Minutes for the General Session
Thursday, February 7, 2013
12:30 – 2:30 PM
Faculty and Staff Center
855 N. Vermont Avenue
Los Angeles, CA 90029

I. Call to Order and Adoption of the Agenda — J. Freitas
The meeting was called to order at 12:39 PM and the agenda was adopted as written, with the exception of pulling the AUP hiring prioritization item and moving to the Feb. 21st agenda.

II. Approval of the Minutes of Previous Meetings — E. Gnerre
a. Minutes of December 6 and 11, 2012 meetings
MSP unanimously to approve minutes from both meetings

III. Public Comments — 5 minutes
None

IV. Guests/Special Presentations
a. Open Forum: Viability Review of Archived Degrees and Certificates — C. Tinberg
List of programs proposed for archiving presented. Questions answered regarding German degree and Chicano Studies AA. Process now goes back to EPC to finalize.
b. Persistence Inquiry Project - D. Kinney
What are the barriers and what interventions can be implemented to help students complete courses? How can we serve more students? Commitment to join this project runs through end of semester. Committee will look at what’s been done, what works, what current strategies can be combined. Will work with new AtD Coordinator. Address further questions to Daryl.

V. Consent Calendar (action) — J. Freitas
a. Curriculum approvals
MSP to approve.

VI. Action Items
a. Resolution 01-S13: Approval of Fall 2013 Probationary Faculty Hiring Priority List — A. Cohen
Pulled from today’s agenda. List not quite ready. Will bring to next Senate meeting. Thirty-four requests came in, with 11 going forward for next cycle. Those with requests should work now on job description.
b. Resolution 02-S13: Approval of Achieving the Dream job description — J. Freitas
Read aloud. MSP unanimously to approve.
c. Resolution 03-S13: Approval of LACC Policy on Implementing C-ID Course Descriptors — M. Reisch
Read aloud. MSP unanimously to approve.
d. Resolution 04-S13: Approval of LACC Policy on Adopting Transfer Model Curriculum Degrees — M. Reisch
Read aloud. MSP unanimously to approve.

VII. Notice/Discussion Items
a. Resolution 05-S13: Approval of SLO Report to ACCJC — C. Tinberg
Our report due March 1st this year. We will act on it at our Feb. 21st meeting. Christine sent report out two weeks ago for faculty comments. Also posted on SharePoint.
VIII. **President’s Report** – J. Freitas  
   a. Status of past action items  
      - Conducted 10 interviews for College President. Forwarded at least 3 to Board. Should know in March.  
      - Held Leadership Retreat for Accreditation and AtD in January at Student Union.  
      - Campus filming occurring in Holmes Hall Friday, Feb. 8th and Monday, Feb. 11th. New policy going forward will disallow filming during first two weeks of regular session. Issues regarding parking will also be brought up for new contract.  

   **Consultation:**  
      - Task force on recording of certificates will be established.  
      - Census roster printing issues discussed. After some discussion, rosters were printed but not distributed. They are available if you still want them.  
      - Issues surrounding exclusions, and glitch allowing students to add on-line after Sunday.  

IX. **Treasurer’s Report** – J. Bhakta  
   Our bank account is being hit with monthly fees of $20 or so. Jayesh proposes down-grading our BofA business account to a more economical one, or moving it to California Credit Union where we currently have a CD. Jayesh will prepare a fact sheet and then we will vote on a course of action. His Committee will also draft a protocol for moving accounts for future reference.  

X. **Associated Student Government** – J. Hobson  
   Trying to get a book rental program up and running. Discussed availability of textbooks in the Library as a viable option. Also trying to establish an ASG tutoring/mentoring program.  

