I. Call to Order and Adoption of the Agenda – J. Freitas
   The meeting was called to order at 12:34 PM and the agenda was adopted as written with a correction made to moving the academic renewal item from notice to action since it was noticed on the March 21st minutes.

II. Approval of the Minutes of Previous Meetings – E. Gnerre
   a. Minutes of March 21, 2013 meeting
      MSP to approve the minutes.

III. Public Comments – 5 minutes
     None.

IV. Guests/Special Presentations
    Martin Luther King, Jr. Letter from Birmingham Jail anniversary celebration Tuesday, April 16th, 12:00-1:30 on Student Union steps.

V. Consent Calendar (action) – J. Freitas
   None.

VI. Action Items
   a. Resolution 10-513: Approval of the Distance Education Subcommittee Operating Agreement – D. Marlos
      MSP to approve unanimously the resolution.
   b. Revision to Board Rule 6700 on Academic Renewal – K. Webber M. Reisch
      MSP to support change in language.

VII. Notice/Discussion Items
   a. Opening of nominations for spring 2013 elections – B. Vasquez
      Nominations are officially open, will close April 25th at Academic Senate meeting. Submit all nominations to Barbara through email, campus mail, drop off at Library Reference Desk. John Freitas was nominated for Academic Senate President; Kalynda Webber for Vice President, Jayesh Bhakta for Treasurer; Hector Plotquin and Carmen Soto-Bair for Academic Rank; Kalynda Webber, Dana Cohen, April Pavlik for DAS; Rosalind Goddard, Christina Heisser, Nate Lorentz, and April Pavlik for Professional Development.
   b. Policy on Allowed Sources for Creation of Unit Planning Goals – M. Reisch
      Policy noticed with the following comments:
      Under 2nd bullet point, clarify “other college” to indicate our college, not outside colleges
      Under last bullet point change “requirements” to “recommendations”
   c. Adoption of a Single Distance Education Course Management System – D. Marlos
      Pres. Freitas asked members to look over letter he drafted seeking information to address issues raised at March 21st Senate meeting and send any comments to him. He will bring to consultation.

VIII. Treasurer’s Report— J. Bhakta
       Credit Union checking account set up, but account name reads “Los Angeles City College Faculty Assoc. E. Ruiz”, which will to be removed. We have 123 paid members. Encourage people in your department to pay.

IX. Associated Student Government – J. Hobson
    Held Spring Fling just before Spring Break; Stomp Transfer Conference at UCLA, Friday, April 26th 2013; looking into textbook exchange; questioning proposed mandatory Student Center fee for upkeep of Student Union Bldg. with estimates of accumulation ranging from $140,000 to $250,000, especially
since a majority of the space is set aside for administrative purposes. Students are NOT behind this, despite reports to the contrary. Pres. Freitas will check into this issue. Heidi Johnson introduced as candidate for ASG President.

X. Accreditation Co-Chair Report – D. Wanner
Annual Report and Annual Budget Report (eligibility requirements).
Distance Ed substantive change report submitted.
SLO report submitted.
Will create standards team before end of semester.
Site team will look at entire district at the same time they are looking at LACC in 2015.

XI. Achieving the Dream Report– G. Colombo
AtD consultants paid a site visit to LACC this past Monday, April 8th and 9th. Advised us to stick with the two initiatives we already have. Highlighted upcoming regional events.

XII. President’s Report – J. Freitas
a. Executive Committee Actions
   i. May 2 Senate meeting cancelled, meeting to be held May 30 if needed.  
      Explained reason for change.
   ii. Approved May 23 date for Faculty Retirement Luncheon
      12:30-2:30 PM in the Student Union; six confirmed retirees so far.
   iii. Approved Senate Retreat for May 10
      Group meeting after Senate meeting today to plan retreat.

b. Potential changes to Curriculum Committee and EPC calendars
   Noted some Senate meetings are scheduled to take place before Curriculum meetings.

b. Resolutions for Spring 2013 Plenary Session

XIII. Senate Standing Committee Reports
a. Professional Development – C. Park
   Held Classified Appreciation Day celebration today.
   Flex Day (Aug. 22nd) planning taking place already. Faculty Learning Awards judging taking place now.
   Academic Senate Night at Faculty Music Concert May 3rd.
   i. Book Program – A. Maeck
      April 24th, 12:15 PM Glen Creason, LAPL Map Librarian. May 8th 12:15 PM in Student Union,
      Connie Rice coming to speak.

b. Student Learning Outcomes – C. Tinberg
   Ethical reasoning definitions will be revised. Workshop next Thursday.

c. Student Success – K. Webber
   i. Basic Skills – J. Nishimura
      Will look at recommendations for Basic Skills for next year, based on AUPs.

