The Academic Senate
of
Los Angeles City College

Minutes for the General Session
Thursday, October 18, 2012
12:30 – 2:30 PM
Faculty and Staff Center

I. Call to Order and Adoption of the Agenda – J. Freitas
   The meeting was called to order at 12:35 PM and agenda adopted

II. Approval of the Minutes of Previous Meetings – E. Gnerre
   a. Minutes of October 4, 2012 meeting
      MSP minutes approved

III. Public Comments – 5 minutes
     None

IV. Guests/Special Presentations
   a. SLO Spotlight
      Barbara Vasquez presented Library’s Program Learning Outcomes with evaluations of library orientations using pre- and post-tests

V. Approval of the Consent Calendar – J. Freitas
   a. Curriculum approvals from October 16, 2012 Curriculum Committee meeting (see spreadsheet)
      Approved

VI. Action Items

VII. Notice/Discussion Items
      • Presented draft Faculty Hiring Prioritization Policy, based largely on ELAC’s
      • Concerned raised about lack of representation of non-classroom faculty on Hiring Prioritization Committee – issue for Senior Management to address
      • Budget will dictate number of positions to be filled, but important to have record in place
      • Policy will be discussed at Chairs Caucus Tues. Oct 23

   b. Comprehensive program review update – C. Tinberg
      Template being crafted, boiled down to essentials. SLO work must be done this fall so that rest of the process can be finished in the spring. Christine will give departments their mission statement and course outcomes to review and revise if necessary.
c. District LACCD Policy on Prerequisites, Co-requisites and Advisories – M. Reisch
   Revised policy (DDC Approved 9-14-12) presented, mostly grammatical changes with a few Title 5 changes

d. LACCD E-64 revisions – M. Reisch
   Approval of new programs - discovered some of the loops hadn’t been closed in course mapping process

e. Department name change from Speech to Communication Studies – K. Beaufait
   Notice - Resolution read aloud - will vote on it at next Senate meeting

f. Distance Ed Operating Agreement
   Notice - Highlights read aloud
   Under Purpose, concern raised over “approval of the course content” - suggestion to change to “course delivery”—will take conversation off line

g. Unit Goals
   Shared Governance Council Recommendation Form 2012-2013 - addresses Recommendation #14 - send comments to John Freitas and Maria Reisch
   Syllabus - Andrew

VIII. President’s Report – J. Freitas
   a. ASCCC Executive Committee resolutions, proposed discipline list changes, draft state academic senate paper on program discontinuance
      Send comments to John prior to this Saturday’s meeting
   b. ASCCC Regional Leadership Development Workshop at LACC, December 1
      Free, Senates urged to bring teams of 5
   c. Possible draft resolution on allocation of Basic Skills funds by the Budget Allocation Subcommittee
      Town hall meeting Nov. 5 in Theater—details to come
   d. Presidential Search Update
      Committee is meeting tomorrow to draft interview questions.
   e. District Budget Committee Taskforce looked at salary and benefit items that might be affected by Prop 30 failure. These things must be negotiated—Sharon Hendricks

IX. Treasurer’s Report– J. Bhakta
   None

X. Associated Student Government – J. Hobson
   • Tutors, working on getting more
   • Voter registration moving ahead
   • Recycling program to begin in Student Union
   • Need faculty adviser

XI. Senate Standing Committee Reports
   a. Professional Development – C. Park
      Fundraising main focus this year, general and department-specific
      i. Book Program – A. Maeck
         First event very successful - second event postponed
   b. Executive – J. Freitas
c. Curriculum – M. Reisch
   ECD experiencing glitches - we will be notified when problem is fixed

d. Educational Planning – D. Marlos
   - Trying to finalize Chronological Separation List; working with Lenore to straighten out; Daniel will send out rough list for Dept. Chair comment
   - Viability Committee for Archived Program has been formulated and charged with convening
   - Viability Study on Dietetics has been called for - committee needs to be formed
   i. Distance Education – C. Guerrero

e. Department Chairs – D. Wanner
   Meeting Tuesday about faculty hiring process, comprehensive program review, enrollment management presentation by Dan Walden

f. Student Success – K. Webber
   Flyers for Paws—pre-assessment workshop
   i. Basic Skills – J. Nishimura
   ii. Achieving the Dream – K. Sherwood
      $18,000 grant per campus--36 students will be named for $500 scholarships - criteria presented, Ken will collect applications, campus scholarship committee (Foundation in our case) will be asked to review applications

g. District Academic Senate – K. Bimber
   Referred to items presented earlier

h. Constitution and Bylaws – A. Pavlik
   Met on Oct. 11th about coordinating dates between bylaws and constitution
   i. Academic Rank – H. Plotquin
   j. Elections – B. Vasquez
      Waiting for Constitution and Bylaws to set dates

k. Fellowship – A. Sburlan
   i. Next Department – Law/Administration of Justice

XII. Shared Governance Council and Special Committee Reports

a. Student Learning Outcomes – C. Tinberg
   Trying to streamline process, reduce paperwork, welcomes comments, criticisms

b. Shared Governance Council – D. Wanner
   i. Budget – D. Wanner
      Looked at current budget, worst case scenario; researched sister college’s fundraising and revenue increasing strategies.
   ii. Planning – M. Reisch
      Will do planning module first
   iii. Program Review – M. Reisch/D. Wanner
      Once taskforce finishes template will move forward
   iv. Bond Steering – K. Morrissey
      Putting Holmes Hall and Student Services building out for re-bid for a modified design build
   v. Facilities Planning – K. Morrissey
   vi. Technology Steering – K. Beaufait
      Waiting on several items before they can move ahead
   vii. Enrollment Management Team – D. Wanner
      Spring schedule built on worst-case scenario; if Prop 30 passes, we will need to add classes back into Spring (75) and/or Summer I (75)

c. Accreditation – K. Sherwood
d. Matriculation Advisory Committee – K. Webber

e. Student Accommodations – S. Matranga
   Working on fundraiser to raise awareness - tickets available on Foundation website

XIII. Announcements
a. Senate Theatre Night Tonight!!! Reception at 5:30, followed by “The Laramie Project”, 7:15 PM, Camino Theater
b. Area C meeting Saturday, October 20, 10-3 at Santa Monica College (Bundy Campus)
c. ASCCC Fall Plenary, November 8-10, Irvine Marriott Hotel (for more information about the Area C and Plenary meetings, go to asccc.org.)

XIV. Adjournment
   Meeting adjourned at 2:41 PM

Evidence provided:

Agenda on Sharepoint
Minutes from October 4, 2012 Academic Senate Meeting
Consent Calendar for October 18, 2012 Academic Senate Meeting
Draft Faculty Hiring Prioritization Policy
Draft Hiring Prioritization Rating Form
Draft Probationary Position Request Form
Resolution #01-F12: Changing the Name of the Los Angeles City College Speech Department to the Communication Studies Department
Distance Education Subcommittee of the Educational Planning Committee Operating Agreement October 2012 Update
Academic Senate for California Community Colleges 44th Fall Session Resolutions for Discussion at Area Meetings October 19-20, 2012
Academic Senate for California Community Colleges Disciplines List Revision Proposals dated October 9, 2012
Los Angeles Community College District Policy on Prerequisites, Corequisites and Advisories revision, DDC Approved 9-14-12
Los Angeles Community College District Index Number E-64 revisions DCC Approved Oct. 12, 2012