XI. **Senate Standing Committee Reports**  
   a. Professional Development – C. Park  
      No report.  
      i. Book Program – A. Maeck  
         Connie Rice scheduled to speak in May.  
   b. Student Learning Outcomes – C. Tinberg  
      Nothing further to report.  
   c. Executive – J. Freitas  
      Meeting next Tuesday.  
   d. Student Success – K. Webber  
      Meet 4th Monday of the Month in Jefferson Hall 3rd Floor Conference Room.  
      i. Basic Skills – J. Nishimura  
         No report.  
      ii. Achieving the Dream –  
         We approved position announcement at today’s meeting.  
   e. Curriculum – M. Reisch  
      Information given to Chairs on how to proceed with C-ID matching courses.  
   f. Educational Planning – D. Marlos  
      - Comprehensive Program Review presented. Will launch, and must be completed very soon.  
      - Two Department Chairs are needed to complete the Viability Study to move Economics from Social Studies to Business/CAOT before the committee can be charged with its duties – See Dan Wanner. Will move forward if none volunteer by Monday.  
      - Budget Allocation Subcommittee will begin the prioritization of the Academic Affairs Annual Unit Plans (AUP) in February.  
      - The Viability Study on Archived Programs presented an open forum at the February 7, 2013 Academic Senate meeting.  
   g. Department Chairs – D. Wanner  
      - AUP due Monday, after which prioritization will take place.  
      - Summer schedules due in a few days, Fall schedules due at end of month.  
      - Zero-based budgeting needs to be defined here at Senate. This process not an approved one. Pres. Freitas feels we should refuse to do it and submit budgets that reflect what department chairs feel their departments need.
h. District Academic Senate – K. Bimber
   Nominations open.

i. Constitution and Bylaws – A. Pavlik
   Nothing to report.

j. Academic Rank – H. Plotquin
   None.

k. Elections – B. Vasquez
   Nothing to report. Elections this Spring.

l. Fellowship – A. Sburlan
   i. Next department for senate lunch—Physics and Engineering

XII. Shared Governance Council and Special Committee Reports
a. Shared Governance Council – D. Wanner
   i. Budget – D. Wanner
      Committee doesn’t have an operating agreement or plan and needs to work on one this semester.
      Received $5M from Prop. 30 which will allow us to balance our budget.
   ii. Planning – M. Reisch
      Nothing to report.
   iii. Program Review – M. Reisch/D. Wanner
      Next step to figure out how to validate CPRs.
   iv. Bond Steering – K. Morrissey
      Need to review user group process, and project shepherd acting on it.
   v. Facilities Planning – K. Morrissey
      No report.
   vi. Technology Steering – K. Beaufait
      Nothing to report.
   vii. Enrollment Management Team – D. Wanner
      No report.

b. Accreditation –
   Dan Wanner elected Co-Chair.
   Substantive Change Report due soon.

c. Matriculation Advisory Committee – K. Webber
   Advise students to drop on time.

d. Student Accommodations – S. Matranga
   No report.

XIII. Announcements
a. DAS District Discipline Day, Friday, February 22, 2013 8:30-2:00, Valley College, Monarch Hall
b. April 2013 senate meetings moved to April 11 and April 25.

XIV. Adjournment
   Meeting adjourned at 2:41 PM.

Evidence provided:
Agenda on Sharepoint
Draft minutes of December 6th and 11th, 2012 Senate meetings
Resolution #01 –S13: Approval of Fall 2013 Probationary Faculty Hiring Priority List
Final Draft LACC Faculty Achieving the Dream Co-Coordinator Position Announcement
Resolution #02-S13: Approval of Achieving the Dream Faculty Coordinator Job Description
Draft College Polies on Implementing C-ID Course Descriptors and Transfer Model Curriculum Degrees
Resolution #04-S13: Approval of LACC Policy on Implementing C-ID Course Descriptors
Resolution #03-S13: Approval of LACC Policy on Adopting Transfer Model Curriculum Degrees
Resolution #05-S13: Approval of SLO Implementation Report to ACCJC
Curriculum Approvals spreadsheet
Programs Proposed for Archiving, February 2013
Persistence Inquiry Project (PIP) flyer and interest form from Student Success Committee/ATD