I. Call to Order and Adoption of the Agenda – J. Freitas
   Called to order at 12:45 PM
   a. **MSP** unanimously (with over 2/3 of voting members present) to amend agenda by adding a move to Action, the bringing of the Archiving a Degree or Certificate form forward for approval

II. Approval of the Minutes of Previous Meetings – E. Gnerre
   a. Minutes of September 20, 2012 meeting
      ➢ **MSP** to approve minutes with addition: Combined Course request form had been noticed under Curriculum report.

III. Public Comments – 5 minutes
   None

IV. Guests/Special Presentations
   a. SLO Spotlight – “Assessing a Yoga Vinyasa Sequence” (Diana Cummins, PE)
      Described how they worked through the SLO process as applied to yoga courses.

V. Approval of the Consent Calendar – J. Freitas
   No calendar this time

VI. Action Items
   a. Combined class request form and standards – M. Reisch
      • Had noticed LAVC’s form at last meeting
      • Many courses lend themselves to being combined, e.g. art and music courses
      • Asking faculty to fill form out to avoid auditing problems
      ➢ **MSP** with one abstention to approve Combined Class request form
   b. Faculty Association Budget for 2012-2013 – J. Bhakta
      ➢ **MSP** with one abstention, to approve the Faculty Association budget for 2012-2013
   c. Archiving a Degree or Certificate form
      ➢ **MSP** unanimously to adopt form

VII. Notice/Discussion Items
   a. Pre-senate faculty presentations (discussion) – N. Lorentz
      • Proposing Senate Lecture Series to tap faculty subject expertise and encourage faculty engagement to be held 15-20 minutes prior to Senate meeting
      • Nate Lorentz will give the first one on fracking
      • Send email to Dean Arvidsen if you are interested in presenting
   b. Department name change from Speech to Communication Studies – K. Beaufait
      Would bring us in line with common practice and to align program name with courses
Suggestions made to add data about how many students currently taking courses indicate an interest in that degree or certificate, and to insert signature lines on the form.

VIII. President’s Report – J. Freitas
a. President search update
First meeting held September 27th [timeline in today’s packet]; hope to have new President by end of July
b. Consultation with President/Senior Staff
Met Tuesday, covered old items—participatory process, budget, faculty coordinators for SLOs, accreditation, etc., grant development process, name change process in Speech, comprehensive program review
c. Consultation with Chancellor
Contractor will help implement new SIS system, piloted at Pierce and Valley; discussed getting pre-req. changes getting uploaded; board rule 8603 dealing with priority registration came up—involves about 700 students district-wide
d. Ralph Bunche Scholars Program Update – D. Muller
Meet and Greet today at 4:30 in FSC; Research Paper/Poster competition coming in March?
e. Proposal to use Van de Kamp site for Project Harmony music education organization still in conception stages

IX. Treasurer’s Report—J. Bhakta
Nothing further to report

X. Associated Student Government – J. Hobson
- Student club rush happening now in new Student Services building
- Helped out at Prop 30 phone bank
- Holding Prop 30 forum Friday, October 5th in Camino Theatre

XI. Senate Standing Committee Reports
a. Professional Development – C. Park
No report
i. Book Program – A. Maeck
October 17th 12:00pm to 2:30pm Student Union
The People’s Guide to Los Angeles by Laura Palido
b. Student Learning Outcomes – C. Tinberg
No report
c. Executive – J. Freitas
Meeting next week
d. Student Success – K. Webber
No report
i. Basic Skills – J. Nishimura
- Report posted online under Student Success related to matriculation
- K. Sherwood noted that Cal State LA will not accept transfer students without transfer degrees, so departments need to complete work on their transfer degrees
ii. Achieving the Dream – K. Sherwood
- No longer have full time person in charge of First Year Experience (FYE) program
- Initial interventions were successful, but lack of leader will impact that
e. Curriculum – M. Reisch
No further report
f. Educational Planning – D. Marlos
Taskforce formed for order of filling vacancies from Chronological Separation List
- MSP unanimously to adopt Educational Planning Committee Operating Agreement
i. Distance Education – C. Guerrero

g. Department Chairs – D. Wanner
   • Task force created to examine faculty hiring process (PPPP), met Tuesday, will report back at next Chairs’ Caucus and at October 18th Senate meeting
   • Goal is to have this complete by Fall

h. District Academic Senate – K. Bimber
   No report

i. Constitution and Bylaws – A. Pavlik
   Met informally last month and reviewed Bylaws, addressed some questions from Election Committee, and discussed creating a bylaw about meeting attendance

j. Academic Rank – H. Plotquin
   No report

k. Elections – B. Vasquez
   Flow and documents ready, need to know date of election

l. Fellowship – A. Sburlan
   No report
   i. Next Department – Law/Administration of Justice

XII. Shared Governance Council and Special Committee Reports

a. Shared Governance Council – D. Wanner
   i. Budget – D. Wanner
   • Reviewed entire 10-100 Budget
   • Deficit will increase by $1M to boost District reserves; we can get through this year, but District will have run through its reserves, even if Prop 30 passes
   • Our budget is $6.5M less than last year
   • We’ve cut $1M and will save another $1M by cutting some Spring 2013 if Prop 30 fails
   • New form for requesting supplies form Central Receiving so be sure to use it
   ii. Planning – M. Reisch
      Reviewing how to work together with Program Review
   iii. Program Review – M. Reisch/D. Wanner
      CPR still being hashed out—probably going to happen in the Spring
   iv. Bond Steering – K. Morrissey
      Coin toss whether to have Holmes Hall project re-bid
   v. Facilities Planning – K. Morrissey
      No report
   vi. Technology Steering – K. Beaufait
      No report
   vii. Enrollment Management Team – D. Wanner
      • Meeting Tuesday; asked to cut 15% from course offerings for worst case scenario (about 220 3-hour sections), IDWGs will meet and come up with 15% per IDWG
      • May have Summer 1 or Summer and some Winter, or add some Spring classes back if best case scenario occurs
      • Will we make FTES base with a 15% cut? Yes according to Dan Walden.

b. Accreditation – K. Sherwood

c. Matriculation Advisory Committee – K. Webber

d. Student Accommodations – S. Matranga
   Seeking volunteers to read tests aloud to vision impaired students or those with severe learning disabilities
XIII. Announcements
   a. Fall Art Show “Do Not Go Gentle”, reception Thursday, October 11, 4-6:30 PM,
      (http://lacitycollege.edu/public/announcements/artshowF12.html)
   b. Theatre Academy – “The Laramie Project”, beg. Thu. Oct 18th@7:15 PM, Camino Theater (Senate Theater night will be October 18th)
   c. Area C meeting Saturday, October 20, 10-3 at Santa Monica College (Bundy Campus)
   d. ASCCC Fall Plenary, November 8-10, Irvine Marriot Hotel (for more information about the Area C and Plenary meetings, go to asccc.org.)

XIV. Adjournment
   At 2:26 PM

Evidence provided:
   Agenda on Sharepoint
   Minutes from September 20th, 2012 Academic Senate Meeting
   Proposed 2012-2013 Budget for LACC Faculty Association
   Proposed Timeline for LACC Presidential search
   Draft Department Request for a Combined Class form (based on LA Valley College’s form)
   EPC Report to Academic Senate dated October 4th, 2012
   Educational Planning Committee 2012/2013 Operating Agreement for Senate approval
   Draft Archiving a Degree or Certificate form