The Academic Senate of Los Angeles City College
Agenda for the General Session

Thursday, November 17, 2011
12:30-2:30 pm Faculty/Staff Center

I. Call to order- called to order at 12:32pm  J. Freitas

II. Approval of agenda-no adjustments  J. Freitas

III. Review of minutes of previous meeting
Minutes approved unanimously with no corrections  C. Park

IV. Public Comments – 5 minutes – no public comments

V. President’s Report  J. Freitas
   A. Updates
      Small winter session 150-200 FTES
      Shortage possibly due to exclusion push, add slips not automatically being accepted
      Hourly instruction costing more than budgeted
      Curriculum approval issues:
      Callahan hasn’t approved Dance Specialties Certificates
      There is a process, and it should be followed, objections should be in writing submitted to Curriculum Committee
      Grade changes due to clerical errors are now triggering request for more documentation, e.g. V.P. says “instructor error” not sufficient; John and Mattie will address this with Admin

   B. Executive Committee
      1. Draft resolution on district bond project moratorium (notice)
      Takes issue with projects on this campus being halted, Offer comments and corrections to Exec. Committee
      Will be brought up on Dec. 1st for action

   C. Matriculation update and presentation – K. Webber
      Gave PowerPoint presentation on the Matriculation process including components, implementation, role of faculty and recent Title 5 updates.
      786 students have 2 withdrawals or more from 1 class. We have hundreds who have progress (?) issues (or was that for academic probation). Pre-requisite issues complex and nuanced. Now being enforced in math, rest of curriculum is being worked through. Updates to Title 5 are 30 remedial unit limitation (after which they must petition for special consideration) and course repetition and withdrawal limit

   D. Information presentation on course registration process – W. Marmolejo
      Process, timeline, distribution of our students vs. District. We will have ongoing discussion about change from college-based to District-based priority registration. Print schedule for Spring will be out soon after errors corrected (online schedule current and correct).
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VI. Treasurer’s Report/Budget, Finance and Membership Committee
J. Bhakta
No significant changes.

VII. Senate and College Standing Committee Reports

A. Professional Development
   1. Book Program
      A. Maeck

B. Shared Governance Council
   Written report provided.
   1. Budget
      D. Cohen
      no report
   2. Planning
      M. Reisch
      Nothing new since last meeting.
   2. Technology Steering
      K. Beaufait

C. Educational Planning
   D. Marlos
   1. Program viability study close-outs (notice)
      Chairs and faculty members attended and we were able to close out 5 viability studies in architecture, humanities, earth sciences, CSIT, CS/LT
   2. Motion to consider EPC Operating Agreement today passed. We considered and approved Operating Agreement. Passed

D. Curriculum
   M. Reisch
   1. Course updates/approvals
      Updates, new courses, course change, non-credit updates, archived, program changes, archiving 2 programs, all passed unanimously

E. Department Chairs
   D. Wanner
   no report

F. Constitution and Bylaws
   G. Colombo
   no report

G. SLO and Assessment
   C. Tinberg
   78% of rubrics have been approved, 60% have administered course level assessments, 78% certificate program assessments completed

H. Accreditation/Achieving the Dream
   K. Sherwood
   First draft of mid-term report will be posted next week. ATeam meeting weekly. AtD coaches on campus last week.

I. Student Success
   J. Nishimura/K. Webbe
   Operational agreement passed; from VPs list: speech clinic and OSS project allocations approved
   AtD
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J. District Academic Senate
   K. Bimber
   1. DAS Resolution on Enrollment Priority (notice)
      Budget cuts make ability to have priority based on total District units
      more noticeable as our native students get aced out by students from other
      campuses.

Proposed change to Board Rule on Enrollment Priority
   Considerations are what is best for our students and our college. District-wide priority
   allows them to complete their Ed Plan in a timely manner, but native students may get
   bumped from home campus. Kalynda remarked that this ability has been really nice for
   students, especially when uncertainties about winter sessions being offered on a given
   campus. Mattie said we helped ELAC out when they needed us, and they need to help
   us out now. Nancy Washburn said she had more no shows than ever before, as a result
   of this policy. Kathleen B. says having not limit on number of courses you can register
   for is part of the problem. Board rule is not being followed, let’s gather data, rather
   than changing Board rule. ELAC has drafted language and wants to take up their
   proposal on Dec. 8th. Take information back to departments for input.

Motion made to extend meeting by 10 minutes. Passed.

2. K. Academic Rank
   H. Plotquin
   4 advanced to Adjunct Assistant. 9 advanced to adjunct associate. 1 abstention.

L. Elections
   B. Vasquez
   Nothing new to report

M. Student Accommodations
   S. Matranga
   Sheriff and S.A. working together to coordinate transpo of vision impaired
   students. Vets on campus suffering unseen difficulties (flashbacks, night terrors).
   Faculty needs to be brought up to speed on their particular difficulties. This could
   be subject of a Flex Day session. Susan will suggest to Christine.

N. ASO
   J. Ledkins
   No report.

O. Fellowship
   A. Sburlan
   Child development thanked for lunch.
   1. Next Department – Dental Technology

VIII.

Old business
Friday last day to vote Mattie reminded us.
Tomorrow last day to drop with a “W” and to petition for Graduation. (Saturday if
doing online.)
IX.  
New business

X.  
Announcements

A.  Open Forum on Achieving the Dream – Monday, Nov. 28, 12:15 in Faculty and Staff Center, with the Student Success Committee, Vice Chancellor Yasmin Delahoussye and Southwest College President Jack Daniels

B.  Open forum/panel discussion on Student Success Task Force recommendations – Thursday, Dec. 12:15 – 1:00 in Faculty and Staff Center. (Senate will convene at 1:15)

XI.  Adjournment at 2:38pm