Committee Meeting Report

Committee        Academic Senate        Date               October 20, 2011 at 12:45pm in FSC

Participants
Sign-in sheet on SharePoint

Status of Prior Meeting Action Items

Meeting Objectives (attach agenda as appropriate)
Agenda on SharePoint

Meeting Outcomes (to include assessment, evaluation, next steps/action items, anticipated and/or actual change/improvement)

The Academic Senate of Los Angeles City College
Agenda for the General Session

Thursday, October 20, 2011
12:45-2:45 pm Faculty/Staff Center

Special Reception to welcome new faculty 12:15-12:45. Meeting to start at 12:45.

I. Call to order
   (32sec)

   a. 12:46pm

II. Approval of agenda
    - No changes
    - Approved, Consensus

III. Review of minutes of previous meeting
     - Vasquez and Manos; moved – Consensus

IV. Public Comments – 5 minutes
    - None

V. President’s Report
   (32sec)

   J. Freitas

A. Updates
   - No formal announcement on the Interim Dean, but someone has been selected.
   - Next meeting run by M. Reisch (VP), J. Freitas going to Rio Hondo
   - Contract – M. Moon – will post the agreement online “SharePoint”
     - The team started meeting in January, but really didn’t start until March. M. Moon would like to go over some of the articles. Article #8: 8.5 FTE from the District; Article #9: work environment – faculty having desks and chairs and also for adjuncts, Admin must provide access to all the classrooms especially for the Adjuncts; Flex Obligation for Non-Classroom faculty who are on the compressed calendar – Ed Code states that they do not have to do flex activities; Flex Days – 2 days prior to the new Fall semester; Spring break- 9th week until 2013; Contract Ed classes are ones that another entity pays for; Article #15 – ONE Adjunct list; Article #16- completely re-written – changes for the seniority list; changes in Distance Ed – Dept chairs have the authority; Salary – no salary increases and go back for renegotiation in 2013. No take backs on this contract. We LOST NOTHING. There were some improvements. One cannot vote on the contract if you’re not a Union member.

B. Dolores Huerta Labor Institute
   - Flyer given out with detailed description
   - Started in 2005 with DAS

   G. Colombo

LACC is an urban oasis of learning that educates minds, opens hearts, and celebrates community.

Template approved by Shared Governance Council, November 2, 2009
LACC is an urban oasis of learning that educates minds, opens hearts, and celebrates community.

Template approved by Shared Governance Council, November 2, 2009
C. Educational Planning

Six outstanding viability studies need to be closed out (Foreign Languages/Humanities, CSIT, Architecture, Earth Sciences, Social Sciences, CT/EL). Viability Study module was refined at EPC. Dance Skill Certificates were approved—going to Curriculum. Faculty Chronological Separation List was reviewed at EPC; will be approved at next meeting. Prioritization process being discussed at the Chairs Caucus.

No action or response yet from the President on the Senate’s previous recommendation to not change Departmental configurations.

D. Curriculum

1. Course updates/approvals
   Title 5 updates, non-credit updates, change requests, archive requests, distance ed courses, new programs (Child and Family Studies, 3 Dance Skills Certificates (Ballet, Jazz, Modern), program SLOs, program archives all approved.

2. Revision to course cross-listing regulation (District regulation E-65)-notice
   If course is cross-listed, both disciplines need to approve, then campus approval, then district discipline committee approval (this step is new), then to District for approval.

3. Revision to residence requirement for degree (Board Rule 6201.13)-notice
   Change to residence requirement—student needs at least 12 units in residence, with 6 units in the major for the degree, at the college conferring the degree.

December Curriculum meeting will occur during Finals.

E. Department Chairs

No report.

F. Constitution and Bylaws

No report.

G. SLO and Assessment

73% of courses have rubrics. 59% of courses assessed. 6% have completed part 4.
63% of program assessment part 1 completed.
Focus for the next month=256 rubrics need to be finished, 395 assessments need to be completed, as well as starting on part 4 of assessment, and certificate/degree outcomes. Faculty needs to follow the handbook and do a better job writing the assessments. Rubric needs at least 3 criteria.

H. Accreditation/Achieving the Dream

No report.

I. Student Success

Next meeting=next Monday, 12:30 in JH 317.

J. District Academic Senate

No report.

K. Academic Rank

1. Approval of rank advancements
   Advanced to Professor=Shawki Dakduk, Ronald Hicks, Mazghan Tavakoli
   Advanced to Associate Professor=Menes Guirguis, Frances Rice-Farrand

L. Elections

No report.
Committee Meeting Report

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<thead>
<tr>
<th>M. Student Accommodations</th>
<th>S. Matranga</th>
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<tr>
<td>Life Sciences building staircase leads up to a door that goes to nowhere, which may be hazard for blind students. Also, Sheriff is not signaled when alarms go off in buildings. Both these issues should be sent to Kevin Morrissey (Work Environment). Any proposed upcoming fire drills should be announced by Administration at shared governance committees.</td>
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<tr>
<th>N. ASO</th>
<th>J. Ledkins</th>
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<th>O. Fellowship</th>
<th>A. Sburlan</th>
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<td>1. Next Department – Chemistry and Earth Sciences</td>
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| IX. New business | |
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| X. Announcements | |
|------------------| |
| “All My Sons”=3pm matinee after next Senate meeting, Thursday, November 3. 11 students went to JACCC; Journalism program received awards for general excellence for the Collegian and the magazine. | |

| XI. Adjournment | |
|-----------------| |

**Evidence Provided**

**Other Information**

Next meeting: Thursday, October 6, 2011 at 12:30pm