer’s Report – J. Bhakta

   None
X. **Associated Student Government** – J. Hobson

None

XI. **Senate Standing Committee Reports**

a. Professional Development – C. Park

None

i. Book Program – A. Maeck

None

b. Student Learning Outcomes – C. Tinberg

*Report read in Christine’s absence*

c. Executive – J. Freitas

i. Approval of senate meetings for November 29 and December 11

*To pass November Curriculum approvals*

d. Student Success – K. Webber

i. Basic Skills – J. Nishimura

*Tutoring taskforce met yesterday and update will be posted on Sharepoint*

ii. Achieving the Dream – K. Sherwood

*Just underwent training for focus groups; need 3-person teams to conduct focus groups and hold them in next couple of weeks*

e. Curriculum – M. Reisch

*Glitches remain; Maria reported problems to District; Maria will double-check everything; her assistant is saving courses electronically*

f. Educational Planning – D. Marlos

*Viability Study Committee on Archived Programs met yesterday, elected a chair, and set a timeline*

g. Department Chairs – D. Wanner

*Faculty hiring, Spring schedule and comprehensive program review. No further report.*

h. District Academic Senate – K. Bimber

*Noticed Data and Findings Related to Implementation of Registration Priorities in Board Rule 8603 – Policy recommendations - District student group not in favor*

MSP unanimously to extend meeting by 10 minutes

i. Constitution and Bylaws – A. Pavlik

None

j. Academic Rank – H. Plotquin

None

k. Elections – B. Vasquez

None

l. Fellowship – A. Sburlan

i. Next department for senate lunch – Media Arts

XII. **Shared Governance Council and Special Committee Reports**

a. Shared Governance Council – D. Wanner

i. Budget – D. Wanner

None

ii. Planning – M. Reisch

*Planning module will take place next by the end of this semester*

iii. Program Review – M. Reisch/D. Wanner

Comment [LG1]: Correction requested at November 15, 2012 Senate meeting
iv. Bond Steering – K. Morrissey
   Learning Support is now off moratorium
v. Facilities Planning – K. Morrissey
   None
vi. Technology Steering – K. Beaufait
   District Technology policy was reviewed at their last meeting
vii. Enrollment Management Team – D. Wanner
   None
b. Accreditation – K. Sherwood
   None
c. Matriculation Advisory Committee – K. Webber
   None
d. Student Accommodations – S. Matranga
   Thanked faculty volunteers who came forward as test taking readers
   Transporting students by Sheriff needing accommodations policy being looked at to prevent abuses

XIII. Announcements
a. ASCCC Fall Plenary, November 8-10, Irvine Marriott Hotel (for more information about the Area C and Plenary meetings, go to asccc.org.)
b. College Town Hall meeting, Monday, November 19, 12:15-1:15, Camino Theater
c. ASCCC Regional Leadership Workshop, Saturday, December 1, 10:00-3:00, Student Union
d. District Academic Senate, Thursday, December 13, 12:30, LACC, room TBD

XIV. Adjournment
   The meeting was adjourned at 2:42 PM

Evidence provided:
Agenda on Sharepoint
Minutes of October 18, 2012 Academic Senate Minutes
Resolution #01-F12: Changing the Name of the Los Angeles City College Speech Department to the Communication Studies Department
Resolution #02-F12: Collegial Consultation Agreement with the College President
Draft Collegial Consultation Agreement Between the Academic Senate and President of Los Angeles City College
Draft Guidelines for Implementation of Sections 53200-53207 of Title 5 of the Administrative Code of California
Resolution #04-F12: Approval of the Student Learning Outcomes Module of Comprehensive Program Review for Instructional Programs
Draft Student Learning Outcomes Module of Comprehensive Program Review for Instructional Programs
Draft Bylaw on Committee Attendance
Memo from Dr. Dan Walden, VP of Academic Affairs to Dr. John Freitas, Academic Senate President on Spring 2013 Enrollment Management Process, dated November 1, 2012
Draft Board Rule 8603, Registration Priorities, dated October 25, 2012