Resolution #09-1112: Adoption of Definitions for Certificates

Whereas,
The District Curriculum Committee in its March 2012 revision of the E-64 regulation (Procedures for Development and Approval of New Educational Programs and Options) adopted revised definitions for all certificates offered in the Los Angeles Community College District, consistent with the provisions stated in Title 5, sections 55070 and 55151 of the California Code of Regulations;

Whereas,
The definitions for the certificates offered at Los Angeles City College in the current curriculum catalog are either incorrect or missing;

Resolved,
That the Academic Senate of Los Angeles City College adopts the definitions for certificates as defined in the March 2012 revision of the E-64 regulation and recommends that these definitions be incorporated into the 2012-2013 curriculum catalog.
Appendix 1: Revised Definitions for Certificates from March 9, 2012 Revision of E-64

I. Certificates of Achievement
A “certificate of achievement” is any credit certificate that may appear by name on a student transcript, diploma, or completion award, and which requires 18 or more semester units or 27 or more quarter units of coursework. State Chancellor’s Office approval is required.

The college may also request approval from the State Chancellor’s Office for certificate programs that consist of 12 or more semester units or 18 or more quarter units.

In order for a certificate of achievement to be approved, the certificate must represent a pattern of learning experiences designed to develop certain capabilities that may be oriented to career or general education. The term “general education” includes coursework taken to satisfy transfer patterns established by the institutions which award the baccalaureate degree. No sequence or grouping of courses may be approved as a certificate of achievement if it consists solely of basic skills and/or ESL courses. All coursework required for a certificate of achievement must be completed with a grade of “C” or better.

II. Skills Certificates
A “skills certificate” is a credit certificate that requires fewer than 18 units and is not approved by the State Chancellor’s Office. The certificate must represent a pattern of learning experiences designed to develop certain capabilities that may be oriented to career or general education. Skills certificates may not be transcripted on the student record. All coursework required for a skills certificate must be completed with a grade of “C” or better.

III. Types of Noncredit Certificates
In accordance with Title 5 section 55151, the colleges may offer a sequence of noncredit courses or programs that culminate in a Certificate of Completion or a Certificate of Competency designed to prepare students to effectively transition to work or college. These course sequences or programs must be from one or more of the following noncredit categories in order to be eligible for enhanced noncredit funding:

- Career Technical Education (short-term vocational program with high employment potential) (CB22-I)
- Elementary and secondary basic skills (CB22-C)
- Workforce preparation in basic skills of speaking, listening, reading, writing, mathematics, decision-making, and problem solving skills that are necessary to participate in job-specific technical training (CB22-J); and
- English as a Second Language (ESL) and Vocational English as a Second Language (VESL) (CB22-A).