Minutes for the General Session
Thursday, September 20, 2012
12:30 – 2:30 PM
Faculty and Staff Center

I. Call to Order and Adoption of the Agenda – J. Freitas
   Called to order at 12:31pm.

II. Approval of the Minutes of Previous Meetings – E. Gnerre
   Minutes of May 31, 2012 meeting
   MSP with 1 abstention.

III. Public Comments – 5 minutes
     Jim McClosky, former Theater Dept. Chair, passed away yesterday at the age of 94.

IV. Guests/Special Presentations
   a. Ms. Renee Martinez, Interim President
      ● Student Success Bldg. moved off moratorium
      ● moving into new Student Union end of October/beginning November
      ● attended hearing on VDK last night - several options under consideration
         ○ use as swing space for City College
         ○ relocate the charter high school
         ○ long-term tenancy/partner with a four-year institution
   b. Dr. Todd Scott, Dean, Academic Affairs
      His goal is supporting chairs in delivering instruction, and supporting Vice Presidents’ and President’s policies.
   c. Dan Walden, Vice President, Academic Affairs
      Here to fight for instruction, in spite of budget challenges.
   d. Foundation President Robert Schwartz
      ○ have already given out 25% of total given out last year in scholarship checks
      ○ Gala October 23rd, with a limited number of half-price tickets for LACC faculty/staff
      ○ now has the ability to contact alumni by affinity

V. Approval of the Consent Calendar (action) – J. Freitas
   a. Curriculum approvals, Sept. 18, 2012 (see curriculum spreadsheet)
      Hearing no objections, consent calendar was approved.

VI. Action Items

VII. Notice/Discussion Items
   a. Draft senate shared governance “10+1” agreement (notice) – J. Freitas
Look over and send comments to John. We will take up at next meeting.

VIII. President’s Report – J. Freitas
a. Actions of Executive Committee during summer 2012
   • Non-Contractual Release Time Report presented
   • question was raised about how these reductions would affect areas we were faulted for in Accreditation, particularly Staff Development. Point was argued with Senior Staff, but to no avail. Basic Skills reduction questioned, since money would go back to State, triggering further funding reductions.

b. Fall 2012 Senate Retreat
   • Held Fri. Sept. 7th with 38 attendees. Request made to hold future retreats on a Sat.

c. Selection of IDWG 3 Dean update
   • Interviews being held Sept. 28th. Hope to have Dean in place by end of semester.

d. Appointment of Ad Hoc Committee on Course Syllabus Standards and Best Practices
   • asked to report back by Nov. 9th
   • motion to add non-faculty to committee, specifically an Academic Affairs Dean and student rep was seconded and approved with one abstention

e. Consultation with senior staff covered:
   • criteria for choosing faculty reassigned time positions
   • integrating budget prioritization with planning process
   • grant review process
   • cost increase concerning for new Student Services building. Request made to show budget to Senate so we can understand where the materials increases occurred.

f. DAS Resolution in Support of Proposition 30

IX. Treasurer’s Report – J. Bhakta
• 180 have paid dues so far
• broke even on Faculty Symposium Day
• proposed budget presented

X. Associated Student Government – J. Hobson
• no report

XI. Senate Standing Committee Reports
a. Professional Development – C. Park
   • all materials for Flex/Professional Development on Sharepoint
   • Christine Park will send just one email about the program
   • Professional Growth funds available for conferences and tuition reimbursement
     • follow guidelines for timing of requests and proof such as receipts and transcripts
     i. Book Program – A. Maeck
        • trying to establish presence for program in new Student Center. In talks with Paul Carlson about policy. Perhaps Work Environment Chair can take it up.
        • focus on Los Angeles writers this year. Events Oct 17th and Oct 23rd

b. Student Learning Outcomes – C. Tinberg

c. Student Success – K. Webber
   i. Basic Skills – J. Nishimura
      • no report
   ii. Achieving the Dream – K. Sherwood
      • focus groups being formed
d. Curriculum – M. Reisch
  • Concerns should be taken care of within department and at the Curriculum meeting

MSP to extend meeting until 2:45 pm.
e. Educational Planning – D. Marlos
  • finalizing Chronological Separation List for faculty
  • finalizing 2012/2013 Operating Agreement to have ready at next Senate meeting
  • addressing request to move Economics from Social Sciences to Business/CAOT by forming committee to conduct a viability study
  • viability Study on Archived Programs will convene after next EPC meeting
  i. Distance Education – C. Guerreiro
f. Department Chairs – D. Wanner
  • Comprehensive Program Review (CPR) process has begun

g. District Academic Senate – K. Bimber
  • passed resolution statement on Prop 30
  • noted that hiring for 60 positions over the summer was completed on time

h. Constitution and Bylaws – A. Pavlik
  • First meeting Sept. 27th
i. Academic Rank – H. Plotquin
  • Remind all faculty to consider advancing in rank. Submit applications to Hector.
  i. Advancements in rank to professor
  •MSP

j. Elections – B. Vasquez
  • no report – haven’t met yet

k. Fellowship – A. Sburlan
  i. Next Department – Life Sciences

XII. Shared Governance Council and Special Committee Reports
Recommendations all up on Sharepoint
a. Shared Governance Council – D. Wanner
  i. Budget – D. Wanner
  ii. Planning – M. Reisch
  iii. Program Review – M. Reisch/D. Wanner
     ▪ both focusing on CPR, to work out validation part
  iv. Bond Steering – K. Morrissey
  v. Facilities Planning – K. Morrissey
  vi. Technology Steering – K. Beaufait
     ▪ met over summer to revise Tech request form
  vii. Enrollment Management Team – D. Wanner
     ▪ will decide how to build Spring Schedule at today’s meeting

b. Accreditation – K. Sherwood
  • working on report – 29 degrees can be completed entirely online

c. Matriculation Advisory Committee – K. Webber
  • email Kalynda and Maria with problems concerning prerequisites

d. Student Accommodations – S. Matranga
  • working on website accessibility for disabled students

XIII. Announcements
a. DAS Faculty Innovation Day, Friday, Sept. 21, 9:00-3:00 at Valley College
b. Area C meeting Saturday, October 20, at Santa Monica College (Bundy Campus)
XIV. Adjournment

Meeting adjourned at 3:02 pm

Evidence provided:

- Agenda on Sharepoint
- Minutes from May 31st, 2012 Academic Senate meeting
- Consent Calendar (with attached Curriculum Approvals spreadsheet)
- Draft Senate Shared Governance “10+1” agreement
- Academic Senate President’s report
- Ad-Hoc Committee on Course Syllabi
- DAS resolution in support of Proposition 30
- Proposed budget 2012-2013 for LACC Faculty Association
- EPC report to Academic Senate
- Department Chairs Caucus Report
- Perspective on the 2012-13 LACCD budget
- Academic Senate Report on Professional Growth
- Department Request for a Combined Class form from ?? College
- Task Force Non-Contractual Release Time Report for 2012-2013 (July 17, 2012)