The Academic Senate of Los Angeles City College

Minutes for the General Session
Thursday, February 21, 2013, 12:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

I. Call to Order and Adoption of the Agenda – J. Freitas
   The meeting was called to order at 12:34 PM and the agenda was adopted as written.

II. Approval of the Minutes of Previous Meetings – E. Gnerre
   a. Minutes of February 7, 2013 meeting
      MSP to approve the minutes.

III. Public Comments – 5 minutes
      None

IV. Guests/Special Presentations
   a. Alfred Hines, United Way Los Angeles
      Current initiative is Creating Pathways Out of Poverty, targeting homelessness through housing stability and increasing educational achievement. Pledge forms can be given to President’s Office by March 15th.
   b. Alex Davis, Dean of Economic Development and Workforce Education
      Not present

V. Consent Calendar (action) – J. Freitas
   a. Curriculum approvals
      MSP to approve.
      i. Title 5 updates – none
      ii. New course requests – see spreadsheet
      iii. Course change requests – none
      iv. New degrees - none
      v. Course archive requests – none
      vi. Distance education addenda – none
   b. Academic Rank Advancement – see attached memo
      i. Advance to Professor: Naeemah Payne (Mathematics), Carol Steinberg (Art)
      Approved.

VI. Action Items
   a. Resolution 01-513: Approval of Fall 2013 Probationary Faculty Hiring Priority List – A. Cohen
      Committee’s composition and procedures were described. Thirteen positions (with a possibility of 15) can be filled, plus the limited hire for Rad Tech. Pres. Freitas requests that applications be handed in or put up on Sharepoint. Summary total of rubric scores should be preserved next year. Committee was thanked for their hard work. Since this will be done in the Fall, before we know our FON, we will still need to prioritize the entire list.
      Read alou, MSP to approve with one abstention.
      Pres. Freitas will forward list to President immediately, with notices of intent issued as soon as Pres. Martinez makes her decision. Chairs are urged to work on job descriptions now.
   b. Resolution 05-513: Approval of SLO Report to ACCJC – C. Tinberg
Read aloud. MSP unanimously to approve. Christine Tinberg thanked for her hard work on this.
Read aloud. MSP to approve with one abstention.

VII. Notice/Discussion Items
a. Draft Senate Elections Procedures
   Process/Timeline draft document presented. Send any corrections/suggestions to Barbara Vasquez soon.

VIII. President’s Report – J. Freitas
a. Status of previous action items
   President Martinez approved all three items from last meeting
b. Achieving the Dream DREAM Conference
   Several faculty attended, including Pres. Freitas
c. Accreditation Institute
   Dan Wanner and Pres. Freitas attended in San Jose and sat in on several breakout sessions. Not using
data to drive action is the main reason California community colleges get placed on sanctions.
d. Chancellor’s consultation
   Governor’s budget proposal discussed. Governor’s 90-unit cap proposal seems to be fading fast.

IX. Treasurer’s Report – J. Bhakta
MSP to move our account to California Credit Union to reduce our monthly fees.

X. Associated Student Government – J. Hobson
   Partnering with LACC Alum from UCLA for STOMP Conference regarding transfer opportunities. Club
   Rush coming up. Gave out 40 book grants.

XI. Accreditation Co-Chair Report – D. Wanner
   Mini self-evaluation will be brought to Senate in March. Committee handbooks and operating
   agreements will be looked at.

XII. Senate Standing Committee Reports
a. Professional Development – C. Park
   Flex deadline June 5th. Failure to meet results in pay dock. Spread the word. Flex Day Thur. August 22nd.
   i. Book Program – A. Maeck
      May 8th – Connie Rice. Also contacting Glen Creason to invite to campus.
b. Student Learning Outcomes – C. Tinberg
   Nothing further.
c. Executive – J. Freitas
   April 11th and April 25th Senate meetings (note revised dates).
   i. New standing meeting day and time: 2nd Tuesday of the month at 2:15
   ii. Impending review of the constitution and bylaws
d. Student Success – K. Webber
   None
   i. Basic Skills – J. Nishimura
      None
   ii. Achieving the Dream – None
e. Curriculum – M. Reisch
   CID’s—need charts back from Chairs to make sure courses match.
   March Curriculum meeting deadline for any changes that need to go into catalog.
f. Educational Planning – D. Marlos
   Ready to charge the Viability Study Committee on move of Economics from Social Sciences to Business to
   begin. Still need volunteers for Viability Study on Dietetics.
   Budget Allocation Subcommittee (BAS) ready to get started.
g. Department Chairs – D. Wanner
Comprehensive Program Review due next Thursday. Will have Q&A with Ed Pai at Tues. mtg. Will also discuss updating Dept. Chair Handbook, compiling lessons learned from faculty prioritization process, and creation of taskforce on faculty hiring procedures. Needs volunteers for validation committees that will operate between March 15 to April 15th. Should average 4 hours, with as many as 4 programs per person for a total of 16 hours commitment.

h. District Academic Senate – K. Bimmer
   Board Rule 8603 will be acted on in March.

i. Constitution and Bylaws – A. Pavlik
   Nothing further

j. Academic Rank – H. Plotquin
   Nothing further

k. Elections – B. Vasquez
   Nothing further

l. Fellowship – A. Sburlan
   i. Next department for senate lunch– Psychology

XIII. Shared Governance Council and Special Committee Reports

a. Shared Governance Council – D. Wanner
   i. Budget – D. Wanner
      None
   ii. Planning – M. Reisch
      Working on Strategic Master Plan.
   iii. Program Review – M. Reisch/D. Wanner
      Nothing further
   iv. Bond Steering – D. Wanner
      Lacked quorum
   v. Facilities Planning –
      Met, discussed collecting surveys re: smoking on campus, improve policy on filming on campus.
   vi. Technology Steering – K. Beaufait
      Finalizing language on operating agreement.

b. Matriculation Advisory Committee – K. Webber
   None

c. Student Accommodations – S. Matranga
   None

XIV. Announcements

a. DAS District Discipline Day, Friday, February 22, 2013 8:30-2:00, Valley College, Monarch Hall
b. April 2013 senate meetings moved to April 11 and April 25.
c. Area C meeting Saturday, March 30, 10 am – 3 pm, College of the Canyons, Santa Clarita
d. ASCCC 2013 Spring Plenary Session, April 18-20, San Francisco Airport Westin, Milbrae

XV. Adjournment

The meeting was adjourned at 2:23 PM.

Evidence Provided:
Agenda on Sharepoint
Draft minutes of February 7th Senate meeting
Consent calendar for curriculum approvals and academic rank advancement for Feb. 21st, 2013
Curriculum approvals spreadsheet for Feb. 21st, 2013
Academic Rank Advancement memo dated Feb. 14th, 2013
Resolution #01-S13: Approval of Fall 2013 Probationary Faculty Hiring Priority List
Hiring Prioritization Committee Report, Spring 2013
Resolution #05-S13: Approval of SLO Implementation Report to ACCJC
Probationary Position Request Form
Hiring Prioritization Rating Form
Resolution #06-S13: Approval of the Viability Review Report on Archived Programs
President’s Report by Pres. Freitas dated Feb. 21st, 2013
Draft LACC Academic Senate Elections Process/Timeline dated Feb. 20th, 2013
United Way Brochure and Pledge form