

COMMITTEE: Facilities Planning
ANNUAL ASSESSMENT
 Los Angeles City College
 2014-2015

MEETING LOG

Month	Meeting Date	Members in Attendance	Guests in Attendance	Agenda Posted on Website?	Minutes Posted on Website?	Reports to Appropriate Parent Committee(s)	Recommendations to Appropriate Parent Committee(s)
July	7/14/14	9	3		yes		
August	8/11/14	11	3		yes		
Sept.	9/24/14	9	5		yes		
Oct.	10/13/14	10	4		yes		
Nov.	11/17/14						
Dec.	12/8/14	5	5		yes		
Jan.	1/12/15	13	3		yes		
Feb.	2/9/15	16	3		yes		
Feb.	2/23/15	20	6		yes		special meeting
March	3/9/15	14	2		yes		
April	4/20/15	9	2		yes		
May	5/11/15	10	1		yes		
June	6/8/15	8	2		yes		
Total	12	134	39				

Assessment Narrative

1. Does the committee have an operating agreement? Yes No
 - a. If so, is it posted on the committee website? Yes No
 - b. If so, does it need to be revised? Yes NoIf yes, explain However, the agreement should be reviewed annually to make sure that it meets current college goals and objectives.
2. Are all agendas posted online? Yes No
Were they posted in a timely manner after being approved? Yes No
3. Are all minutes posted online? Yes No
Were they posted in a timely manner after being approved? Yes No
4. Are all documents distributed at committee meetings posted online? Yes No
5. List data reviewed by the committee
Bond project budgets, change order requests, and budget changes between projects
6. List reports made to other committees
Project ranking recommendations
7. List changes to established committee policies in the committee operating agreement or in other committee supporting documentation
N/A
8. List changes to established committee procedures in the committee operating agreement
N/A
9. List recommendations and the committee to which they were forwarded. For each, say whether the recommendation was approved, implemented, and posted online?
N/A
10. If the committee has oversight on ESMP measures (from the implementation grid), were progress reports and updates documented in the online SharePoint system? Yes No N/A
11. Is the committee membership in alignment with the operating agreement and collective bargaining agreements? Yes No
If no, explain
12. Are the actions and recommendations of the committee consistent with the committee's operating agreement? Yes No
If no, explain
13. What were some of the committee challenges?

14. Commendations for the committee?

None

15. What are the committee's priorities for next year? (Note: If you answered "no" to questions #1-4 and/or #10-12, then those must be included as a committee priority to be addressed during the next year.)

Continue to review status of projects to ensure that remaining bond funding is expended effectively and to the betterment of the campus and community.

16. Other recommendations for the committee?

None

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