**Committee Meeting Report**

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<th>Committee</th>
<th>A-Team</th>
<th>Date</th>
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<td>September 13, 2011</td>
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**Participants**

Ken Sherwood, Jamillah Moore, Mary Callahan, Paul Carlson, Allison Jones, Christine Park, Dan Wanner, John Freitas, Daniel Marlos, Christine Tinberg, Tammy Robinson

**Status of Prior Meeting Action Items**

**Meeting Objectives**

1. Report timeline update
2. Finalize Planning agendas
3. Long-term Strategy
4. Finalize meeting schedule

**Meeting Outcomes**

1. Meeting schedule: One Tuesday each month at 8 am. Second meeting TBD
2. Leads on each recommendation will be (or have been) contacted and given template for addressing their recommendation
3. Planning agendas are being actively addressed. #3 needs to be revised to indicate that this is an ongoing issue. Allison will work to resolve this item.
4. Members of the A-Team will regularly attend committee meetings around campus to update all groups about Accreditation progress (limited to committees listed on planning agenda matrix).
5. Will work toward developing a systematic approach to Accreditation that allows for turnover of positions without disrupting the overall process.
6. Next meeting: September 27th.

**Evidence Provided**

1. Planning Agenda matrix

**Other Information**

**Future Meeting Agenda Topics**

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