d. Curriculum – M. Reisch
   Just two meetings left.

e. Educational Planning – D. Marlos
   Phillip Briggs did series of workshops training validation team members. EPC members chair each team, with an additional faculty member. Deadline extended to May 1st. EPC will do a more thorough review of results, while Institutional Effectiveness will use just the data they need.
   i. Budget Allocation Subcommittee update
      Has been meeting regularly and often to prioritize AUP requests. Lottery money specified GL codes that qualify for classroom restriction.

f. Department Chairs – D. Wanner
   Chairs are “burned out,” what with CPR and curriculum changes.

g. District Academic Senate – K. Bimber
   Dan Gautier continues as President.

h. Constitution and Bylaws – A. Pavlik
   No report.

i. Academic Rank – H. Plotquin
   No report.

j. Elections – B. Vasquez
As reported earlier.

k. Fellowship – A. Sburlan
   i. Next department for senate lunch – Theater Arts

XIV. Shared Governance Council and Special Committee Reports
   a. Shared Governance Council – D. Wanner
      i. Budget – D. Wanner
         Won’t meet this month, but will bring lots of questions to next one.
      ii. Planning – M. Reisch
   iii. Program Review – M. Reisch/D. Wanner
       Validation teamwork on-going. Working on language for next steps. Send suggestions for improving CPR forms to Maria.
   iv. Bond Steering – D. Wanner
       SGC approved the add service request from GGA for South Gym project: Concrete Core Tests, $13,5000 and Electrical Changes in Weight Room - $2,770. The funds are within the project contingency. Daniel Marlos raised issue of natural light photo studio promised, but final plans call for opaque windows cutting off light. Change voted down at Board in the absence of any faculty members. Bring to consultation?
   v. Facilities Planning – No report.
   vi. Technology Steering – K. Beaufait
       The proposed language change to Operating Agreement was highlighted.

b. Matriculation Advisory Committee – K. Webber
   College website updated over break to reflect changes in registration priority.

c. Student Accommodations – S. Matranga
   Starting discussions on how to provide accommodation services to distance education students.

XV. Announcements
   a. ASCCC 2013 Spring Plenary Session, April 18-20, San Francisco Airport Westin
   b. Senate Music Night, Friday, May 3. Faculty Music Recital 7-9 PM, followed by Senate Reception
   c. Spring Senate Retreat, Friday, May 10, Time and Location TBD
   d. Faculty Retirement Luncheon, Thursday, May 23, 12:30-2:30, Student Union Multipurpose Room
   e. Middle School 2-day workshop production of The Tempest put on over Spring Break involving our Theater, Photo, Cinema, Music and Dance departments, received high praise from LACC participants.
   f. Ralph Bunche scholars presented at The Thirteenth Annual HTCC Student Research Conference for California Community Colleges held at UCI and won several awards.
   g. The first cohort of second and third semester nursing students will begin preliminary classes for their BSN at CSULA this summer (2013). They will then return to LACC in the Fall to complete their ADN education. Upon graduating from LACC and successfully passing the NCLEX-RN licensing exam, LACC nursing graduates will be able to complete their BSN at CSULA in 12 months.

XVI. Adjournment – Next meeting is Thursday, April 25, 12:30
   The meeting was adjourned at 2:35 PM

Evidence provided:
   Agenda on SharePoint
   Draft minutes of March 21, 2013 meeting
   Resolution #10-513: Approval of the Distance Education Subcommittee Operating Agreement
   Distance Education Subcommittee of the Educational Planning Committee Operating Agreement Spring 2013
   Draft Policy on Allowed Sources for Creation of Unit Planning Goals (no date)
   Board Rule Ch. VI, Article VII – Academic Standards
   LACC Distance Education Committee Memo of December 3, 2012 to Daniel Marlos re: Single Course Management System
   LACC Distance Education Committee Memo of March 21, 2013 to EPC and Academic Senate re: Single Course Management System
Draft LACC Academic Senate Memo of April 10, 2013 to Prof. Carlos Guerrero, Chair, Distance Education Subcommittee, and Dr. Todd Scott, Dean of Academic Affairs re: Proposal to adopt Etudes as the only course management system at LACC.

Academic Senate Elections Committee Memo of April 11, 2013 opening nominations for Academic Senate elections

Faculty Association Dues report of paid and unpaid members, dated April 10th, 2013

14th Stomp Transfer Conference, Friday, April 26th, 2013 at UCLA flyer

Achieving the Dream LACC Academic Senate Update #1, dated April 11th, 2013

Pasadena City College Innovative Teaching for Social Justice Conference May 8th--9th, 2013 flyer

California Community Colleges’ Success Network list of regional events and online courses

Technology Steering Committee Meeting Report dated March 27th, 2013